

SANTA MONICA COLLEGE | SUMMER 2014

# COMMUNITY EDUCATION

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## & Professional Development



**Summer Camps for Kids Are Back**

See inside back cover for a complete list of camps



# Stay Cool and Active with Summertime Fun



## Focus on Your Mind & Body

- > **Introduction to Basic Mindfulness** (page 8) will increase your ability to concentrate and destress.
- > **Iyengar Yoga** (page 15) expands your body awareness, improves your posture, and increases physical strength.
- > **Burn, Baby Burn! Burn those excess calories and stay toned with our fun Zumba® Toning** (page 15).
- > **Enhance core strength and increase flexibility with Low Back Strength & Stretch** (page 16)! It's an all-in-one therapy and exercise class.
- > **Eat Well, Live Better** (page 8)—this seminar is a must for today's busy women! Learn how the foods we eat affect our mood and energy level, and what effect our food choices have on our health. Eating well is a good place to begin to care for ourselves!



## Learn to Play the Guitar

**New!** Pick up that guitar in the corner and start making music with our 6-week **Beginning Guitar** (page 11). Short on time? **Learn to Play Guitar in A Day** (page 11) as seen on PBS!

## Maximize Your Social Security Benefit

Back by popular demand! **How to Maximize Your Social Security Benefit** (page 24)—be more educated about your social security benefits and make the right election in this easy-to-understand seminar.



## Join Us on Our New Tour to Arrowhead

**Adventures in Arrowhead: Narrated Lake Cruise & Shopping with Lakeside Lunch** (page 13)

Good Times Travel  
Saturday, July 19, 2014

Discover the breathtaking "Alps of Southern California" that surrounds Lake Arrowhead. Tour includes a narrated cruise and lunch at a lakeside restaurant.

we're part of a



SANTA MONICA COLLEGE

# COMMUNITY EDUCATION

SUMMER 2014



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## ABOUT COMMUNITY EDUCATION

To meet the lifelong learning needs of the community, SMC Community Education offers hundreds of classes to individuals who wish to explore their personal interests or enhance their careers. Our low-cost, not-for-credit Community Education courses are designed to enrich lives through hands-on workshops and lively classes in art, writing, dance, and many other areas, with special classes for children and teens. Our fee-based professional development and continuing education programs and seminars strive to promote career development and professional training and certification. Classes on a wide range of topics are also offered online. For more information, please visit our website at [commmed.smc.edu](http://commmed.smc.edu) or call the SMC Community Education office at (310) 434-3400.

## HOW TO REGISTER FOR CLASSES:



### ONLINE

[commmed.smc.edu](http://commmed.smc.edu)



### PHONE

310-434-3400



### EMAIL

[CommEd@smc.edu](mailto:CommEd@smc.edu)



### FAX

310-434-3409



### MAIL

SMC Community  
Education  
1900 Pico Boulevard  
Santa Monica, CA  
90405



### VISIT

SMC Bundy Campus  
3171 S. Bundy Drive,  
Room 112  
Los Angeles, CA 90066  
8:30 am to 5 pm, M-F

# PERSONAL INTEREST

## Arts

Please note: Most art classes require students to provide their own supplies. These are NOT included in the course fee, unless otherwise noted. A supply list will be sent with your confirmation.

### Creating Comics & Graphic Novels

Want to create your own comic book or graphic novel? In a hands-on workshop combining lectures, demonstrations, and lots of hands-on training, learn the basics of the entire creative process, including concept and script development, page layout, various pencil and ink techniques, printing, publishing, and marketing. Whether you're putting together a 10-page autobiographical ashcan or a 200-page superhero manifesto, this workshop shows you how to do it! Materials fee \$5 at class.

\$89 | Neal Yamamoto  
SMC Bundy Campus, Room 428

Sat 10:00a – 12:00p      Jun 28 – Aug 9\*

\*No class on Jul 5.

### Creating Comics & Graphic Novels, Part II

Improve your penciling and inking techniques and expand your writing and visual storytelling skills to make your comic books and graphic novels spark! Explore how to create your own characters and stories—and complete a concept bible and/or an 8-page mini-comic/ashcan—in this very hands-on workshop, which mixes lectures, demonstrations, and technique development. All levels of art experience welcome, but novices are encouraged to first take “Creating Comics & Graphic Novels.”

\$89 | Neal Yamamoto  
SMC Bundy Campus, Room 428

Sat 12:30p – 2:30p      Jun 28 – Aug 9\*

\*No class on Jul 5.

### Japanese Calligraphy in Multi-Art Forms

Discover the exciting field of Japanese calligraphy. Develop your artistic skills with traditional tools and the instructor's unique teaching methods. Explore the historical background of this beautiful art form through the incorporation of Japanese poetry, dance movements, and music. “It will center you and delight all your six senses!”

\$95 | Kazuko  
SMC Main Campus, Art 118

Sat 9:30a – 12:30p      Jun 28 – Aug 2\*

\*No class on Jul 5.

CREATING COMICS AND GRAPHIC NOVELS – Neal Yamamoto

“

*Heck of a fun class—very educational.*

—Seth Y.

”

### Practical Advice for Visual Artists

Being an artist is a wonderful gift, but it's also a business. With more than 150,000 artists in the Los Angeles area—and more on the horizon everyday—how do you stand out and become successful? Learn what it really takes to survive, compete, and thrive in today's highly competitive art market. If you're an artist interested in getting your art into exhibitions, building your resume, promoting your work, and finding gallery representation, don't miss this opportunity to get straightforward, no-nonsense, practical advice from an expert who—as an artist, former gallery director and Executive Director of Gallery 825/LAAA, and now head of McLean Fine Art (an arts advisory and artist career consultation firm)—has a full-spectrum understanding of the artist experience.

\$39 | Ashley Emenegger  
SMC Bundy Campus, Room 236

Mon 6:30p – 9:30p      Jul 7

### The Art of Glass Fusing

Explore the art of using a kiln to fuse together pieces of glass. Find out about glass choices, preparation, cutting, and composition. Then experiment with the materials and apply your own style and creative ideas as you learn how to use a variety of fusing and slumping techniques, how to use a kiln, and what you need to know about firing programs, annealing times, and recordkeeping. Materials fee \$100 for new students and \$30 for returning students at class covers first few projects. Plan to spend an additional \$100 (or more, depending on the size and complexity of the work you wish to design) during a class field trip (to be arranged) to learn about, choose, and purchase additional materials for the remainder of the course.

\$219 | Terri Bromberg  
SMC Main Campus, Art 124

Fri 9:00a – 2:00p      Jul 11 – Aug 15

### Art Experiences for Non-Artists

Experience how it feels to be an artist. Let a gentle specialist in healing creators' block guide you through step-by-step drawing, painting, and creativity exercises in a relaxing, supportive, fun atmosphere. Feel the incredible high of finding the secrets that awaken the art maker innate in us all! If you're an absolute beginner—or someone

who's become separated from your art— here's the class to begin your art journey! If you're an 'Art Experiences' grad, come reconnect or step up to your next level! Bring a 6B drawing pencil and a sketchbook of any size to class.

\$89 | Marey Barthoff  
SMC Main Campus, Art 126

Sat 10:00a – 1:00p Jul 12 – Aug 9



Mosaic Art

### Introduction to Mosaic Art

Acquire the skills to create mosaic art. As you custom-decorate a small flowerpot with your choice of ceramic, glass, bead, stone, shell, and other materials, learn about the history, design, styles, and cutting techniques used in mosaics. Supply list provided at registration. Continuing students who would like to create a different kind of mosaic piece should contact the instructor prior to class start date. Materials fee \$40 for first time students/\$20 for returning students.

\$125 | Carmelo Fiannaca  
SMC Main Campus, Art 124

Sat 9:00a – 1:00p Jul 12 – Aug 9

## DRAWING

### Basic Life Drawing

Learn to draw the human form in a class designed for creative individuals with little figure drawing experience. Work with charcoal, graphite, and Conte crayon as you explore the creative use of materials to portray and interpret the figure within the composition. You'll receive direction on proportion, volume blocking, and some anatomy in the first three weeks, then learn about special techniques for drawing knees, elbows, feet, hands, and the head. You will be working with live models. Recommended textbook (not required; available online): Complete Guide to Life Drawing, by Gottfried Bammes (ISBN-10: 1844486907).

\$195 | Jessica Minckley  
SMC Emeritus College, Room 204

Mon 6:00p – 9:30p Jun 30 – Aug 4

### Life Drawing II

**NEW!** Learn to build upon basic observational drawing methods in an intensive workshop focused on anatomy. Working in colored pencil and graphite, 'travel' through the human body using simplified forms for skeletal and muscular anatomical structures. Workshop includes weekly detailed demonstration drawings and homework based on images collected on Pinterest. Some prior drawing experience recommended. Recommended textbook: Figure Drawing: Design and Invention, by Michael Hampton (ISBN-13: 978-0615272818).

\$195 | Jessica Minckley  
SMC Emeritus College, Room 204

Wed 6:30p – 9:30p Jul 2 – Aug 6

### Colored Pencil Techniques & Drawing

WOW! That's colored pencil? Yes, it is, and you can learn how to get those vibrant colors and complex textures. Experiment with a variety of techniques for using wax- and oil-based colored pencils, water soluble pencils, and various papers and mixing media as you explore color theory, composition, project design, and finding a personal style. Drawing experience helpful. Materials fee \$10 at class.

\$99 | Arlene Weinstock  
SMC Emeritus College, Room 205

Tue 6:30p – 9:00p Jul 1 – Aug 5

### Colored Pencil for Continuing Students

If you've completed "Colored Pencil Techniques" and are ready to work on projects of your own, come build on the basics and learn new techniques. You'll receive individual instruction to advance your colored pencil and art-making skills. Materials fee \$10 at class.

\$99 | Arlene Weinstock  
SMC Emeritus College, Room 205

Tue 7:00p – 9:30p Jul 1 – Aug 5

### Introduction to Basic Drawing

Learn how to compose with line, shape, tone, and color in a class designed to introduce you to the basics of drawing from life. Using still-life setups and our environment as sources of visual inspiration, you'll find out how to work with perspective, positive and negative shape, and texture as you explore the use of traditional drawing materials. A great class for beginners!

\$99 | Freddie Manseau  
SMC Emeritus College, Room 204

Thu 6:30p – 9:30p Jul 3 – Aug 7

## PAINTING

### Painting in Watercolor – Level 1

Come try your hand at a wonderful art form with subtle nuances and spontaneity, as well as brilliance and control. Learn traditional watercolor techniques through invaluable demonstrations that will give you a solid foundation. Watercolor is a medium that's not as unforgiving as you might think, so come find out about some surprising tricks that will wash away those fears!

\$99 | Freddie Manseau  
SMC Main Campus, Art 102

Sun 10:00a – 1:00p Jun 29 – Aug 3

### Painting in Watercolor – Level 2

Join a class designed for those who wish to improve and guide their watercolor techniques toward a more personal and creative direction. In a supportive, constructive, and stress-free environment, learn how to achieve desired effects that will enhance previous painting attempts, and find out about effective methods for attaining more satisfying results with new projects.

\$99 | Freddie Manseau  
SMC Main Campus, Art 102

Sun 2:00p – 5:00p Jun 29 – Aug 3

## Photography

### PHOTO WORKSHOPS

Our Photo Workshops—led by professional photographers who teach in the Santa Monica College Photography Department—will take your passion for photography to new levels!

Workshops range from basic camera skills all the way up to studio lighting and portfolio development. You'll gain hands-on experience at every stage, with instructors who share their years of knowledge as they work beside you to show you how to get the shots you want.

So sign up now, and start creating better photographs!

### Basic Photography

Make your digital camera work for you. Learn about using available light (natural or artificial), composition, exposure, and techniques that turn snapshots into professional-quality photographs. You'll shoot slides that will be shown and discussed in class. Bring your cameras and camera instruction manuals to the first class. Digital and film cameras are welcome. Bring your camera to the second class.

\$99 | Larry Jones  
SMC Bundy Campus, Room 217

Wed 6:30p – 9:30p Jul 9 – Aug 13

### Beyond Basic Photography

If you take consistently good pictures and feel confident in your basic knowledge of your 35mm camera, f-stops, shutter speeds, focus, and exposure controls, this class will take you one step farther. Learn the details of color, contrast, lenses, lighting conditions, filters, and depth of field. Digital and film cameras are welcome.

\$99 | Larry Jones  
SMC Bundy Campus, Room 217

Thu 6:30p – 9:30p Jul 10 – Aug 14

### On the Street with Your Camera

Learn how to capture images the way documentary photographers do. If you are an intermediate/advanced photographer, find out how to use imagery to make statements without words. This hands-on workshop covers composition, visual direction, lighting (natural and flash), proper lens selection, and controlling depth of field. With an emphasis on the styles of Henri Cartier-Bresson, Keith Carter, Gordon Parks, Mary Ellen Mark, W. Eugene Smith, and Garry Winogrand, photo assignments feature the significance of conveying a story (photo essay or photo story), an environmental portrait, and 'the decisive moment' with your images.

\$99 | Ed Mangus  
SMC Main Campus, Drescher Hall 115

Sat 10:00a – 2:00p Jul 12 – Aug 9

### Watt's Towers & Heritage Square Museum

Spend a day with an experienced professional photographer photographing and exploring historic LA-area locations. Start at Philippe The Original—home of the French Dip Sandwich—then board the Metro Blue Line for a short ride to Watt's Towers. Take up-close photos of the towers and enjoy a docent tour of the towers and a short film about their builder, Simon Rodia. Lunch at the Grand Central Market (LA's first farmers



Cellphone Photography

market!), then peek into the everyday lives of Southern Californians at the close of the 19th century as you tour and photograph the historic houses at the “living history” Heritage Square Museum, and more! You are responsible for the cost of the all-day Metro fare (approx. \$6), Watt’s Towers admission (\$7/\$3), and Heritage Square Museum admission (\$10/\$8), as well as parking (\$15/\$8 all day at Union Station), lunch, and snacks. Wear comfortable walking shoes and casual clothes (a sweater or light jacket is also recommended, along with a hat). Bring along a couple of bottles of water and some snacks, and don’t forget your camera, manual, and fully charged batteries!

\$79 | Brian Leng  
Meet at Philippe The Original,  
1001 N. Aladema St. Los Angeles  
Sat 10:00a – 4:30p Jul 12

### Photographing at a Museum: Summer at the Getty Villa

Join a commercial photographer for a glorious day at the beautiful Getty Villa in Pacific Palisades. Summer is a great time to visit as all of the gardens are in full bloom. Learn how to capture lovely and clear images at the art museum without using your flash or a tripod. As you experiment with various indoor and outdoor photographic techniques, you’ll experience the Villa’s unique essence and history, and enjoy a docent-led tour designed especially for this group. Ask a friend or loved one to sign up with you—it’s a great way to have fun and make special memories together! Getty Villa admission is free and reservation will be made for you. You are responsible for the cost of parking (approx. \$15), as well as lunch and snacks. Wear comfortable walking shoes and casual clothes (a sweater or light jacket is also recommended). Bring along a couple of bottles of water and some snacks, and don’t forget your camera! Please turn off camera flash before entering museum.

\$79 | Brian Leng  
Meet at Getty Villa,  
17985 Pacific Coast Hwy, Pacific Palisades  
Sat 10:00a – 4:00p Jul 26

### Tourist for A Day: Cellphone Photography

**NEW!** Find out how to use your smartphone to take amazing pictures as you capture the mood and feel of the city as a tourist. Travel through Downtown LA and learn to see the city as never before! Develop a pair of discerning eyes by exploring the basics of composition, shapes, overall architectural patterns, and lighting. Find out about free apps that will make your images even more interesting and ready to upload and share through your online photo albums. The skills you acquire will help you photograph any city

easily and successfully. All smartphones—iPhone, Android, and Windows—welcome! Optional materials fee \$15.

\$89 | Brian Leng  
Meet at Philippe The Original,  
1001 N. Aladema St. Los Angeles  
Sat 10:00a – 6:00p Aug 2

## Crafts

### JEWELRY



*Pearl Knotting*

#### Jewelry Design – Pearl Knotting

Learn the traditional technique for knotting pearls and gems, to design a timeless “Floating” necklace as seen in *Style* magazine. Create your own unique design that will harmonize any look! Bring to class flat nose pliers, scissors, egg carton, ice tray or container to separate your beads and a small towel to work on. Reading glass helpful. Materials fee \$30 at class.

\$39 | Doria Ragland  
SMC Bundy Campus, Room 440  
Wed 6:30p – 9:30p Jun 25

#### Stamped Metal Jewelry

**NEW!** Personalize your own jewelry with inspirational messages, designs, and names! In this hands-on class, learn foundational metal stamping techniques, and become familiar with the right tools and their uses. Practice stamping copper blanks to make into your choice of a bracelet or earrings during class, and try colored patinas to further enhance your designs. Tools provided for use in class. Beginning and intermediate students welcome. Materials fee \$25 at class.

\$49 | Laura Souder  
SMC Bundy Campus, Room 339  
Sat 8:30a – 11:30a Jun 28

register for classes  
**ONLINE**

at [commed.smc.edu](http://commed.smc.edu)



Mosaic Jewelry

### Mini-Mosaic Jewelry

**NEW!** Create the look of mosaics on a miniature scale for personal adornment! Choose your favorite colors and shapes from tiny ceramic tiles and glass millefiore (Italian for ‘thousand flowers’) in this fun, off-the-beaten-track class, then create your own designs in jewelry-frame bezels. Learn to adhere your tiles, plus grout and seal your jewelry treasures. Tools provided for use in class. Beginning and intermediate students welcome. Materials fee \$25 at class.

\$49 | Laura Souder  
SMC Bundy Campus, Room 339  
Sat 12:30p – 3:30p      Jun 28

### Jewelry Design – Multistrand Bracelet

Bracelets! The more the merrier. In this class you will design a signature one of a kind multistrand bracelet. We will blend mixed shapes and sized semi-precious jewels, pearls and seed beads to create this unique bracelet with button closure. Please bring egg crate to separate beads, and a pair of scissors. Reading glasses are recommended. Materials fee \$30 at class.

\$39 | Doria Ragland  
SMC Bundy Campus, Room 440  
Wed 6:30p – 9:30p      Jul 30

## TEXTILE ARTS

### Hand Embroidery

**NEW!** What’s all the ‘hoop-la’ about hand embroidery? Join us in this one-day workshop and find out! Hand embroidery is a gratifying craft that’s completely portable, with no machinery noise or bulky heavy tools. You’ll learn the three primary stitches, plus some fancier ones, as well as how to hoop your work, transfer designs, and tie beautiful hidden, secure knots. Bring to class a sack lunch or snack. Materials fee includes all supplies to get you started. Materials fee \$25 at class.

\$49 | Rebecca Prange  
SMC Bundy Campus, Room 339  
Sat 9:30a – 1:00p      Jul 12

## Enrichment

### Introduction to Basic Mindfulness

Ever wanted to learn how to meditate? Want to improve your ability to concentrate, or to de-stress from the pressures of everyday life? Basic Mindfulness is a clear, easy way to begin. In a supportive class that includes simple instructions and brief in-class guided meditation sessions, learn how to enhance your clarity of sense perception, build your concentration power, and develop equanimity and restfulness in ways that can be applied directly to daily life.

\$89 | Betzi Richardson  
SMC Bundy Campus, Room 328

Mon 7:00p – 9:00p      Jun 23 – Aug 11\*  
\*No class on Jul 21, Jul 28.

### The Brain Class – A Blueprint for Brain Fitness

Learn exciting new “brain power” exercises to boost your mental focus, create healthier brain cells, and even be less forgetful. Gain knowledge of specific actions that threaten and those that help promote brain health. The “Body Moves for Brain Power” segment of this class is designed to stimulate brain cell activity and improve blood flow to the brain. The patterns, actions, and training are done from a chair. You won’t get sweaty, but your brain will be invigorated! Come to this popular seminar and discover secrets to energizing your brain cells so they can last your lifetime. This class will be a combination of lecture and seated activity. Materials fee \$30 at class.

\$39 | Debbi Harper  
SMC Bundy Campus, Room 436  
Sat 9:00a – 12:00p      Jul 12

### Eat Well, Live Better A Seminar for Today’s Woman

**NEW!** Women have unique needs when it comes to health and wellness. Come talk woman-to-woman about some of the issues we face, including nurturing others at the sacrifice of our own well-being, stress and anxiety, weight gain, IBS and other digestive distress, candida, and fatigue. Learn how the foods we eat affect all these—as well as our mood and energy levels—and discover the powerful and far-reaching effects our food choices have on our health. Eating well is a good place to begin to care for ourselves! Materials fee \$15 at class.

\$59 | Christine Oppenheim  
SMC Bundy Campus, Room 217  
Sat 9:30a – 12:00p      Jul 12



# Food & Dining

## Sensational Sushi – Level 1

Do you love sushi? Would you like to be able to impress your friends and family by preparing sushi that tastes like it was made in your favorite sushi bar? Then sign up for this sensational sushi course, and come learn how to make your own edible masterpieces. In just 3 hours, you'll learn all the basics, from slicing the fish and vegetables, to preparing the sushi rice and rolling incredible edibles... in short, nothing will be left out! Best of all, we'll eat as we go, so by the time the class is over, you'll not only be capable of making sushi in your own kitchen, but also be very full. Make sure you come to class hungry! Bring a sharp knife and a cutting board to class. Materials fee \$15 at class.

\$59 | Nikki Gilbert  
SMC Bundy Campus, Room 339  
Sat 11:00a – 2:00p Jul 26

# Home & Garden

## Basic Organic Gardening 101

Discover the basics of sensible organic gardening. Find out how to build good soil, what you need to know about amendments and fertilizers, and tricks and tips for beautiful gardens, even in containers and tiny spaces. Learn about water-saving irrigation, how to start seeds and nurse them into healthy seedlings, and how to pick the best transplants at the nursery. Also, find out how, when, and how much to prune, and how to choose and care for your garden tools to make them last. Materials fee \$10 at class.

\$79 | Christy Wilhelmi  
SMC Main Campus, Art 118  
Sun 3:00p – 5:00p Jul 13 – Aug 3

## Clutterology:

### Eliminate Clutter and Get Organized!

Eliminate Clutter and Get Organized! Are you tired of searching for that lost something or stumbling over stuff throughout your house? Find out how you can change your environment, remove clutter from your life, and get organized using simple, easy, practical ideas. Topics include: getting off junk mail lists, the difference between organized and neat, the true cost of your "stuff," and how to decide whether to keep or toss. Materials fee \$30 at class.

\$39 | Nancy Miller  
SMC Bundy Campus, Room 240  
Thu 6:30p – 9:30p Jul 17

## Landscape Design & Construction

Find out from a featured landscaper on HGTV's "Landscapers' Challenge" how to analyze an existing house and yard to make the best landscaping decisions. Learn a step-by-step approach to begin a landscaping project that can be added to and enjoyed as it matures with age. Classes cover how, where, and when to start a project, and how to design for hillside, sunny, shady, small, and large lots. Bring to class your site photos and a site plan (a hand-drawn one is fine), a 5-gallon Rhipiolepis plant, and pruning shears.

\$59 | Charlotte Chen  
SMC Bundy Campus, Room 240  
Sat 9:00a – 2:00p Jul 19 – Jul 26

## Women's Auto Workshop

Ever had a dead car battery, but didn't know how to jump it? Find out from another woman how NOT to be a damsel in distress when it comes to your car. In a nonjudgmental atmosphere, learn the basics of how a car works, simple maintenance procedures—like checking fluid levels and tire pressures—that can help save you money on car repairs, and how to speak and understand basic auto repair lingo. And, of course, learn how to deal with a dead battery. By knowing what to do, you could be on your way in less time than it takes to call and wait for roadside assistance! This is a very hands-on workshop, so wear clothes you won't mind getting dirty, and closed-toe shoes for safety. Class size is very limited, so sign up early! Bring your car and car owner manual (if available) to class, along with your coffee mug. Morning coffee, pastry or bagels and midday lunch included in class fee. Materials fee \$15 at class.

\$69 | Xandria Slater  
SMC Bundy Campus, Room 123  
Sat 9:00a – 4:30p Jul 26

## Drought Tolerant Landscaping

Come find out how wonderful and easy-care drought-tolerant landscaping can be. In a highly informative seminar, explore various options for removing lawns and replacing them with stylish and decorative drought-tolerant plantings and ground covers, gravel, decomposed granite, bark, and other materials. Includes a field trip to a Playa Vista park focusing on drought-tolerant plants.

\$49 | Charlotte Chen  
SMC Bundy Campus, Room 236  
Sat 9:00a – 1:00p Aug 9

## Just for Fun

### Introduction to Tarot:

#### The Art of Interpreting a Reading

Unlock the mysteries of the Tarot! If you've ever wanted to learn how to read Tarot cards without reading a book, this is the class for you! It's a great way to discover the joy of Tarot, find out how much fun you can have reading Tarot cards, and explore what a helpful tool the Tarot can be for developing intuitive abilities and sorting out issues. You'll also have a chance to play Peter Rosson's "Tarot Profiling Game." If you have a Tarot deck, bring it along to class.

\$39 | Davida Rappaport  
SMC Bundy Campus, Room 440

Tue 6:45p – 9:45p      Jun 24

### Beginning Bridge

Learn a fast and easy way to play bridge in a class designed for those who have never played this card game, have limited experience playing it, or who played it years ago and need a refresher course. Materials fee \$7 at class.

\$89 | Candace Scott  
SMC Bundy Campus, Room 436

Wed 7:00p – 9:00p      Jul 2 – Aug 13  
*\*No class on Jul 23.*

### Practical Tarot – The Minor Arcana

Learn about the Tarots Minor Arcana and the various meanings and ways to interpret its 56 cards (four suits of 14 cards each). Without memorizing the meanings of each card, discover how variations in the cards artwork, combined with your own intuitive abilities, can enhance and enrich a Tarot reading. After taking this class, you'll have a better understanding of how the cards of the Minor Arcana can add layers and clarify a Tarot reading. You'll practice what you learn in each class by playing Peter Rossons Tarot Profiling Game. If you have a Tarot deck, bring it along to class.

\$99 | Davida Rappaport  
SMC Bundy Campus, Room 440

Tue 6:45p – 9:45p      Jul 8 – Aug 12



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## Languages

Note: Some language classes may require a textbook, which is NOT included in course fee. Level 2 classes are a continuation of Level 1.

### Beginning Conversational French – Level 1

In a relaxed and supportive atmosphere, learn the basic French vocabulary you need—including useful phrases and idioms!—to carry on simple conversations in everyday situations. To help you develop a Parisian accent and a foundation for understanding fluent idiomatic speech, this course explores the characteristics of spoken French, and includes systematic practice in pronouncing French sounds. Find out about French customs and social etiquette, and get a glimpse of contemporary French life through French-language videos. Occasional singalongs with recordings of popular French songs add to the fun! Materials fee \$30 at class.

\$99 | Margaret Drach  
SMC Bundy Campus, Room 328

Sat 1:00p – 4:00p      Jun 28 – Aug 9\*  
*\*No class on Jul 5.*

### Accent Reduction – American English

Do people often ask you to repeat what you've said? Is a thick accent preventing you from advancing professionally? In an interactive, information-packed course, learn the secrets to speaking clear, easily understood American English, and find out how to avoid—or fix—the most common errors made by foreign speakers of English, regardless of their native language. Required textbook (available online) : Mastering the American Accent with Audio CDs by Lisa Mojsin (ISBN-10: 0764195824). Please bring your textbook to our first class.

\$79 | Nicola McGee  
SMC Bundy Campus, Room 240

Tue 6:30p – 8:30p      Jul 8 – Aug 12

### Spanish for Absolute Beginners

If you're an absolute beginner when it comes to studying or speaking Spanish, here's a chance to 'meet' the language and start getting acquainted with it. Learn how to say the alphabet, use numbers, tell time, and use the verb 'to be.' Pick up some basic vocabulary that will help you describe things and people, as well as express your wants and desires.

\$99 | Lilian Montepeque  
SMC Bundy Campus, Room 235

Thu 6:00p – 9:00p      Jul 10 – Aug 14

## Practical Conversational English

Join this lively class and learn practical, useful English. Improve your ability to speak and understand everyday English and idioms as you explore American life and culture. Here is a unique chance to practice your English while conversing with people from all over the world. Students must have intermediate to advanced conversational skills; continuing and new students are welcome to join the class. You may enroll at any time, but there will be NO credit, refund, or proration of enrollment fees. Educational hours awarded based on attendance, NOT class length, and are NOT for transfer credit. Mandatory text: Future 3 Student Book with Practice Plus CD-ROM (ISBN13: 978-13-199148-4).

\$159 | Nicola McGee  
SMC Bundy Campus, Room 217

Fri 9:30a – 1:30p                      Jul 11 – Aug 15

## Italian for Travelers

**NEW!** In a short course specifically designed for travelers, immerse yourself in a fun, relaxed atmosphere as you learn practical Italian used in common travel situations, such as asking for directions, finding accommodations, ordering at restaurants, and more! Emphasis will be on developing your conversational and listening skills, with a splash of the colorful cultural that is uniquely Italian. Materials fee \$10 at class.

\$69 | Paola Barcaccia  
SMC Bundy Campus, Room 228

Sat 11:00a – 2:00p                      Jul 26 – Aug 9

## Music

### Contemporary Singing Techniques

Whether you want to audition for “The Voice” or just want to learn to sing in tune, here’s a chance to learn all the techniques you need to step onstage and start singing. Breathing, range, intonation, vocal power, blending with registers, gaining confidence, and overcoming performance anxiety are just some of the topics we’ll cover in a safe, fun atmosphere. This unique “Vocal Yoga” method uses techniques ranging from Yoga, Chi Gong, and The Bel Canto School of Singing to Roy Hart Extended Voice Work, Fitzmaurice Voicework, and more to free the voice. Beginners welcome! Materials fee \$17 at class.

\$79 | Heather Lyle  
SMC Performing Arts Center, Room 103

Mon 6:45p – 8:45p                      Jun 23 – Jul 28\*

\*No class on Jun 30.

## Beginning Guitar

**NEW!** Have a guitar sitting somewhere, just waiting to be played? Ever wanted to strum the strings and make music, but think it’s too hard for you? With a little practice, anyone can learn to play the guitar, so sign up for this class designed to transform your view of the guitar into the joyous, creative, and accessible musical instrument that it is. Learn the open chords that form the basics of guitar music, and gain an overview of basic music theory. You and your fellow students will help pick the pieces to be taught, so everyone will have a choice of music. Bring to class your guitar—acoustic, classical (nylon strings), or electric (no amp needed, but small amp OK). Required textbook (please purchase before attending class): Hal Leonard Guitar Method, Second Edition – Complete Edition, by Will Schmid and Greg Koch (ISBN-13: 9780881881394).

\$99 | Peter Risi  
SMC Performing Arts Center, Room 104

Wed 6:30p – 8:30p                      Jun 25 – Jul 30

### Beginning Piano – Playing for Fun

Have you always wanted to learn to play the piano? Here’s your chance! Using a quick and easy modern method, develop basic piano skills as you learn about notes, rhythm, chords, and pedaling, and how to apply these basics to popular and classical music. No prior piano knowledge or experience required. Materials fee \$14 at class.

\$99 | Sarah Olim  
SMC Performing Arts Center, Room 200

Sat 2:30p – 5:30p                      Jun 28 – Aug 9\*

\*No class on Jul 5.

### Popular Piano

Prerequisite: Ability to read simple melodies. Explore a different approach to popular music through the use of chords. Learn how to take the melody and chords of a popular song and improvise your own arrangement through the use of chord voicing, pop rhythms, and left-hand bass lines. Materials fee \$14 at class.

\$99 | Sarah Olim  
SMC Performing Arts Center, Room 200

Mon 6:30p – 9:30p                      Jun 30 – Aug 4

### Learn to Play Guitar in a Day!

This unique one-day workshop, as seen on PBS, is for busy adults without the time for weekly music lessons. It’s a crash course that will get you strumming and picking in just one day! You’ll learn basic chords, simple strumming and picking patterns, tuning techniques, how to play familiar songs, guitar care, and much, much more! Bring to class your acoustic guitar. Materials fee includes book and electronic tuner. Materials fee \$30 at class.

\$79 | Marlene Hutchinson  
SMC Performing Arts Center, Room 103  
Sat 10:00a – 3:00p Jul 12

### Healthy Harmonica

Breathing is our foundation when playing the harmonica. Take the simplest of pop, folk, and blues melodies and invigorate them with simple, but powerful, techniques to make any song deeply expressive. No previous ability to read or play music required—just a desire to have fun and feel more alive! You will need a C-major diatonic harmonica. If you don't already have a harmonica, you can purchase one in class for about \$12. Materials fee \$15 at class.

\$39 | Dave Broida  
SMC Bundy Campus, Room 236  
Thu 6:00p – 7:30p Jul 24

### Beginning Blues Harmonica

Come have fun learning tricks and techniques to make the harmonica cry, laugh, wail, and scream! We'll get you jammin' the Blues immediately, and you don't need any prior musical or harmonica experience. Just bring along a love of the Blues and a C-major diatonic harmonica. If you don't already have a harmonica, you can purchase one in class for about \$12. Materials fee \$15 at class.

\$49 | Dave Broida  
SMC Bundy Campus, Room 236  
Thu 7:45p – 9:30p Jul 24

## Stage & Screen

### Want to Make a Movie?

Are you ready to say "Action"? If your answer is "Yes," sign up today and come learn how to make a movie! Led by an international-awards-winning screenwriter and director, find out how to create a story and write a script, how to use cameras to shoot striking images that will capture actions and emotions, and how to edit your final project. Start from scratch in this class, offered as part of the Emerging Filmmakers Academy, a film program at Santa Monica College designed for anyone who wants to learn how movies are made. No experience necessary!

\$649 | Simone Bartesaghi  
SMC Bundy Campus, Room 123  
Sat 8:00a – 5:00p Jun 28 – Aug 23\*  
\*No class on Jul 5.

### Stand-Up Comedy Workshop With Comedy Store Graduation Show

Hone your skills as a stand-up comic in an exciting workshop directed by a Letterman regular. The workshop includes performing

at showcase clubs, and culminates with the Comedy Store Graduation Show. You'll focus on writing techniques for adding jokes to your act, finding your comic persona, and making the best choices for connecting with an audience. You'll also gain an understanding of the business side of comedy, and how stand-up intersects with the world of sit-com development.

\$99 | Jonathan Solomon  
SMC Bundy Campus, Room 239  
Wed 6:30p – 9:30p Jul 9 – Aug 13

### An Introduction to Voiceovers

Don't miss this fun, empowering introductory workshop covering the different types of voiceovers and what tools are needed to succeed in the voiceover arena. You'll be coached on voiceover techniques and receive a professional voiceover evaluation. By the end of the workshop, you'll have the necessary knowledge to help you decide if this is something you'd like to pursue.

\$49 | Voices for All Staff  
SMC Bundy Campus, Room 216  
Thu 7:00p – 9:00p Jul 10

### Commercials, Improv, Acting and Filming

In a high-energy course that has it all, learn what you need to know about the TV commercial process. We'll cover how to read copy and cue cards, how to get an agent, what kind of pictures you need, and how to build your resume. We'll also develop your abilities at improv—a skill that's become critically important in today's auditions—and review the acting basics that can be used in all areas of the Industry. At our final class, we'll FILM on camera, review footage, and critique.

\$69 | Priscilla Barnstable  
SMC Bundy Campus, Room 440  
Sat 3:00p – 5:00p Jul 12 – Aug 2

### Vocal Yoga

Explore the leading technique in voice work for actors today! Fitzmaurice Voicework uses modified yoga postures to unblock the breath and open the voice. Learn a series of exercises that promote vocal freedom, resonance, and power, and that can help you uncover deep layers of tension that might be hindering your voice and creative expression. These techniques can be used as a highly effective vocal/physical warm-up to incorporate into any training routine you use. Bring to class a yoga mat and small pillow.

\$39 | Heather Lyle  
SMC Performing Arts Center, Room 102  
Sat 12:30p – 3:30p Jul 19

# Trips, Tours & Excursions

## Watt's Towers & Heritage Square Museum

Spend a day with an experienced professional photographer photographing and exploring historic LA-area locations. See the Watt's Towers & Heritage Square Museum listing in this schedule's Photography section for additional details.

\$79 | Brian Leng  
Meet at Philippe The Original,  
1001 N. Aladema St. Los Angeles  
Sat 10:00a – 4:30p Jul 12

## Adventures in Arrowhead: Narrated Lake Cruise & Shopping with Lakeside Lunch

**NEW!** Discover the breathtaking alpine wonderland surrounding Lake Arrowhead, often called the "Alps of Southern California." Enjoy lunch at a lakeside restaurant, then learn about the area's colorful history and see the homes of movie stars of yesteryear on a delightful narrated cruise aboard the classic Lake Arrowhead Queen paddlewheeler. Afterward, it's time for shopping in Arrowhead Village. Wear rubber-soled walking shoes and casual clothes. The boat has both shady and sunny areas to choose from, but a hat and a sweater or light jacket are recommended, as it can feel cool on the water. **Availability is limited, so make plans to book your day trip soon! Tour departs from SMC's Bundy Campus and transportation will be provided to your destination. Parking is free. Please call (310) 434-3400 for more information.**

\$89 | Good Times Travel Staff  
Meet at SMC Bundy Campus,  
3171 S. Bundy Drive  
Sat 8:30a – 5:30p Jul 19

## The Los Angeles Underground Art Museum

May Sun, Frank Romero, Margaret Garcia, Jonathan Borofsky, Sheila Klein, Terry Schoonhoven. These are just some of the many artists whose work is featured in the Underground Art Museum. Come join an exciting day-long tour that takes you on a point-to-point excursion through this extensive museum and includes walking tours of many of its surrounding neighborhoods. The Underground Art Museum stretches from North Hollywood all the way to Downtown LA, and while most people call it by its other name—the Metro Red Line—you'll be one of the few who gets to explore the spectacular art, distinctive architecture, special sights/sites, and other hidden treasures of LA with



Los Angeles Underground Art Museum

an informative guide. Wear comfortable walking shoes and casual clothes, and if you like, bring along a small, lightweight seat cushion to add to your comfort. Metro fare and lunch costs are NOT included in tour fee.

\$39 | Gayle Gale  
Meet at the entrance of Hollywood and Vine Metro  
Sun 10:30a – 4:30p Jul 20

## Photographing at a Museum: Summer at the Getty Villa

Join a commercial photographer for a glorious day at the beautiful Getty Villa in Pacific Palisades. See the Photographing at a Museum: Summer at the Getty Villa listing in this schedule's Photography section for additional details.

\$79 | Brian Leng  
Meet at Getty Villa,  
17985 Pacific Coast Hwy, Pacific Palisades  
Sat 10:00a – 4:00p Jul 26

## Tourist for A Day: Cellphone Photography

**NEW!** Find out how to use your smartphone to take amazing pictures as you capture the mood and feel of the city as a tourist. Travel through Downtown LA and learn to see the city as never before! See the Tourist for A Day listing in this schedule's Photography section for additional details.

\$89 | Brian Leng  
Meet at Philippe The Original,  
1001 N. Aladema St. Los Angeles  
Sat 10:00a – 6:00p Aug 2

register for classes  
**ONLINE**

at [commed.smc.edu](http://commed.smc.edu)

## MEMOIR WRITING – Monona Wali



*I love writing now and had wanted to write a memoir for at least 10 years.*

—Stacey L.



## Writing

### Memoir Writing Workshop

You know the situation: your life. Now how do you craft a meaningful story from it? Come find out how to create a focused narrative out of the many fascinating elements of your life. In a positive and supportive atmosphere, explore the different facets of memoir writing, including setting and place, point of view, voice, character arcs, and engaging details.

\$99 | Monona Wali  
SMC Bundy Campus, Room 212

Thu 6:30p – 9:30p      Jun 26 – Jul 31

### How to Write Funny

Humor writing is not just a talent reserved for those who are “naturally funny.” It’s a skill you can learn, hone, and then rely on every time you sit down to write. If you are a TV or screenwriter, essayist, storyteller, comedian, or even if you are in the corporate world, this is the workshop for you! Through lectures, innovative writing exercises, and “group write” sessions on scripts, prose, stand-up sets, and even business presentations, you’ll be sure to find the funny!

\$99 | Jonathan Solomon  
SMC Bundy Campus, Room 239

Thu 6:30p – 9:30p      Jun 26 – Jul 31

### Mastering the Art of Short Fiction

Discover how to write your own story in short prose form. Study the techniques of seasoned authors and apply what you learn to carve out the sweep of your story: the beginning, middle, and end. Using in-class exercises, we’ll focus on character development, setting, plot, structure, and your own unique point of view and voice. Advice will also be offered on how to bring your story to the marketplace. Materials fee \$3 at class.

\$99 | Stacey Collins  
SMC Bundy Campus, Room 228

Mon 7:00p – 10:00p      Jun 30 – Aug 4

### Introduction to Screenwriting

In an intensive course that introduces you to the fundamentals of dramatic screenwriting, find out about the tools that screenwriters

have at their disposal to communicate their ideas. Gain hands-on experience through weekly writing exercises that develop specific screenwriting skills, then read your work aloud in class and take part in friendly discussions and critiques to understand your writing and what about it works, what doesn’t, and why.

\$99 | Aaron Henry  
SMC Emeritus College, Room 407

Thu 6:30p – 9:30p      Jul 10 – Aug 14

## Summer Reading Program

The following popular course is taught by the Institute of Reading Development, whose professional instructors have been teaching people how to read and improve their reading skills since 1969. The Institute teaches thousands of students each year, in programs offered by numerous educational institutions and municipal agencies. To register, or for additional information, please call the Institute at (800) 978-3532.

### Speed Reading for Work, School, and Recreation (For Adults, College Students, & Entering 12th Graders)

When you complete this exciting adult speed reading program, you will be reading novels, newspapers, and most business and school materials 3 to 4 times faster! And you’ll be reading more difficult materials such as technical journals or college textbooks 2 to 3 times faster. In addition, the comprehension, concentration, and retention techniques you learn will enable you to remember more, even though you read much faster. You will virtually eliminate re-reading. As a special bonus, if you take this class, you receive lifetime repeat privileges, which means you may repeat the speed reading class—at any time—for free! Materials fee \$39 at registration.

PROGRAM 7  
\$299 | IRD Staff  
SMC Bundy Campus, Room 435

Thu 7:00p – 9:30p      Jul 24 – Aug 21

TEACH A CLASS FOR  
SMC COMMUNITY  
EDUCATION

More info at [commed.smc.edu](http://commed.smc.edu)  
or call 310.434.3400

# HEALTH & FITNESS

## Dance

### Ballroom Dance – Take a Chance!

Shall we Swing? Will we Waltz? Try a Tango? Chance a Cha Cha? Look forward with a Foxtrot? Move to that Mambo beat? Or get ready to Rumba? Two of these dances will be taught for each 6-week session. Come join us, because no matter what the dance of the moment is, you'll have fun, and delight in the amazing joy of dancing. Open to singles and couples. Please wear soft shoes to protect the floor.

\$89 | Kathy Levyn  
SMC Emeritus College, Room 304

Thu 7:00p – 8:30p                      Jun 26 – Jul 31

### Belly Dancing

Explore the dances and rhythms of the Near and Middle East as you develop the techniques of belly dancing, from proper and beautiful arm and hand movements to fluid body movements, belly rolls, and using finger cymbals. Bring a 7- to 9-foot-long piece of flowing fabric to class to use as a veil. Also bring finger cymbals (if you don't have any, here's a chance to find out how to make some out of bottle caps). Beginning, as well as experienced belly dancers welcome!

\$89 | Cathy Hegel  
SMC Main Campus, Gym 104

Sat 9:30a – 11:00a                      Jun 28 – Aug 9\*

\*No class on Jul 5.

## Fitness & Relaxation

### Introduction to Iyengar Yoga

Learn hatha yoga the Iyengar way, a systematic approach to yoga developed by BKS Iyengar that is appropriate for anyone interested in more energy, strength, relaxation, and well-being. Iyengar yoga focuses on alignment in poses to help you improve your posture, increase your physical strength and flexibility, expand your body awareness, and support your ability to relax. Wear comfortable clothing and bring a towel and yoga mat to class.

\$79 | Douglas Dee  
SMC Emeritus College, Room 308

Wed 7:00p – 8:30p                      Jun 25 – Jul 30

### Qigong Intro: 4-Minute Fitness

Want the health benefits of yoga and Tai Chi, but don't have the desire to learn all their complicated movements and complex terminology or the time to spend hours each week practicing their techniques? Discover a unique—and complete—body-mind fitness program that combines elements of Tai Chi, Qigong, yoga, and modern motivational techniques into one concentrated system. It's a workout that's easy to learn, easy to remember, easy to do, and best of all, takes only 4 minutes a day! \$20 Optional materials fee.

\$39 | Frank Blaney  
SMC Bundy Campus, Room 123

Thu 6:30p – 9:00p                      Jun 26

### Zumba® Toning

Zumba Toning—combining targeted body-sculpting exercises and high-energy cardio work with Latin-infused Zumba moves—is a calorie-torching, strength-training dance/fitness party. Learn how to use lightweight, maraca-like toning sticks to enhance rhythm and tone all your target zones, including arms, abs, and thighs. It's a perfect way to sculpt your body naturally, while having a blast! No dance experience required!

\$59 | Valerie Lernihan  
SMC Emeritus College, Room 304

Mon 6:30p – 7:30p                      Jun 30 – Aug 4

### Yin Yoga

Learn the techniques of Yin (Taoist) yoga in a great class for all skill levels. Find out how to blend breath, movement, postures, and meditation in a program that emphasizes the stretching and restorative qualities of yoga. Your instructor will take a practical approach to body postures, and provide individual attention without risk of injury. Wear comfortable clothing. Beginners welcome!

\$79 | Jane Zingale  
SMC Emeritus College, Room 308

Mon 6:30p – 8:00p                      Jun 30 – Aug 4

### The Alexander Technique

Discover how to help yourself look and feel better and more relaxed, using a technique developed by FM Alexander to free your body of the tension, stress, and pain brought on by daily activities and habits. Find out how to recognize your own particular habits and how they affect you. Learn how to apply the Alexander Technique in your daily life—standing, sitting, carrying groceries, or even brushing your teeth—to find an ease in both movement and rest. This introductory course is limited to 10 students. Due to the high demand for this course, students are limited to experiencing this course one time only.



## CO-REC Sunday Play

# Badminton & Table Tennis

### Beginning and Intermediate Levels

TABLE TENNIS: Classes at 12p & 2p (\$6/\$4),  
open play 2p-9p (\$6/\$4)

BADMINTON: NO classes, open play 12p-8p (\$6/\$4)

BASKETBALL: NO classes, open play 8a-12p (\$3/\$2)

SMC Pavilion | Call (310) 434-4315 for details.

Wear comfortable clothing and bring a large towel to first class.

\$79 | Desmond Ondatje  
SMC Emeritus College, Room 307

Wed 6:30p – 8:00p Jul 2 – Aug 6

### Low Back Strength & Stretch

Do you have issues with your back, or simply want to get a really great stretch? In a program that combines selected Pilates techniques and physical therapy exercises, learn how to use medicine balls and tubing to strengthen your lower back, as well as enhance core strength and increase flexibility. Wear comfortable clothing and shoes you can easily remove. Bring a towel and yoga mat to class. Materials fee \$25 at class.

\$89 | Jackline Daneshrad  
SMC Emeritus College, Room 304

Tue 6:00p – 7:30p Jul 8 – Aug 12

## Health & Safety

### AHA Heartsaver CPR with AED (Adult, Child, & Infant)

Learn the basic techniques of cardiopulmonary Resuscitation (CPR) and how to use an automated external defibrillator (AED). Find out how to recognize and respond to major life-threatening injuries like heart attack, stroke, choking, and breathing problems. This course is designed for all lay rescuers, such as family members or caregivers of elderly or dependent adults, parents or guardians of children and infants, airline personnel, and/or security guards. Materials fee \$15 at class.

\$49 | John Lynch  
SMC Bundy Campus, Room 236

Thu 6:00p – 9:30p Jul 17

## Sports & Self-Defense

### Fundamentals of Horsemanship

Learn the basics of horseback riding in a fun class that combines classroom instruction, groundwork, and riding instruction in the ring or on the trail. Get comfortable around horses, develop a secure seat, and find out how to communicate intelligently with the horse while you are in the saddle. Also, learn and practice safety rules around the stable, on the horse, and when riding with others. You must be at least age 18 and have a maximum weight of 175 pounds to participate in this class. Prior to the first class, please call Lynn Carr at (310) 454-0343 for security gate code and directions.

\$259 | James Wylie  
James Wylie's Equestrian Education Center,  
Saddlerock Ranch

Sat 1:00p – 2:00p Jun 21 – Aug 2\*

\*No class on Jul 5.

Sun 1:00p – 2:00p Jun 22 – Aug 3\*

\*No class on Jul 6.

### Capoeira

Introduce yourself to the movements, self-defense techniques, and acrobatics of the Afro-Brazilian martial art Capoeira. Train in movements such as the Ginga (swing), and practice fundamental Capoeira kicks, escapes, and attacks with partners in a safe, supervised environment. With a focus on proper alignment when striking, injury prevention, and strengthening core muscles, this Capoeira course is also a great cardiovascular and toning workout! Wear comfortable, loose-fitting clothes you can move in easily.

\$79 | Philip Hernandez  
SMC Main Campus, Gym 4

Sat 11:00a – 12:30p Jun 28 – Aug 9\*

\*No class on Jul 5.



# INTERNATIONAL STUDENTS

## TOEFL Preparation

### Preparing for the TOEFL

Do you need a high TOEFL score to get accepted to your dream college? Do you lack confidence in your ability to earn that score? If so, this is the TOEFL preparation course for you! The course—designed to deliver the skills, strategies, and confidence you need to succeed on the TOEFL—will expand your English vocabulary, strengthen your grammar skills, improve your reading comprehension, and help you understand and apply test-taking strategies for success.

\$119 | Lisa Saperston  
SMC Bundy Campus, Room 228  
Tue 6:30p – 9:30p      Jul 8 – Aug 12

## KIDS & TEENS

Please note: Art supplies are NOT included in the course fee, unless otherwise noted. Children MUST BE PICKED UP ON TIME after class.

## Enrichment



Art Zoo

### Art Zoo (Ages 6 – 11)

**NEW!** Explore animals and art materials, and make your own unique animal art! Through individualized instruction, discover how to create fun drawings, collages, and mixed media constructions of your favorite animals. You'll investigate historical and contemporary art that includes animals, and have a blast learning how to turn your ideas into finished pieces. Materials fee \$15 at class.

\$79 | Lindsay Kessner  
SMC Bundy Campus, Room 217  
Fri 3:00p – 4:00p      Jun 27 – Aug 15\*  
*\*No class on Jul 4, Jul 25.*

### Introduction to Piano (Ages 8 – 11)

Find out how much fun it is to make music at the piano! Through musical games, projects, and written exercises, develop your music listening skills and finger coordination, and learn how to read musical and rhythmic notation. IT IS NOT NECESSARY TO HAVE A PIANO AT HOME. Materials fee \$10 at class. Materials fee \$10 at class.

\$69 | Sarah Olim  
SMC Performing Arts Center, Room 104  
Sat 12:30p – 1:30p      Jun 28 – Aug 9\*  
*\*No class on Jul 5.*

### Piano Magic (Ages 5 – 8)

Are you a future Bach, Beethoven, or Chopin? Come to a fun and creative class and explore playing the piano through singing, musical games, and projects. Get familiar with the piano keyboard, learn the basics of note and rhythm reading, and develop your music listening skills. (Attention, parents! This class will provide you with insight into whether your child would enjoy the systematic study of piano.) It is NOT NECESSARY to have a piano at home. Materials fee \$10 at class.

\$69 | Sarah Olim  
SMC Performing Arts Center, Room 104  
Sat 1:30p – 2:30p      Jun 28 – Aug 9\*  
*\*No class on Jul 5.*

## Learning Skills

### Natural A's

Any student can significantly enhance grades, self-confidence, chances for scholarships and college admissions by performing academic tasks in alignment with the brain's natural patterns. Learn techniques that make note-taking, reading, studying, memorizing, and test-taking amazingly efficient. Discover simple methods to optimize focus and concentration, make understanding math and other subjects easier, and prevent test anxiety. Sign your child up today and find out why students of all ages describe this class as 'necessary,' 'easy to understand,' and 'awesome!' Materials fee \$30 at class.

\$49 | Curtis Adney  
SMC Main Campus, Math Complex 5  
Sat 9:00a – 12:00p      Jul 19

## Summer Reading Programs

The following popular courses are taught by the Institute of Reading Development, whose professional instructors have been teaching people how to read and improve

their reading skills since 1969. The Institute teaches thousands of students each year, in programs offered by numerous educational institutions and municipal agencies. To register, or for additional information, please call the Institute at (800) 978-3532.

### **Reading Readiness Programs – For Preschoolers (Age 4) and Entering Kindergartners**

In this program your child will develop the reading readiness skills required to make learning to read easy, enjoyable, and successful. Our students are captivated by the beautiful instructional materials and musical audiotapes we use to teach alphabet skills and beginning phonics. You and your child will both enjoy the stimulating classroom instruction, which features great children's literature and engaging reading readiness activities. Materials fee \$36 at registration.

#### **PROGRAM R – for preschoolers age 4 & entering Kindergartners:**

\$239 | IRD Staff  
SMC Main Campus, ESL Room 103

Sat 9:30a – 10:45a      Jun 14 – Jul 19\*  
*\*No class on July 5.*

\$239 | IRD Staff  
SMC Main Campus, ESL Room 103

Sat 9:30a – 10:45a      Jul 26 – Aug 23

### **Reading Programs For Entering 1st – 5th Graders**

In these extremely effective reading programs, your child will learn the essential phonics and comprehension skills, as well as the word-attack skills needed for multisyllabic words, required to become a fluent reader. Our students also learn the advanced comprehension skills required for textbooks and literature. Mastery of these skills will make reading much easier and more enjoyable for your child, and will greatly increase your child's confidence in school. Materials fee \$39 at registration.

There are four exciting reading programs to choose from:

#### **PROGRAM 1 – for entering 1st graders:**

\$299 | IRD Staff  
SMC Main Campus, ESL Room 103

Sat 11:45a – 1:45p      Jun 14 – Jul 19\*  
*\*No class 7/5.*

\$299 | IRD Staff  
SMC Main Campus, ESL Room 103

Sat 11:45a – 1:45p      Jul 26 – Aug 23

#### **PROGRAM 2 – for entering 2nd graders:**

\$299 | IRD Staff  
SMC Main Campus, ESL Room 103

Sat 2:45p – 4:45p      Jun 14 – Jul 19\*  
*\*No class 7/5.*

\$299 | IRD Staff  
SMC Main Campus, ESL Room 103

Sun 9:30a – 11:30a      Jul 27 – Aug 24

#### **PROGRAM 3 – for entering 3rd graders:**

\$299 | IRD Staff  
SMC Main Campus, ESL Room 103

Sat 2:45p – 4:45p      Jul 26 – Aug 23

#### **PROGRAM 4 – for entering 4th and 5th graders:**

\$299 | IRD Staff  
SMC Main Campus, ESL Room 103

Sun 12:30p – 2:45p      Jul 27 – Aug 24

### **Speed Reading, Comprehension, and Study Skills Programs For Entering 6th – 11th Graders**

In these programs our average student improves reading comprehension 1 to 2 whole grade levels, while more than doubling reading speed. We'll teach your child the best way to improve vocabulary, study textbooks, take notes, and prepare for tests. Learning these skills will make it easier for your child to complete assignments quickly and get better grades, and will help your child become a successful, motivated student. Our students become fully absorbed in books and develop the lifelong habit of reading for pleasure. You will be extremely pleased with your child's highly skilled, encouraging teacher, and delighted with the extraordinary instructional materials. Materials fee \$39 at registration.

#### **PROGRAM 5 – for entering 6th, 7th, and 8th graders:**

\$299 | IRD Staff  
SMC Main Campus, ESL Room 103

Sun 3:45p – 6:15p      Jul 27 – Aug 24

#### **PROGRAM 6 – for entering 9th, 10th, and 11th graders:**

\$299 | IRD Staff  
SMC Bundy Campus, Room 435

Thu 3:30p – 6:00p      Jul 24 – Aug 21

## **Summer Camps**

### **Bring Your Image, Bring Your Parent (Ages 5 – 8)**

**NEW!** Do something fun this summer and make memories together! This special Parent & Me summer camp is the perfect opportunity to explore the possibilities of printing and make some pretty cool projects. Bring a parent to class, and work together on T-shirts, note cards, pendants, posters, and gift bags. Each day will feature a different print project! On the last day of class, you'll get to make copies of the item you enjoyed the most to give as gifts. Bring to class a device such as a flash drive, smartphone, or laptop with cords to bring and store your images. Also, bring a

sack lunch to class. All materials provided. Additional materials may be purchased in class.

\$189 | Louise Marler  
3000 Airport Avenue, Studio B,  
Santa Monica, 90405

Mon–Fri 9:30a – 2:00p Jun 23 – Jun 27

### Chinese Boot Camp (Ages 12 & up)

Start speaking and reading Chinese, today's hottest language, in no time! This intensive language boot camp is actually fun, and covers basic conversation, numbers and colors, food and animals, and much more! You'll also be introduced to Chinese characters, and you'll be familiar with pinyin by the end of camp.

\$329 | Lucy Liao  
SMC Bundy Campus, Room 440

Mon–Thu 9:30a – 12:00p Jun 23 – Jul 31

### Spanish Boot Camp (Ages 12 & Up)

Spanish is one of the most spoken languages in the world, and its basics are pretty easy to master. Spend some time this summer immersed in a class taught in Spanish, where you'll learn everyday vocabulary, find out how to structure sentences in the present tense, and pick up reading and writing skills. By the end of this boot camp, you'll have a grasp of "survival Spanish" and feel comfortable using Spanish to have simple conversations, order food, ask for directions, and more! Access to additional outside Spanish-language media is required (e.g., Spanish TV/radio news, podcasts, etc.).

\$329 | Gary Summerville  
SMC Bundy Campus, Room 213

Mon–Thu 1:00p – 3:30p Jun 23 – Jul 31

### Print Your Images Your Way

**NEW!** Perfect for the creative genius inside of you! Come play in new ways with your favorite images—including ones from your smartphone—as you explore how to turn them into everyday items that you can proudly show as your own. During this weeklong summer camp, you'll work in an artist's studio making a poster, T-shirt, pendant, and gift bag. On the last day of class, you'll have the chance to make copies of the item you enjoyed the most to give as gifts and wow your family and friends. Bring to class a device such as a flash drive, smartphone, or laptop with cords to bring and store your images. Also, bring along a sack lunch. All materials provided. Additional materials may be purchased in class.

### AGES 13 and Up

\$189 | Louise Marler  
3000 Airport Avenue, Studio B,  
Santa Monica, 90405

Mon–Fri 9:30a – 2:00p Jul 7 – Jul 11\*

\*Session is sold out.

Mon–Fri 9:30a – 2:00p Jul 21 – Jul 25

### AGES 9 – 12

\$189 | Louise Marler  
3000 Airport Avenue, Studio B,  
Santa Monica, 90405

Mon–Fri 9:30a – 2:00p Jul 14 – Jul 18

### Tech Builder's App Design (Ages 12 – 17)

**NEW!** Don't miss this fun and exciting introduction to the different aspects of computer-based app design. Learn how to use Multimedia Fusion 2 software as you work closely with your instructors to create individual computer based apps. You will complete one app project that combines individual projects into one computer-based interactive app, and be able to combine and integrate fun game-based apps and practical utility apps into your final project.

\$140 | FRESHi Staff  
SMC Bundy Campus, Room 428

Mon–Fri 1:00p – 4:00p Jul 14 – Jul 18

### Filmmaking: From Script to Premiere (Ages 12 – 17)

**NEW!** Learn the secrets of filmmaking in a fun, relaxed, and engaging atmosphere! Using handheld video cameras and editing software, find out how to produce an original film that includes simple special effects, sound effects, and a musical score. Learn about the entire filmmaking process, and develop your skills in production, directing, story development, acting, and more! Films can be uploaded to a flash drive, so you can share them with your friends and family.

\$140 | FRESHi Staff  
SMC Bundy Campus, Room 428

Mon–Fri 1:00p – 4:00p Jul 21 – Jul 25

### Animation Creators: Computer Animation (Ages 12 – 17)

**NEW!** Discover how to create digitally animated characters and stories. Develop the skills that help with computer drawing, character creation and movement, voiceover work, and character interaction and speech. You'll team up with one or two other students to create original characters and short animated stories using introductory computer animation techniques.

\$140 | FRESHi Staff  
SMC Bundy Campus, Room 428

Mon–Fri 1:00p – 4:00p Aug 4 – Aug 8



FRESHi Film Work

# PROFESSIONAL DEVELOPMENT

Develop new skills—or expand your current ones—through SMC’s Community Education courses. These classes are designed to help you develop the necessary workplace skills and career development plan to get a job, keep a job, or get promoted on the job!

## Business and Finance

### Blogging for Fun & Profit

Find out what a blog is and where blogs are found, then learn how to create your own blog. Explore how to use blogs to share information, ideas, pictures, and videos with family, friends, organizations, and customers. Discover how to use your blog to make money through affiliate programs and other methods, and how to use your blog effectively on social media sites. Materials fee \$30 at class.

\$45 | Bob Cohen  
SMC Bundy Campus, Room 236

Wed 6:30p – 9:30p Jun 25

### The Business of Bartending

Learn to bartend like a rock star! Sign up for an exceptional course that not only prepares you to work as a bartender in all types of establishments, but also teaches you the business side of the beverage industry. Professional bartending requires so much more than simply putting ice in a glass and adding ingredients. Find out the secrets to providing excellent customer service, and learn a common-sense approach to bartending that is crucial to being a successful bartender and a valued employee. Actual liquor cannot be used in class, but you’ll be taught in detail how to practice making cocktails on your own, including how to pour the perfect shot, what you need to know about wine and champagne service, and what glassware to use for what types of cocktails. You’ll also learn about high-volume sales techniques, laws that apply to the bar business, and dealing with job interviews and resumes. In addition to class lectures, test and activities, you will be given an online test and homework assignments. Upon completion of the course, you will receive a Professional Certificate for Bartending. Those who score 90% or above on the quizzes may also test for the Master’s Certificate of Excellence. This course also includes additional testing for “Serving Alcohol

Responsibly” with certification for those who pass. Materials fee \$50 at class.

\$149 | Kellie Nicholson  
SMC Bundy Campus, Room 240

Wed 6:00p – 10:00p Jun 25 – Jul 9

### Make Extra Income: Auto Wholesale Business from Home

Supplement your income through buying and selling wholesale cars from home. In this DMV-approved course, find out what is required to become a licensed auto dealer and operate a profitable used car business from your computer. Discover how and where to buy cars at wholesale prices, and how to sell them at retail prices for good profits. Learn 6 techniques you can use to generate cashflow. You’ll receive a list of more than 300 dealer-only auctions across the USA selling cars below wholesale. A DMV certificate of completion—which qualifies you to take the California Vehicle Dealer/Autobroker exam—will be awarded upon successfully completing the course. Materials fee \$20 at class.

\$89 | Wayne Williams  
SMC Bundy Campus, Room 440

Wed, Thu 6:00p – 9:00p Jul 9 – Jul 10

### How to be Published in a Week!

Recent developments in technology have made offering your eBooks and paper books to others a quick and easy process. If you want to be published, but don’t know where to start, this cutting-edge class for you! Find out how to fulfill your dream of creating your own books, booklets, and eBooks. Get the information you need about how to use fast, simple methods to get your work published, how to offer your eBooks as a pay-per-download product on your website, how to get your book or booklet printed inexpensively, and how to use copyright and/or trademarks to protect your work. Materials fee \$30 at class.

\$39 | Mike Rounds  
SMC Bundy Campus, Room 228

Thu 6:30p – 9:30p Jul 10

### Using Your Computer to Make Money

There are hundreds of businesses that you can run from your home computer. The great thing about working from your home computer is that start-up costs are low, but profitability can be high! Learn about more than 120 businesses you can operate from your home computer. Find out how to legally form your business, accept credit cards, keep bookkeeping and tax records, use your website as an effective business tool, and more! Materials fee \$30 at class. Materials fee \$30 at class.

\$39 | Nancy Miller  
SMC Bundy Campus, Room 240  
Thu 6:30p – 9:30p Jul 10

### **Build Your Own Website for \$5 a Month**

You can have your own website for as little as \$5 a month. You don't have to be a programmer to design your website—the latest software literally does it for you. In a program for website beginners, experts, managers, and web designers, learn what a website is and what you can put on it to improve your business; how to analyze your needs and select the best web-design criteria; how to make the site user-friendly; how to get a shopping cart that only costs if sales are made, and how to promote your website and link with search engines to make sure you can be found. No website-design experience necessary. Materials fee \$30 at class.

\$39 | Mike Rounds  
SMC Bundy Campus, Room 228  
Thu 6:30p – 9:30p Jul 17

### **Tune Up Your Acting Skills by Becoming a Mystery Shopper**

Become a spy for the day in your new role, and earn extra income. Would you like to get paid to go shopping, eat out, stay at nice hotels, play golf? Discover how to have fun, earn money, and help improve the quality of products and services consumers receive by becoming a mystery shopper. Mystery shoppers receive assignments from business-evaluation companies—and there are hundreds of them currently hiring—so come find out how to contact and work with them. Learn how mystery shopping works, how to get into the 'shoppers network,' how to complete the evaluations, and how to avoid the scams. We'll also offer resources on how to earn money in focus groups, merchandising, online opinions, product recalls, and more. Materials fee \$20 at class.

\$59 | Elaine Moran  
SMC Bundy Campus, Room 228  
Sat 10:00a – 12:45p Jul 19

### **PROFITABLE CAREER IN IMPORTING/EXPORTING SERIES**

You're welcome to attend any or all sessions in the series. The discount rate applies only if you register to attend all four sessions.

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**Series Pricing: \$119/all four classes;  
\$35/class**

### **Become a Successful Entrepreneur in the Import/Export Business**

Introductory Seminar: If you dream of owning your own profitable and fascinating business venture, explore the wide range of opportunities available in the import/export business. In an information-packed introductory seminar, learn about: international trade shows and fairs; how to find a profitable product and sources of products in the US and abroad; negotiating with foreign and domestic suppliers; US Customs rules and procedures; international banking procedures; shipping and insurance; and the most profitable ways to sell your products.

\$35 | Sinclair Rimmon  
SMC Main Campus, Math Complex 4  
Sat 10:00a – 12:00p Jul 19

### **Importing/Exporting**

An Intensive Seminar: If you're seeking a profitable and fascinating new career, attending this hands-on, in-depth seminar is a must! Gain specific information on importing and exporting as a business or career field. This seminar will include the following topics: how to find a profitable product; sources of products in the US and abroad; international trade shows and fairs; negotiating with foreign and domestic suppliers; how to obtain free samples; US Customs and its procedures; international banking; foreign exchange; terms of payment; shipping and insurance; fundamentals of marketing in the US and internationally; and exciting tools to increase sales and profits.

\$35 | Sinclair Rimmon  
SMC Main Campus, Math Complex 4  
Sat 1:00p – 3:00p Jul 19

### **Channels of Distribution in Importing/Exporting**

Channels of Distribution in Importing/Exporting: If you're looking for specific information to expand your knowledge of the importing and exporting business, you'll find it at this seminar. Topics include the most profitable ways to sell your products; profile of a successful importer and exporter; sources of international marketing information; general international trade procedures; marketing research; channels of distribution; and more!

\$35 | Sinclair Rimmon  
SMC Main Campus, Math Complex 4  
Sun 10:00a – 12:00p Jul 20

**register for classes  
ONLINE**

**at [commed.smc.edu](http://commed.smc.edu)**

**Assertive Communication to Reach Your Goals & Life Fulfillment**

This is a practical seminar for communicating powerfully and effectively to achieve win-win results. Learn the delight of communicating assertively with grace and without anxiety. Find out how to express yourself clearly, explain your ideas convincingly, and motivate others to believe in you. You'll learn how to deal effectively with day-to-day situations in your job, business, or profession; how to face difficult or 'ornery' people with confidence, ease, and success; how to realize your potential and develop a more rewarding life and fulfillment; and how to expand the quality of your interpersonal relationships and the magnitude of your achievements.

\$35 | Sinclair Rimmon  
 SMC Main Campus, Math Complex 4  
 Sun 1:00p – 3:00p                      Jul 20

**Career Enhancement**

**What Were You Born to Do?**

Find out which of 33 natural talents is the subtle, yet powerful source of your highest potential. Expressing your natural talent ignites passion—relentlessly pursuing it evolves into your destiny. Oprah and Einstein are just two examples of people just 'doin' what comes naturally,' so come discover YOUR natural talent, how to develop it, how to apply it to all aspects of life, and why it is the source of everything you desire. Materials fee \$40 at class.

\$55 | Curtis Adney  
 SMC Main Campus, Math Complex 5  
 Sat 1:00p – 5:00p                      Jul 19

**Computer and Internet Courses**

**ADOBE PHOTOSHOP, ILLUSTRATOR, AND WEBSITE DESIGN SERIES**

Sign up for workshops that show you how to use Photoshop and Illustrator to create and enhance your photographs and design ideas and/or to design and publish your own websites. These are hands-on classes, with each student working at an individual computer. You're welcome to attend one or more of these workshops. The discount rate applies only if you pre-register to attend two or three workshops.



Adobe Photoshop © JC Carroll

**Series Pricing: \$569/three classes; \$399/two classes; \$229/class**

**Adobe Photoshop (Level I)**

Learn to harness your imagination and create your own dreamworlds with Adobe Photoshop. Discover how to turn ordinary photographs into works of art. Gain an understanding of the basic principles of photo management for professional use. This intensive six-week workshop on the world's most popular computer graphic application covers all general categories of digital imaging for use in both print and on the Web. Class for WINDOWS ONLY.

\$229 | Gregory Van Zuyen  
 SMC Bundy Campus, Room 127  
 Tue 6:30p – 9:30p                      Jun 24 – Jul 29

**Adobe Illustrator (Level I)**

Master the artist inside you. Adobe Illustrator puts all the tools in your hand to render professional graphics and exciting designs for greeting cards, posters, T-shirts, and more! Learn how to use Illustrator to create company logos and colorful artwork for a variety of uses, including printing and fashion design. This class is for WINDOWS ONLY.

\$229 | Gregory Van Zuyen  
 SMC Bundy Campus, Room 127  
 Wed 6:30p – 9:30p                      Jun 25 – Jul 30

**Design & Publish Your Own Websites**

Prerequisite: Familiarity with Adobe Photoshop. Learn everything you need to create your own website using Adobe Dreamweaver and other programs. In a class that demystifies the Internet and provides a broad base of knowledge on how to begin publishing on the web, gain a basic understanding of HTML, CSS, and formats such as Wordpress, and how to use them to design interactive webpages. Develop the skills to create simple animations, rollovers, and behavior scripts to help you better manage and profit from existing sites.

\$229 | Gregory Van Zuyen  
 SMC Bundy Campus, Room 127  
 Thu 6:30p – 9:30p                      Jun 26 – Jul 31

## Fundamentals of Microsoft Excel for the PC – Creating Spreadsheets

Prerequisite: Familiarity with Windows and the mouse. In a one-day professional course on Microsoft Excel 2010, learn how to create a professional worksheet, build formulas on a worksheet, use automatic functions on a worksheet, create professional charts, and sort and filter databases lists. Class combines hands-on experience with lectures and in-class practice exercises. You will have your own individual computer to use during class. Bring a USB flash drive (or memory stick; no CDs), a notebook, and a pen to class. Course guide and files of practice exercises included in registration fee. Bring a sack lunch.

\$129 | Odemaris Valdivia  
SMC Bundy Campus, Room 127

Fri 9:00a – 4:00p Jul 11

## Computer, Internet, and Email Basics for the Everyday

Attaching photos and documents to your email seems daunting? The Internet seems like an ocean of information you just can't conquer? This introductory computer workshop is ideal if you need everyday computer basics to cope in the rapidly evolving world of the Internet. Come find out about computer hardware, software, using MS Windows, various browsers for the Internet, email, and file management. Gain an overview of networks, and learn how to bookmark webpages and save files so you can find them later. You will leave the class feeling confident about performing Internet searches for jobs, information, and material items. This is a hands-on class, with each student working at an individual computer. Bring to class a USB flash drive, along with a notebook and pen.

\$69 | Richard Utas  
SMC Bundy Campus, Room 127

Sat 9:00a – 1:00p Jul 26

## MSWord and MExcel for the Job Market

Gain confidence to enter or return to the job market by developing your computer skills. Learn the basics for creating MS Word documents and MS Excel spreadsheets. As you create simple Word documents and a sample resume, you will find out how to use bullets and numbering, set margins, make font changes, and set styles. Working in Excel, you will learn the basics of math functions, copy and paste functions, margins, and linking as you create a sample budget sheet. This is a hands-on class, with each student working at an individual computer. Bring to class a USB flash drive, along with a notebook and pen.

\$69 | Richard Utas  
SMC Bundy Campus, Room 127

Sat 2:00p – 6:00p Jul 26

## SOCIAL MEDIA

### iPhones, iPads, & I'm Lost!

Today's iPhone and iPad can do so much more than make calls and transmit text. Come explore what you really have at your fingertips! Find out how to make the most of your iPhone or iPad as you learn how to set up and use it for email, texting, Bluetooth, and WiFi networks. Pick up tips and techniques for installing apps, taking and sending terrific photos, and making your iPhone or iPad even smarter. iPhone or iPad not required for this class. Class does not cover use of Droids. Materials fee \$30 at class.

\$45 | Bob Cohen  
SMC Bundy Campus, Room 236

Wed 6:30p – 9:30p Jul 16

### Secrets of Social Media & Internet Marketing

Discover tips and techniques to promote your business effectively online. Learn how to use Google AdWords and search features to drive traffic to your website. Find out how to make the most of social media sites (Facebook, Twitter, etc.) to help generate business and increase sales. Learn how to use a landing page for special promotions and offers, what makes a successful email newsletter, and more! Materials fee \$30 at class.

\$45 | Bob Cohen  
SMC Bundy Campus, Room 236

Wed 6:30p – 9:30p Aug 6

## Construction

### SECRETS OF PUBLIC WORKS PROJECTS SERIES

Thinking about bidding on public construction jobs? California has \$100 billion in approved public works projects that require Small Business Enterprise participation goals. If you are in the construction business, come find out what the rules and requirements are to bid on projects that mean money and growth for your company. This certificated series is designed to be your blueprint to succeed in public works construction, covering such topics as how to structure your business for the proper recordkeeping, the language of public works, prevailing wage, the laws that govern public works, and the difference between bidding private vs. public projects. You will also be connected to the Santa Monica Small Business Development

Center (SBDC) for one-on-one assistance in putting what you learn to work for you!

Look for other Public Works Projects classes in Fall 2014.



**Prevailing Wage:  
Tips You Need Before You Bid**

Have you seen “prevailing wage project” on bid requests? Prevailing wage is a predetermined rate that you must pay your employees, but it’s not as simple as it sounds. And what you don’t know about prevailing wage could cost you enough in fines and hidden costs to derail the project. Find out what you need to know about prevailing wage in a course that demystifies public construction and explains laws and regulations in easy-to-understand language. Learn what determines which prevailing wage to use, the differences between public and private project job classifications, what a Project Labor Agreement (PLA) is, how to avoid the common mistakes that contractors make when bidding on prevailing wage projects, and more! One paid registration covers two employees from the same company. Part of the Secrets of Public Works Projects Series. Materials fee \$20 at class.

\$395 | Marjorie Gayle  
SMC Bundy Campus, Room 235  
Sat 9:00a – 1:00p      Jul 12 – Aug 2

PREVAILING WAGE – Marjorie Gayle



*This course provides so much clarity in prevailing wage and calculating/completing reports for certified payroll. Makes the process 1,000 times easier.*

—Elana D.



# Money Management

**Women & Investing**

Do women differ from men when it comes to investing? According to studies, the resounding answer is ‘yes!’ You know education is power. Women want counseling and long-term investment guidance, especially with retirement planning; not just a short-term sales pitch and ignored thereafter. Women today are better educated than ever, they know the importance of avoiding big portfolio losses, and want greater downside protection. This class is designed to address these issues and much more. As a bonus, an Economic Forecast 2012 will be included. You are invited to bring up to two guests at no extra cost.

\$49 | Searchlight Financial Staff  
SMC Bundy Campus, Room 236

Thu 6:30p – 9:00p      Jul 10

**How to Maximize Your  
Social Security Benefits**

Filing for Social Security benefits can be stressful. Failing to use the right strategy when choosing when and how to claim benefits can cost you a lot of money, and potentially put your surviving spouse at financial risk. Don’t leave thousands of dollars “on the table” simply because you don’t understand how to optimize your benefits. Join us for an informative and easy-to-understand seminar that explores how you can maximize your Social Security income. Gain the knowledge you need to make an educated and confident election decision. This seminar is designed to assist those who have not yet, but will soon begin receiving their Social Security retirement benefits, and those who have begun their payments within the past year.

\$49 | Searchlight Financial Staff  
SMC Bundy Campus, Room 236

Tue 6:30p – 8:30p      Aug 5

# Notary Public/ Renewal

**Become a Notary in One Day**

Start your own business, become a more valuable employee, provide customer service for your business or organization, earn additional income, or get recommissioned as a Notary Public! Sign up for this intensive one-day seminar designed to equip you with everything you need to know to become an effective Notary. Find out about the laws that all California Notaries are required to



know, as well as what you need to know to pass the State exam (required to be taken every 4 years), identify document signers, keep a journal, fill out certificates, and avoid lawsuits. Seminar includes a practice Notary Public Exam. No admittance to seminar after 8:30 a.m. and you must be on time when returning to the classroom from a break, due to State regulations. If you wish, you can register and take the State exam immediately after completing the seminar. To take the exam, you must be at least 18 years old, have NO felonies on your record, and present: (1) a check made payable to the Secretary of State in the amount of \$40 (for new applicants and renewals); (2) a current driver's license with photo, state-issued ID card, or other appropriate photo ID; (3) a 2"x2" color passport photo; and (4) two sharpened #2 pencils. PLEASE NOTE: Upon passing the exam, you are required to submit Live Scan fingerprints (details will be provided at the seminar). Cooperative Personal Services will begin exam registration takes at 4:00pm with the exam directly following. Materials fee \$30 at class.

\$99 | Carrie Christensen

SMC Bundy Campus, Room 213

Sat 8:00a – 6:00p

Jul 12

### Renew as a Notary in One Day!

Do you need to renew your status as a Notary? Do it the easy way! Sign up for this 3-hour, State-approved refresher course, and review all the laws, regulations, and other factors that apply to you as a Notary. If your commission has lapsed you must take a 6-hour approved course before taking the exam. Materials fee \$30 at class. PLEASE NOTE: You will be required to pass the State exam and to submit 'Live Scan' fingerprints (details will be provided at the seminar). If you wish, you can register and take the State exam immediately after completing the seminar. To take the exam, you must be at least 18 years old, have NO felonies on your record, and present: (1) a check made payable to the Secretary of State in the amount of \$40; (2) a current driver's license with photo, state-issued ID card, or other appropriate photo ID; (3) 2x2 passport color photo; and (4) two sharpened #2 pencils. Exam registration takes place from 4:15pm to 5pm. The exam will be from 5pm to 6pm. Exam seating limited—seats will be assigned to those registered first. Materials fee \$30 at class.

\$50 | Carrie Christensen

SMC Bundy Campus, Room 213

Sat 12:30p – 4:00p

Jul 12

## Entrepreneurship

For information and to register for the following seminars and workshops, please visit [smcsbdc.org](http://smcsbdc.org) or call the SMC Small Business Development Center at (310) 434-3566. *Classes subject to change without notice.*

### Mastering QuickBooks I: The Basics

Gain basic hands-on training in using QuickBooks for managing financial information. Learn invoicing, receiving payments, making deposits, cash memos, cash sales, and estimates. Please bring your own USB flash drive to save all your work. You do not need to own the software to take this workshop.

### Mastering QuickBooks II: Beyond the Basics

Learn how to handle purchase orders, inventory, entering and paying bills, writing checks, sales tax, reports, memorizing transactions, and bank account reconciliations. Please bring your own USB flash drive to save all your work. You do not need to own the software to take this workshop.

### Legal: INC, LLC, DBA...Which is Best?

Explore the basic benefits and risks of becoming a sole proprietor, corporation, LLC, or partnership in a course that examines equity, debt, and other strategies.

### Keys to the SBA Loan Process

Find out about the hidden factors of getting an SBA-backed loan. Understand the 10 major benefits of getting an SBA-backed loan. Learn the five keys to getting your loan funded, what it takes for the lender to work on your first loan, and how to make your loan package stand out from others.

### Social Media, and Marketing & Sales

Learn how to use new technology platforms and social media to reach customers, as well as create marketing and sales strategies to increase business.

### How to Write a Business Plan

Find out about the theory behind planning for success in writing a business plan in a workshop that examines a plan's major elements and outlines completion strategies, including resources. NOTE: A business plan is required for SBA loans.

### Increase Profits: Exports to Global Markets

Learn what you need to know about identifying potential global markets, global market entry, financing you export transactions, compliance and regulatory matters, getting your products delivered overseas, and creating your export roadmap for success.

### Legal: Contracts – The Devil in the Details

Gain a detailed understanding of the agreements you use every day to buy, sell, and barter. Find out what a contract is, how it is created, the pluses and minuses of oral vs. written contracts, contract enforcement, and dealing with broken promises. Plus, bring your own leases to class to review the clauses and issues.

### Start-up Basics: Staying on Track

Learn how to define your mission and vision statements. Create strategies to focus your business on its core mission. Develop a roadmap for your business success!

### Start-up Basics: Strategic Planning

This workshop is a continuation of Start-up Basics: Staying on Track. Expand on what you learned in the Staying on Track workshop and begin the work of defining strategies to achieve your mission and vision for your business, and placing them into an action plan. Be sure to bring along the worksheets for Mission, Vision, and Position statements that you developed in Start-up Basics: Staying on Track.

### Business Boot Camp

Learn the basics of starting a business the right way. Find out about permits and licensing, corporate formation basics, business planning, loan basics, social networking tips, and more!

### Micro Lending Workshop

Discover a new way to find stimulus funds and business loans through micro lending. Micro loans—which are relatively easy to qualify for—typically range from \$1,000 to \$35,000, with 3-to-7-year terms. Come meet with micro lenders and find out what it takes to get a micro loan.

### Networking Event & Resource Fair

EXCLUSIVELY FOR SMC SBDC CLIENTS! Join us for a networking event and resource fair that offers the opportunity to meet other SBDC business clients, and to reserve a table space to show off your products or marketing materials.

### Financing through Crowdfunding

“Crowdfunding” is a new approach to funding projects and businesses made possible by the Internet. Learn how businesses can solicit contributions from a stakeholder where there is no expected return on investment, a lending agreement, or an investment exchanged for equity, profit, or revenue sharing.

### Legal: Patents, Trademarks, and Copyrights

Learn how to protect your business and personal logos, pictures, stories, inventions, and other intellectual property.

## AU PAIRS

*Need to fulfill your  
educational hours  
requirements?*

All our classes are eligible for  
educational hours.

**CALL 310-434-3400  
FOR MORE DETAILS.**

## Landscape Professional

### Sustainable Landscape Architecture: Developing a Planting Plan

Learn how to specify climate appropriate plants and lawn alternatives. Discover success stories. See how to factor design, height, and growth elements into a sustainable landscape design that minimizes pests and lowers maintenance. Learn proper tree selection. Find out how to create hydrozones. This class covers the special considerations for plant choice, soil mix, and drainage for successful plantings in containers and in-structure planters. Class is designed for professional landscape architects and requires knowledge of AutoCAD and Sketchup.

Free | Russell Ackerman  
SMC Bundy Campus, Room 123

Tue 4:00p – 7:00p      Jun 24

### Introduction to Sustainable Landscape Installation

Learn how to take a sustainable landscape design and install it. Discover all the elements of a successfully installed project, including installation of irrigation parts, plant material, and permeable hardscapes. Gain weather based irrigation controller scheduling skills. Find out more about Santa Monica's Sustainable landscape Installation Professionals Program and network with professionals like yourself. **Mandatory for Sustainable Landscape Design Professionals Program eligibility.**

Free | Russell Ackerman  
SMC Bundy Campus, Room 123

Tue 4:00p – 7:00p      Jul 22

# ON THE NET

SMC Community Education offers a wide variety of courses online. These classes are especially convenient for those with work, school, or childcare commitments, physical disabilities, limited access to transportation, or other circumstances that make it difficult to participate in a traditional classroom setting. Our online business and professional courses are designed to increase your success in the business world.

## ed2go

**ABOUT THE COURSES:** Online courses offered through ed2go use an attractive, image-laden Web interface. Courses run for 6 weeks (with a 2-week grace period at the end), and can be completed entirely from your home or office at any hour. Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more.

Unless otherwise noted, all courses are open to both Windows PC and Mac users. Class fee is \$99 unless otherwise noted. Fee may be higher if class provides professional certification.

**REQUIREMENTS:** You must have Internet access, e-mail, and Netscape Navigator, Firefox, or Microsoft Internet Explorer to participate in these classes. Some courses may have additional requirements. Lessons, lecture notes, assignments, additional course information, and instructor's comments are picked up—and student work is submitted—at the Online Instruction Center. If the class you choose requires a certain program you must have the required program on your computer, it is not provided with the course.

**START DATES & REGISTRATION:** Every online course we offer—including the specialty ones listed only online—has a new section starting on:

Wednesday, June 18

Wednesday, July 16

Wednesday, August 20

How to begin your class:

1. Log into your SMC Community Education account at <http://commed.smc.edu>
2. Click on "current registrations"
3. Locate the class and click its corresponding 'Go to Class' link.

## ONLINE WRITING CLASSES

Grammar Refresher	\$99
Correcting Oral & Written Errors	\$99
Beginning Writer's Workshop	\$99
Effective Business Writing	\$99
The Craft of Magazine Writing	\$99

Travel Writing	\$99
Writing for Children	\$99
Writerrific: Creativity Training for Writers	\$99
Write Your Life Story	\$99
Your Screenwriting Career	\$99
Demystifying Forensic Science: A Writer's Guide	\$99
Fundamentals of Technical Writing	\$99
The Keys to Effective Editing	\$99
A-to-Z Grant Writing	\$99
Get Grants!	\$99

## ONLINE BUSINESS CLASSES

Distribution & Logistics Management	\$99
Keyboarding (Windows Only)	\$99
Computer Skills for the Workplace (Windows Only)	\$99
Project Management Fundamentals	\$99
Introduction to Nonprofit Management	\$99
Marketing Your Nonprofit	\$99
Learn to Buy and Sell on eBay	\$99
Creating a Successful Business Plan	\$99
Start and Operate Your Own Home-Based Business	\$99
Start Your Own Consulting Practice	\$99
Becoming a Grant Writing Consultant	\$99
Wow, What a Great Event!	\$99
Secrets of the Caterer	\$99
Growing Plants for Fun and Profit	\$99
Accounting Fundamentals	\$99
Fundamentals of Supervision and Management	\$99
Administrative Assistant Fundamentals	\$99
Become a Veterinary Assistant	\$99
Six Sigma: Total Quality Fundamentals	\$99
Real Estate Investing	\$99
Stocks, Bonds, and Investing: Oh, My!	\$99

## ONLINE PERSONAL ENRICHMENT CLASSES

Drawing for the Absolute Beginner	\$99
Secrets of Better Photography	\$99
Discover Digital Photography	\$99
Mastering Digital Photography: Photographing People	\$99
Making Movies with Windows XP	\$99
Photoshop 7 for the Absolute Beginner	\$99
Speed Spanish	\$99
Speed Spanish II	\$99
Beginning Conversational French	\$99
Music Made Easy	\$99
Ready, Set, Read	\$99
Understanding Adolescents	\$99
Medical Terminology: A Word Association Approach	\$99

## ONLINE COMPUTER CLASSES

### COMPUTER COURSES

Digital Photography Output	\$99
PC Troubleshooting	\$99
Introduction to Oracle (Windows Only) $\Delta$	\$99
Photoshop 7 for the Absolute Beginner	\$99
Introduction to Photoshop 7 $\Delta$	\$99
Introduction to Photoshop CS4	\$99
Making Movies with Windows XP	\$99
Introduction to Visual Basic .NET (Windows Only)	\$99
Introduction to Visual Basic 6.0 (Windows Only)	\$99
A+ Certification Prep (Windows Only)	\$109
C++ for the Absolute Beginner (Windows Only)	\$99
Network+ Certification Prep (Windows Only)	\$109
Introduction to SQL (Windows Only)	\$109
Introduction to Perl Programming (Windows Only)	\$99
Wireless Networking	\$99
Introduction to Networking (Windows Only) $\Delta$	\$99

### INTERNET COURSES

Introduction to the Internet	\$99
Creating Web Pages $\Delta$	\$99
Designing Effective Websites	\$99
Introduction to Macromedia Director MX 2004	\$99
Introduction to Dreamweaver MX	\$99
Introduction to Flash MX	\$99
Introduction to Java Programming	\$109
Achieving Top Search Engine Positions	\$99

## ONLINE TEST PREPARATION CLASSES

GED Preparation	\$99
GED Preparation - Language Arts, Writing Test	\$99
GRE Preparation - Part 1 (Verbal and Analytical)	\$109
GRE Preparation - Part 2 (Quantitative)	\$109
SAT/ACT Preparation - Part 1 (Verbal and Science Reasoning)	\$99
SAT/ACT Preparation - Part 2 (Quantitative)	\$99
GMAT Preparation	\$109
LSAT Preparation - Part 1	\$99
LSAT Preparation - Part 2	\$99

$\Delta$  Classes on how to use other versions of this software are available. To see listings, go to [www.ed2go.com/smc](http://www.ed2go.com/smc) and click on <Courses>.

## Driver Education

### Driver's Ed Online!

Prerequisite: Must be age 15½ or older. Are you a teen or adult who wants to learn how to drive? Before you get behind the wheel, sign up for this online course—approved by the California Department of Motor Vehicles (DMV)—and find out about the rules of the road and how to stay safe under a wide range of driving situations. This comprehensive course is a 100% safe, secure, and convenient way to learn safe driving and accident prevention. A certificate of completion is awarded upon successfully completing the course and passing the exam. Open to both Windows PC and Mac users. You may start this course whenever it's convenient for you to do so. Additional details and information will be provided at registration. Go to [smc.driversedonline.com](http://smc.driversedonline.com) to register for this class.

Open start date

Fee: \$29.50

### Traffic School Online!

Got a ticket? Here's a way to help you get it dismissed, stay point-free, and reduce insurance costs! Sign up for online traffic school—approved by the California Department of Motor Vehicles (DMV)—and gain a comprehensive review of the rules of the road, safe driving techniques, and how to prevent accidents. A certificate of completion is awarded upon successfully completing the course and passing the exam. Open to both Windows PC and Mac users. You may start this course whenever it's convenient for you to do so. Additional details and information will be provided at registration. Go to [trafficschoolonline.com](http://trafficschoolonline.com) to register for this class.

Open start date

Fee: \$29.97

## Notary

### Become a Notary Public Online!

Learn everything you need to know—in an online course approved by the State of California—to take the State exam and be on your way to becoming a new or recommissioned Notary Public. All materials—including our Notary Public Sourcebook, which presents practice exams after each section, sample notary scenarios and certificates, marketing solutions, and the laws and regulations that apply to notaries—are included in the course fee. A certificate of completion is awarded upon receipt of an affidavit indicating the student has read all course materials. Open to both Windows PC and Mac users. You may start this course

whenever it's convenient for you to do so. Additional details and information on when and where to take the State exam will be provided at registration.

Open start date

Fee: \$75

## Personal Fitness Training Certificate

The Personal Fitness Training Professional Certificate program—**offered as an online series of interactive courses with an optional field internship**—is designed for individuals seeking an exciting new career in the emerging field of personal training, as well as established allied health and fitness professionals from all fields—including athletic trainers, wellness consultants, and registered dietitians—seeking continuing education.

The Web-based program makes it convenient for you—regardless of where you are or the time of day—to fit the program's courses into busy work and home schedules. You can earn your certificate in as little as five months or (if necessary) as long as two years.

To qualify for the program certificate, you must enroll in the Personal Fitness Training Professional Certificate program and complete all 5 core courses. There is also an optional field internship. A certificate of completion is awarded upon successful completion of each course.

Students who have completed the core Certificate may then register for the Advanced Professional Certificate program, which requires three additional courses. The Advanced Professional Certificate is designed for students interested in furthering their education in personal training by learning how to incorporate specialized resistance training, functional movements, and nutritional guidance into programs for their clients.

***The cost of any books or other materials required for a course is NOT included in the course registration fee.***

Information about textbooks and course materials will be provided when you register. For more information about the program and the jobs and careers it can lead to, please send email to the program coordinator, Ken Baldwin, M.Ed (kbpft@yahoo.com). Please visit [www.efs.pageout.net](http://www.efs.pageout.net) for full course descriptions and an online demo. Classes are set up for open enrollment.

## PROFESSIONAL CERTIFICATE PROGRAM

### Introduction to Exercise Science – Level I

This **online** course helps students gain an understanding of musculoskeletal and functional anatomy and the effects of exercise placed on joint structure during exercise movements.

Open enrollment

Fee: \$249

### Introduction to Exercise Science – Level II

This **online** course teaches the personal trainer how the muscular, skeletal, and cardiorespiratory systems function with and without exercise conditioning.

Open enrollment

Fee: \$249

### Health Risk Profiles and Fitness Assessment Techniques

This **online** course teaches the personal trainer how to assess and evaluate cardio respiratory endurance, muscular testing techniques, flexibility, body-fat analysis, blood pressure, and body measurements based on ACSM guidelines.

Open enrollment

Fee: \$249

### Business Administration and Management Aspects for Personal Trainers

This **online** course provides the personal trainer with a solid background in developing or starting a personal training business, and covers topics such as financial management, marketing strategies, and business plan development.

Open enrollment

Fee: \$249

### Designing Exercise Prescriptions for Normal/Special Populations

This **online** course teaches the personal trainer how to develop an exercise prescription in relation to health implications for normal/special populations due to age, medical condition, and fitness level.

Open enrollment

Fee: \$249

### Optional-Field Internship in Personal Fitness Training (60 hours)

Prerequisite: Completion of 5 core courses and CPR certification. This is an optional course, and is not required for the Professional Certificate program. Students will work with professionals in the fitness and health industry at fitness facilities and health centers.

Open enrollment

Fee: \$249

## ADVANCED PROFESSIONAL CERTIFICATE COURSES

### Nutritional Analysis and Management

This online course teaches basic nutrition principles and how to apply them when designing structured nutritional programs for clients in collaboration with registered dietitians and nutritionists.

Open enrollment Fee: \$249

### Functional Flexibility, Core, and Balance Training

This online course examines principles and techniques for evaluating and implementing exercise prescriptions that include instruction in flexibility, core, and balance training.

Open enrollment Fee: \$249

### The Science and Biomechanics of Resistance/Weight Training Techniques

This online course provides a systematic educational approach to teaching resistance/weight training movements.

Open enrollment Fee: \$249

## Gatlin Career Certificate Programs

**ABOUT THE PROGRAMS:** Career training certificate programs offered online through Gatlin Education Services are designed to prepare students for developing expertise in their desired career field and/or for career certification exams. Programs are structured to meet specific learning requirements related to industry standards. Lessons, assignments, and other course elements are provided through the Gatlin website ([www.gatlineducation.com](http://www.gatlineducation.com)). Each online course has a specific instructor assigned to help students with questions and problems. A certificate of completion is awarded upon successful completion of a course.

Unless otherwise noted, programs are open to both Windows PC and Mac users.

Brief program descriptions are presented here. Visit [www.gatlineducation.com](http://www.gatlineducation.com) for detailed program descriptions and demos.

**REQUIREMENTS:** To participate in these programs, you must have Internet access, e-mail, Netscape Navigator or Microsoft Internet Explorer, and word processing software such as Microsoft Word. Some courses may have additional requirements.

**START DATES & REGISTRATION:** You may start any of the Gatlin courses listed here whenever it's convenient for you to do so. Signing up for a course is easy! Just go

to [www.gatlineducation.com](http://www.gatlineducation.com) and follow the instructions. You may also call (310) 434-3400. (Send e-mail to [support@gatlineducation.com](mailto:support@gatlineducation.com) if you have technical questions prior to enrolling.)

## BUSINESS PROGRAMS

### Certified Bookkeeper

Program for experienced bookkeeper's leads to national certification by the American Institute of Professional Bookkeepers (AIPB). Textbook included in course fee.

80 Hours Fee: \$1,795

### Certified Mediator

Mediation and dispute resolution are rapidly growing fields of study and sought after skills in the workplace. This comprehensive course provides the core skill sets necessary for the practice of mediation. Textbook included in course fee.

60 Hours Fee: \$1,595

### Technical Writing

This program is designed for anyone who wishes to develop their technical writing abilities to a professional level. Students will learn research methods, audience considerations, style, drafting and revision techniques, how to work in a collaborative environment, and more.

80 Hours Fee: \$1,595

## CONSTRUCTION TECHNOLOGY PROGRAMS

### Home Inspection Certificate

Program covers the principal components of home inspection procedures and processes.

200 Hours Fee: \$2,095

### HVAC Technician Certificate

Detailed preparation for entry-level positions in the HVACR industry, continuing education for upgrading skills, or becoming certified or licensed (NATE, etc.).

320 Hours Fee: \$3,095

### Freight Broker/Agent Training

Become a part of the exciting trucking, freight logistics, and transportation industries!

150 Hours Fee: \$1,695

### Principles of Green Building

The Principles of Green Buildings (PGB) course explains the science that individuals in the building, remodeling, or trade

industries need to know to make buildings perform more efficiently.

30 Hours

Fee: \$595

## HEALTHCARE PROGRAMS

### **Certified National Pharmaceutical Representative**

Learn the skills necessary to become a certified Pharmaceutical Sales Representative including knowledge in pharmacology, medical terminology, physiology, and regulations for selling pharmaceuticals.

120 Hours

Fee: \$1,595

### **Emergency Management Training for First Responders**

Emergency Management is one of the fastest growing professions. Learn the skills you need to break into this fast-growing profession.

300 Hours

Fee: \$1,995

### **Pharmacy Technician**

Nationally recognized training program teaches the knowledge and skills to gain employment as a pharmacy technician in a hospital or retail pharmacy setting. All materials included in course fee.

240 Hours

Fee: \$1,795

### **Veterinary Assistant**

Training program teaches the essential skills of a veterinary assistant to prepare students for an exciting new career in a veterinary office or hospital. Textbook included in course fee.

240 Hours

Fee: \$1,795

## INTERNET, DESIGN, & TECHNICAL PROGRAMS

### **AutoCAD 2007**

This nationally recognized AutoCAD online training program is an essential tool for those seeking AutoCAD training. AutoCAD 2007 is used by many industries including mechanical and civil engineering, architecture, and facilities planning and management. More employers are using AutoCAD, and need workers skilled in AutoCAD, than any other CAD system.

150 Hours

Fee: \$1,795

### **AutoCAD 2009**

AutoCAD 2009 is the leading program for computer-aided design.

150 Hours

Fee: \$1,995

## Consider giving a CONTINUING EDUCATION

*Gift  
Certificate*

to that special someone.  
We can issue a gift certificate  
for a specific class or provide  
gift certificates in  
specific dollar amounts.

CALL (310) 434-3400  
FOR MORE INFORMATION.

### **Forensic Computer Examiner**

Students learn to retrieve evidence and prepare reports, based on that evidence, which will stand up in a court of law

150 Hours

Fee: \$2,995

### **Graphic Design Certificate**

The new software available today makes many people think they are artists. But most employers know better. This class, designed and taught by professional designers, teaches the skills that truly make a professional designer

80 Hours

Fee: \$1,495

 **GATLIN**  
Education Services  
[www.gatlineducation.com](http://www.gatlineducation.com)

## HOW TO WRITE FUNNY – Jonathan Solomon



*Jonathan was a very positive teacher always open to new ideas. His personal experience he shared was not only a big plus but motivating as well. He was very funny.*

—William P.



## COLORED PENCIL TECHNIQUES –

Arlene Weinstock



*Absolutely good instructor, great manner. I got a lot out of this course, using colored pencil and improving my ability to see. I really appreciate the individual attention and Arlene's commitment to the course. Colored pencils seem to be a simple medium but Arlene showed us lots of variations and comparisons to other media. I can see how this can affect my art in a positive way. And with colored pencil being more variable than I had thought and offers many more options in technique."*

—Carol G.



## LIFE DRAWING I – Jessica Minckley



*Although I've only met Jess for the first time on Tuesday evening, she already struck me as one of the best art teachers I have encountered. She came prepared with a well thought-out lesson plan, filling every minute with helpful information while exuding a sense of enthusiasm and energy, all with a good dose of humor. Her quality is refreshing to find in these night classes where expectations are low and learning taken somewhat lightly.*

—Sue F.



## BEGINNING CONVERSATIONAL CHINESE –

Lucy Liao



*It was very helpful to have Lucy's video always available. I began with no knowledge of Mandarin whatsoever. After 6 weeks, I had a good idea of structure and pronunciation. I can now do some study on my own.*

—Brian D.



# TO REGISTER

All major credit cards accepted. We will e-mail or send you confirmation within two days after receiving your request. If the course is full, we tell you immediately. If you don't hear from us, please call for confirmation.



**ONLINE:** Go to [commed.smc.edu](http://commed.smc.edu)  
All major credit cards accepted.



**BY PHONE:** (310) 434-3400  
Telephone Registration Hours are 8:30 am to 4 pm Monday through Friday. All major credit cards accepted.



**BY EMAIL:** [commed@smc.edu](mailto:commed@smc.edu)



**BY FAX:** (310) 434-3409  
All major credit cards accepted.



**BY MAIL:** Use the Registration Form in this schedule. Please write a separate check for each class, payable to Santa Monica College. Mail your registration form and check(s) to SMC Community Education, 1900 Pico Blvd., Santa Monica, CA 90405. We will send you maps, lists of materials, etc.



**IN PERSON:** The SMC Community Education office is located at the SMC Bundy Campus, 3171 S. Bundy Dr. (at Airport Ave.), Room 112, Los Angeles, CA 90066.

**OFFICE HOURS:** 8:30 am to 5 pm Monday through Friday.

**HOLIDAYS:** Classes do not meet on July 4 and 5.

**ACADEMIC CREDIT:** SMC Community Education classes are not equivalent to credit classes, and cannot be used to meet prerequisites in the SMC credit program.

### CLASS LOCATIONS/PARKING:

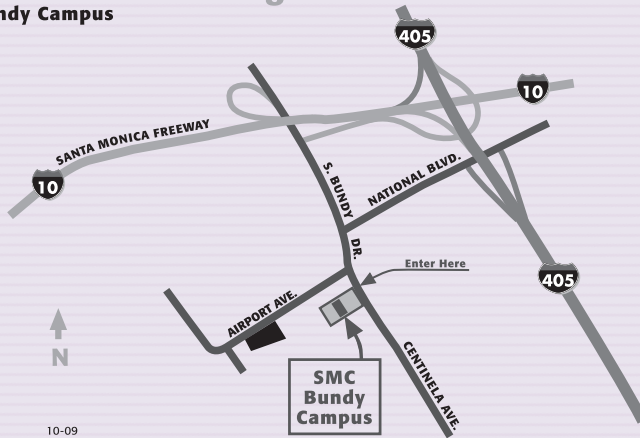
**SMC Main Campus – 1900 PICO BLVD.**  
PERMIT/PAID PARKING – Parking on SMC's main campus requires a decal or temporary parking pass at any hour Monday through Thursday, and until noon on Friday. Public parking on SMC's main campus during those times is ONLY available in Lot 6 and costs \$10 for the entire day/evening (no in-and-out privileges). Head-in parking ONLY.  
FREE PARKING – On Fridays AFTER noon (12 pm) and on the weekends, parking on SMC's main campus is FREE and no decal is required. Head-in parking ONLY.

**SMC Airport Arts Campus – 2800 AIRPORT AVE.**  
Parking is free, but requires a decal, available from the SMC Campus Police truck onsite. Head-in parking ONLY.



# Santa Monica College

## Bundy Campus



**SMC Bundy Campus** – 3171 S. BUNDY DR.  
 Parking is free, but requires a decal, available from the SMC Campus Police truck onsite. Decal is for Student Parking only – DO NOT PARK IN STAFF PARKING – YOU WILL BE TICKETED. Head-in parking ONLY.

**SMC Performing Arts Center** – 1310 ELEVENTH ST.  
 Parking is free, but requires a decal, available from the parking attendant onsite. Decal is for Student Parking only – DO NOT PARK IN STAFF PARKING – YOU WILL BE TICKETED. Head-in parking ONLY.

**SMC Emeritus College** – 1227 SECOND ST.  
 Parking is available in the City parking structure #2, located at the corner of Second St. and Wilshire Blvd. Parking is free for the first 90 minutes, \$1 for the next hour, and \$1.50 for each additional 30 minutes, up to a maximum of \$14. Evening rates after 6pm may vary. Head-in parking ONLY.

**CANCELLATION POLICY:** Requests for withdrawal from a class must be submitted in writing at least five business days *before* the start date of the class. You will receive a credit voucher applicable to future classes. A minimum service charge of \$10 will be withheld. Full refunds are granted only if a class is cancelled, discontinued, or rescheduled. Please allow 4 to 5 weeks for processing.

**TRANSPORTATION, FIELD TRIPS, & EXCURSIONS:** SMC Community Education does not provide transportation for any voluntary field trips or excursions to any off-campus locations. Although staff may assist in coordinating this transportation or may recommend travel routes, etc., Santa

Monica College is in no way responsible and assumes no liability for any losses or injuries resulting from any non-District-sponsored transportation. If you ride with another SMC student, that student is not an agent of, or driving on behalf of, Santa Monica College. According to California Code of Regulations §55450, if you participate in a voluntary field trip or excursion, you are deemed to have held harmless the District and its officers, agents, and employees from all liability or claims which may arise out of or in connection with your participation in this activity.

### SMC ADMINISTRATION AND STAFF

Dr. Chui L. Tsang, Superintendent/President  
 Dr. Patricia Ramos, Dean, Workforce & Economic Development  
 Michelle King, Director, Career & Contract Education

### COMMUNITY EDUCATION STAFF

Barbara Bickerton; Luis Jauregui;  
 Alice Meyering; Jocelyn Winn

### Schedule prepared by SMC Office of Marketing

### SMC BOARD OF TRUSTEES

Dr. Susan Aminoff, Chair; Rob Rader, Vice Chair; Dr. Nancy Greenstein;  
 Dr. Louise Jaffe; Dr. Margaret Quiñones-Perez; Barry A. Snell; Dr. Andrew Walzer;  
 Jesse Ramirez, Student Trustee;  
 Dr. Chui L. Tsang, Superintendent/President

# REGISTRATION FORM

**PLEASE REGISTER EARLY.** Many classes fill quickly. We cancel classes with low enrollment, so your early registration may assure that the class you choose will remain available.

Payment may be cash, check, or credit card. **REGISTER** online at [commed.smc.edu](http://commed.smc.edu) or in person at our office at the SMC Bundy Campus, 3171 S. Bundy Dr., Rm 112. Telephone hours are 8:30am to 4pm, Mon.-Fri. **CALL (310) 434-3400** or **FAX to (310) 434-3409.** **MAIL** registration form and payment to: SMC Community Education, 1900 Pico Boulevard, Santa Monica, CA 90405.

Name \_\_\_\_\_

Address \_\_\_\_\_

City & Zip \_\_\_\_\_

Day Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Your age range:  11-31  32-46  47-67  68+  0-11

If paying by credit card, fill out this box. (Most credit cards accepted.)

Credit Card No.	Exp. Date
Name of Card Holder	Signature

**SIGN ME UP FOR THESE CLASSES:**

Class \_\_\_\_\_ Fee \$ \_\_\_\_\_

Class \_\_\_\_\_ Fee \$ \_\_\_\_\_

Class \_\_\_\_\_ Fee \$ \_\_\_\_\_

Total amount to be charged \_\_\_\_\_ Fee \$ \_\_\_\_\_

I have a disability requiring accommodation.

**VISIT OUR WEBSITE AT: [commed.smc.edu](http://commed.smc.edu)**

# REGISTRATION FORM

**PLEASE REGISTER EARLY.** Many classes fill quickly. We cancel classes with low enrollment, so your early registration may assure that the class you choose will remain available.

Payment may be cash, check, or credit card. **REGISTER** online at [commed.smc.edu](http://commed.smc.edu) or in person at our office at the SMC Bundy Campus, 3171 S. Bundy Dr., Rm 112. Telephone hours are 8:30am to 4pm, Mon.-Fri. **CALL (310) 434-3400** or **FAX to (310) 434-3409.** **MAIL** registration form and payment to: SMC Community Education, 1900 Pico Boulevard, Santa Monica, CA 90405.

Name \_\_\_\_\_

Address \_\_\_\_\_

City & Zip \_\_\_\_\_

Day Phone \_\_\_\_\_

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Class \_\_\_\_\_ Fee \$ \_\_\_\_\_

Class \_\_\_\_\_ Fee \$ \_\_\_\_\_

Total amount to be charged \_\_\_\_\_ Fee \$ \_\_\_\_\_

I have a disability requiring accommodation.

**VISIT OUR WEBSITE AT: [commed.smc.edu](http://commed.smc.edu)**

# 2014 SUMMER CAMP for Kids



**10% EARLY BIRD SPECIAL**  
Register by May 16 and receive a  
**10% discount on all summer camp classes.**

June 23 – June 27	Bring Your Image, Bring Your Parent	Ages 5 – 8
June 23 – July 31	Chinese Boot Camp	Ages 12+
June 23 – July 31	Spanish Boot Camp	Ages 12+
July 14 – July 18	Print Your Images Your Way	Ages 9 – 12
July 21 – July 25	Print Your Images Your Way	Ages 13+
July 14 – July 18	Tech Builder App Design	Ages 7 – 12
July 21 – July 25	Filmmaking: From Script to Premiere	Ages 7 – 12
August 4 – August 8	Animation Creators: Computer Animation	Ages 7 – 12

For course descriptions and schedules, go to page 18.

## EASY & FUN

That's what our summer jewelry classes are all about!



Stamped Metal Jewelry

New **Mini-Mosaic Jewelry** (page 8) and **Stamped Metal Jewelry** (page 7) let you express your creativity with a personal touch!

Create timeless pieces with **Pearl Knotting** (page 7). Accentuate your summer wardrobe with one-of-a-kind **Multi Strand Bracelet** (page 8) that is sure to catch attention!



Pearl Knotting

**CALL (310) 434-3400 FOR DETAILS.**

SANTA MONICA COLLEGE

**COMMUNITY EDUCATION**

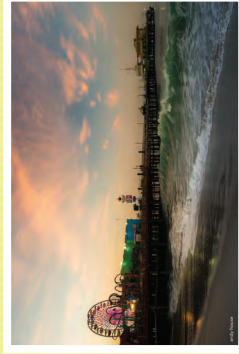
Go to [commed.smc.edu](http://commed.smc.edu) and sign up TODAY!

# REGISTER FOR SUMMER 2014 CLASSES

## Capture the Summer with Your Camera!

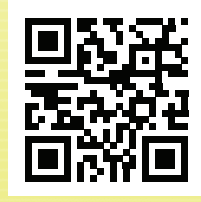
Make memories of this summer ones that last.

- > **On the Street with Your Camera** teaches you to see the City of Angels in a whole new way.
  - > **Short on time?** Our one-day **Cellphone Photography** takes an unorthodox approach to capture urban life instantly.
  - > **Our Basic Photography and Beyond Basic Photography** are perennial favorites. A must for amateur photographers!
- See pages 6 & 7 for course descriptions.



© Andy House

**Choose from hundreds of courses that can enrich and change your life. Classes fill up quickly, so sign up for Summer 2014 now!**



**Go to [commed.smc.edu](http://commed.smc.edu) and sign up TODAY!**

# COMMUNITY EDUCATION

Santa Monica Community College District  
1900 Pico Blvd., Santa Monica, CA 90405  
[www.smc.edu](http://www.smc.edu) | [commed.smc.edu](http://commed.smc.edu)

Non-Profit  
Organization  
U.S. Postage  
P A I D  
Santa Monica  
College