We’ve got holiday-themed tours and workshops!

See inside back cover for details
Get Back in Gear, Fall Is Here!

REAL ESTATE
The housing market is heating up! Sign up for our Real Estate courses today and be on your way to getting your license! (page 32)

COMPUTER AND INTERNET
Pick up new skills with Intro to QuickBooks Pro (PC only). See page 24 for details! And MSWord and MSExcel for the Job Market. See page 27 for details! These are just two of our many hands-on Computer and Internet classes.

GERI-FIT®
Improve your body and fight osteoporosis—at any age—with our new Geri-Fit® classes! See page 20. Or try Body Moves for Brain Power (page 19) for low-impact games that will sharpen your mind!

BASIC LIFE SUPPORT
If AHA BCLS is required for your job, sign up NOW! Get your AHA BCLS provider card in our 4-hour Basic Life Support for Healthcare Providers class, or renew your card in our two-hour BLS Refresher course. (page 20)

Free parking available.
ABOUT COMMUNITY EDUCATION
To meet the lifelong learning needs of the community, SMC Community Education offers hundreds of classes to individuals who wish to explore their personal interests or enhance their careers. Our low-cost, not-for-credit Community Education courses are designed to enrich lives through hands-on workshops and lively classes in art, writing, dance, and many other areas, with special classes for children and teens. Our fee-based professional development and continuing education programs and seminars strive to promote career development and professional training and certification. Classes on a wide range of topics are also offered online. For more information, please visit our website at commed.smc.edu or call the SMC Community Education office at (310) 434-3400.

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**PERSONAL INTEREST**

## Arts

### Glass Fusing: Big Ideas for Small Projects

**NEW!** Discover how to use fused glass to create jewelry, holiday ornaments, suncatchers, and other small items. Learn about glass choices, preparation, cutting, and composition, and find out how to do basic wire wrapping, gluing, and jewelry assembly. Experiment with the materials, then apply your own distinctive style to the pieces you create. Materials fee $50 at class covers basic tools and various types of glass and other materials. Advanced students with tools pay $15 materials fee at class.

$39 | Ashley Emenegger  
SMC Bundy Campus, Room 236  
Mon 6:30p – 9:30p  
Sep 9

### The Creativity Workshop – Healing & Transformation Through Creative Arts

Find out how to integrate visual art with writing and movement for personal growth and professional advancement. Reduce stress and increase work and personal satisfaction by exploring the arts in a supportive setting. Rejuvenate yourself and witness the profound creativity within each person participating in this workshop, including you! The expressive arts provide an active, in-depth, and vivid avenue for well-being and personal expression. The processes covered in this workshop are valuable in therapeutic settings. This workshop is designed for all levels of creative experience, and will be held at a local private studio (address will be provided at registration). Materials fee $10 at class.

$139 | Patrisha Thomson  
Thomson Art Studio, Art Studio  
Wed 6:30p – 9:30p  
Sep 18 – Nov 6

### Learning Observation, Concentration, and Patience Through Drawing

Learning to draw is a great way to develop and improve your skills in observation, concentration, and patience. In a hands-on workshop that incorporates techniques from Betty Edwards’ *Drawing on the Right Side of the Brain*, learn simple, yet highly effective methods to help you draw your inner visions out of yourself, accurately and realistically draw what you see before your eyes, and enjoy the sense of peace and relaxation that comes from deep concentration.

$85 | Doug Morgan  
SMC Emeritus College, Room 204  
Mon 6:30p – 9:30p  
Sep 9 – Oct 7

### Introduction to Mosaic Art

Acquire the skills to create mosaic art. As you custom-decorate a small flowerpot with your choice of ceramic, glass, bead, stone, shell, and other materials, learn about the history, design, styles, and cutting techniques used in mosaics. Supply list provided at registration. Continuing students who would like to create a different kind of mosaic piece should contact the instructor prior to class start date. Materials fee $40 at class.

$115 | Carmelo Fiannaca  
SMC Main Campus, Art 124  
Sat 9:00a – 1:00p  
Sep 21 – Oct 19

### Basic Inking for Comics & Cartoons

No comic or cartoon is truly finished until it’s been inked. Inking adds that all-important layer of clarity, depth, and “believability” to penciled art. In a hands-on course that demystifies the process, learn the basic inking techniques most commonly used for cartoons and comic books. Students with all levels of drawing skills are welcome, but novices may wish to take Creating Comics & Graphic Novels first. Remember: It’s not over until the ink is dry! Materials fee $5 at class.

$79 | Neal Yamamoto  
SMC Bundy Campus, Room 440  
Sat 1:00p – 3:00p  
Sep 21 – Oct 26

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*SMC Community Education | commed.smc.edu | 310-434-3400*
Creating Comics & Graphic Novels, Part II
Improve your penciling and inking techniques and expand your writing and visual storytelling skills to make your comic books and graphic novels spark! Explore how to create your own characters and stories—and complete a concept bible and/or an 8-page mini-comic/ashcan—in this very hands-on workshop, which mixes lectures, demonstrations, and technique development. All levels of art experience welcome, but novices are encouraged to first take “Creating Comics & Graphic Novels.”
$115 | Neal Yamamoto
SMC Bundy Campus, Room 440
Sat 10:00a – 12:00p Sep 10 – Nov 9

Pastels & More
Explore abstraction and abstract (as well as representational) images from various sources—including yourself—in a hands-on workshop that focuses on the powder pastel palette. Learn about rich color harmonies, composition, and expression. We’ll also touch on the use of oil pastel and the optional use of collage. Bring to first class meeting: India ink; a small, inexpensive ‘multipurpose’ soft brush; soft vine charcoal; powder pastels; scissors; typing paper; a 9x12-inch sheet of cardboard, and push pins. Textbook: “Matisse (Perfect Squares)” and bring to first class (Approx. $12.)
$95 | Jean Nunes
SMC Main Campus, Art 120
Sat 2:45p – 5:45p Oct 26 – Dec 7*
*No class on Nov 30.

DRAWING

Introduction to Basic Drawing
Learn how to compose with line, shape, tone, and color in a class designed to introduce you to the basics of drawing from life. Using still-life setups and our environment as sources of visual inspiration, you’ll find out how to work with perspective, positive and negative shape, and texture as you explore the use of traditional drawing materials. A great class for beginners!
$95 | Freddie Manseau
SMC Emeritus College, Room 204
Wed 6:30p – 9:30p Sep 4 – Oct 9
Thu 6:30p – 9:30p Sep 5 – Oct 10
Wed 6:30p – 9:30p Oct 23 – Nov 27

I learned more in six lessons with Jessica Minkley and her life drawing course than during my semester-length life drawing courses at four year art schools in New York City. I will highly recommend Jessica’s classes to my personal and professional contacts.
—Jennifer Jessum

Figure Drawing
Learn to draw the human form in a class designed for creative individuals with little figure drawing experience. Work with charcoal, graphite, and Conte crayon as you explore the creative use of materials to portray and interpret the figure within the composition. You’ll receive direction on proportion, volume blocking, and some anatomy in the first three weeks, then learn about special techniques for drawing knees, elbows, feet, hands, and the head. You will be working with live models. Recommended textbook (not required; available online): Complete Guide to Life Drawing, by Gottfried Bammes (ISBN-10: 1844486907).
$195 | Jessica Minckley
SMC Emeritus College, Room 204
Tue 6:30p – 9:30p Sep 10 – Oct 15

Colored Pencil Techniques & Drawing
 WOW! That's colored pencil? Yes, it is, and you can learn how to get those vibrant colors and complex textures. Master the basics of color theory and composition as you experiment with a variety of colored pencils, paper choices, tools, and much, much more! Materials fee $10 at class.
$95 | Arlene Weinstock
SMC Emeritus College, Room 205
Tue 6:30p – 9:00p Oct 1 – Nov 5

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Gift Certificate
CALL (310) 434-3400 FOR MORE INFORMATION.
Colored Pencil for Continuing Students
Grow your skills in drawing, using colored pencil, composition, and color theory. Build on the basics and learn new techniques as you experiment with water-soluble media, optical mixing and frottage, and gluing, as well as working on a variety of papers and surfaces. Enjoy individual instruction as you work on class projects or ones of your own choosing. Materials fee $10 at class.
$95 | Arlene Weinstock
SMC Emeritus College, Room 205
Tue 7:00p – 9:30p Oct 1 – Nov 5

PAINTING

Portrait Painting
Using professional art models for inspiration, explore the fundamentals of composition, color mixing, and different approaches to painting portraits. Learn how to use shapes, edges, color temperature, and various painting techniques to build volume and color transitions in your portraits. Start by doing value studies—small-scale, quick-sketch paintings using limited palettes—then transition to figure painting “alla prima” (working wet into wet to complete a painting in a single session), followed by direct figure and head painting techniques.
$95 | Jean Nunes
SMC Main Campus, Art 102
Fri 6:30p – 9:30p Sep 20 – Oct 25

Contemporary Figure Painting
Using the nude figure—and a live model—as subject and inspiration, learn techniques for “alla prima” painting (working wet paint into wet paint to complete a painting in one session), direct figure painting, and head painting in oil or acrylic. Explore how to find poetic focus and the essence of the pose as you find out about shapes, edges, values, and color temperature. Learn about the fundamentals of figure composition, color mixing, and limited palette painting. Life drawing experience helpful, but not required.
$195 | Beverly Bledsoe
SMC Main Campus, Art 100
Sat 9:30a – 12:30p Sep 7 – Oct 12

Painting in Watercolor – Level 1
Come try your hand at a wonderful art form with subtle nuances and spontaneity, as well as brilliance and control. Learn traditional watercolor techniques through invaluable demonstrations that will give you a solid foundation. Watercolor is a medium that’s not as unforgiving as you might think, so come find out about some surprising tricks that will wash away those fears!
$95 | Freddie Manseau
SMC Main Campus, Art 102
Sun 10:00a – 1:00p Sep 8 – Oct 13
Sun 10:00a – 1:00p Oct 20 – Dec 8*
*No class on Nov 10, Dec 1.

Painting in Watercolor – Level 2
Join a class designed for those who wish to improve and guide their watercolor techniques toward a more personal and creative direction. In a supportive, constructive, and stress-free environment, learn how to achieve desired effects that will enhance previous painting attempts, and find out about effective methods for attaining more satisfying results with new projects.
$95 | Freddie Manseau
SMC Main Campus, Art 102
Sun 2:00p – 5:00p Sep 8 – Oct 13
Sun 2:00p – 5:00p Oct 20 – Dec 8*
*No class on Nov 10, Dec 1.

Exploring Oil Painting: Interpretations from the Masters & Other Sources
Explore various ways of interpreting color, paint, brushstrokes, and composition, and how to apply them to your own creations with the challenge of oils. All skill levels can benefit from this hands-on course, and no prior experience using oils is required. Bring to first class meeting: powder pastels, soft vine charcoal, single-edged razor blade, typing paper, a 9x12-inch sheet of cardboard, and push pins. If you have prior drawing or painting experience, bring along 2 photos of your work. Textbook: ‘Matisse (Perfect Squares)’ and bring to first class (Approx. $12).
$95 | Jean Nunes
SMC Main Campus, Art 102
Fri 6:30p – 9:30p Sep 20 – Oct 25

Japanese Calligraphy in Multi-Art Forms
Discover the exciting field of Japanese calligraphy. Develop your artistic skills with traditional tools and the instructor’s unique teaching methods. Explore the historical background of this beautiful art form through the incorporation of Japanese poetry, dance movements, and music. “It will center you and delight all your six senses!”
$89 | Kazuko
SMC Main Campus, Art 118
Sat 2:30p – 5:30p Oct 19 – Nov 16

register for classes ONLINE
at commed.smc.edu
Photography

Photographing at a Museum:
Fall at the Getty Villa
NEW! Join a commercial photographer for a glorious day at the beautiful Getty Villa in Pacific Palisades. Learn how to capture lovely and clear images at the art museum without using your flash or a tripod. As you experiment with various indoor and outdoor photographic techniques, you'll experience the Villa's unique essence and history, and enjoy a docent-led tour designed especially for this group. Ask a friend or loved one to sign up with you—it's a great way to have fun and make special memories together! Getty Villa admission is free. You are responsible for the cost of parking (approx. $15), as well as lunch and snacks. Wear comfortable walking shoes and casual clothes (a sweater or light jacket is also recommended). Don't forget your camera! Please turn off camera flash before entering museum.

$79 | Brian Leng
Meet at Getty Villa, 17985 Pacific Coast Hwy, Pacific Palisades
Sat 10:00a – 4:00p Sep 7

PHOTO WORKSHOPS
Our Photo Workshops—led by professional photographers who teach in the Santa Monica College Photography Department—will take your passion for photography to new levels!

Workshops range from basic camera skills all the way up to studio lighting and portfolio development. You'll gain hands-on experience at every stage, with instructors who share their years of knowledge as they work beside you to show you how to get the shots you want.

So sign up now, and start creating better photographs!

PHOTO WORKSHOPS FEATURE:
Basic Photography
Make your 35mm camera work for you. Learn about using available light (natural or artificial), composition, exposure, and techniques that turn snapshots into professional-quality photographs. You'll shoot slides that will be shown and discussed in class. Bring your cameras and camera instruction manuals to the first class. Digital and film cameras are welcome. Bring your camera to the second class.

$95 | Larry Jones
SMC Bundy Campus, Room 217
Wed 6:30p – 9:30p Sep 4 – Oct 9
Wed 6:30p – 9:30p Oct 23 – Nov 27

Beyond Basic Photography
If you take consistently good pictures and feel confident in your basic knowledge of your 35mm camera, f-stops, shutter speeds, focus, and exposure controls, this class will take you one step farther. Learn the details of color, contrast, lenses, lighting conditions, filters, and depth of field. Digital and film cameras are welcome.

$95 | Ed Mangus
SMC Bundy Campus, Room 221
Sat 2:00p – 5:00p Sep 7 – Oct 12

Introduction to Studio Lighting
NEW! Develop a solid foundation in studio lighting techniques and a practical knowledge of light as you learn how to select the right light source for your subjects, whether you’re shooting portraits, still lifes, or products. Start with basic lighting setups, then move into more detail with light meters, studio strobes, reflectors, fill flash, soft boxes, scrims, flags, and much more! Find out how to use light quality, color, and contrast to enhance your subject and create dimension and depth.

$79 | Craig Mohr
SMC Main Campus, Drescher Hall 127
Sat 1:00p – 6:00p Sep 21

Outdoor Lighting for Portraits
NEW! In a hands-on workshop, find out how to master the control of natural light to create dynamic outdoor portraits. Explore the proper use of fill and light modeling equipment to gain greater lighting control. Learn how to select and control backdrops and backgrounds, how to set the right exposure by controlling the foreground and background, and how to use reflectors, flags, scrims, and diffusion to make your portraits perfect.

$69 | Ed Mangus
SMC Main Campus, Drescher Hall 110
Sat 1:00p – 5:00p Oct 19

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Portfolio Development Workshop
NEW! Come learn what makes a strong portfolio. Find out how to decide what goes into the portfolio, how to recognize and develop your own style, and how to make your marketing and your portfolio match up. Bring to class your current portfolio or your 10 best images, and we’ll get you a jump-start on your way to a well-defined portfolio. Note: There will be a pre-class exercise (instructions at registration), so we can hit the ground running!
$59 | Craig Mohr
SMC Bundy Campus, Room 228
Sat 1:00p – 5:00p Oct 19

Flash Photography
NEW! Find out how to work with various flash lighting techniques to blend daylight, on-camera flash, reflector, and diffusion into your lighting procedures. Learn how to use off-camera flash techniques, including basic ambient-to-flash ratios, dragging the shutter, how to control the light quality of the flash, how to use flash as the main light source and as a fill light, and how to use remote triggers to sync multiflashlights.
$69 | Ed Mangus
SMC Main Campus, Drescher Hall 110
Sat 1:00p – 5:00p Oct 26

On the Street with Your Camera
Learn how to capture images the way documentary photographers do. If you are an intermediate/advanced photographer, find out how to use imagery to make statements without words. This hands-on workshop covers composition, visual direction, lighting (natural and flash), proper lens selection, and controlling depth of field. With an emphasis on the styles of Henri Cartier-Bresson, Keith Carter, Gordon Parks, Mary Ellen Mark, W. Eugene Smith, and Garry Winogrand, photo assignments feature the significance of conveying a story (photo essay or photo story), an environmental portrait, and ‘the decisive moment’ with your images.
$89 | Ed Mangus
SMC Main Campus, Drescher Hall 110
Sat 10:00a – 2:00p Nov 2 – Nov 23

FLORAL DESIGN
Sogetsu – Ikebana Flower Arranging
Ikebana, the Japanese art of flower arranging, is more than simply putting flowers in a container. It is a disciplined artform that emphasizes the beauty of nature and its appreciation. In Japan, Ikebana is used as a decoration in the same way that paintings are used in Western cultures. Using fresh or dried branches, flowers, and leaves, you’ll learn different arrangement styles and how to work with various types of plant materials. Materials fee $25 for booklet at class. Flower materials fee $10 each class.
$125 | Camille Van Ast
SMC Main Campus, Art 102
Sat 9:00a – 11:00a Sep 7 – Oct 5

Crafts

Halloween Card-Making Workshop
Come create one-of-a-kind Halloween cards in this fun and very hands-on DIY workshop. Bring your ideas and images and find out how to transform them into unique works of art you can send or frame for display. Learn how to make your own printing stamps, how to mix inks for custom colors, and the techniques for printing clean and vibrant cards that will give the “unlucky” recipients the fright of their lives! Class is kids-friendly for ages 7 and up. Materials fee $10 at class.
$49 | Louise Marler
SMC Main Campus, Art 126
Sat 10:00a – 1:00p Oct 19

Whimsical Art Wear
NEW! Express the artist within you! Discover how to make simple, whimsical creations you can wear from here to there—or give as holiday gifts. Learn how to make pins, earrings, bolo ties, necklaces, and fabric accessories from a variety of materials, including papier maché, cloth, and found objects. No previous art experience necessary.
$99 | Gayle Gale
SMC Bundy Campus, Room 236
Tue 6:30p – 9:30p Oct 29 – Dec 3

Holiday Cards Workshop
Come create one-of-a-kind holiday greeting cards in this fun and very hands-on DIY workshop. Bring your ideas and images and find out how to transform them into unique works of art you can send or frame for display. Learn how to make your own printing stamps, how to mix inks for custom colors, and the techniques for printing clean and vibrant cards that will be a pleasant surprise for the lucky recipient just in time for the holidays—Christmas, Hanukkah, Kwanzaa and more! Class is kids-friendly for ages 7 and up. Materials fee $10 at class.
$49 | Louise Marler
SMC Main Campus, Art 126
Sat 10:00a – 1:00p Nov 9
JEWELRY

Viking Knit Jewelry
NEW! Learn the art of making Viking Knit jewelry the easy way, using a Lazee Daizee and ½-inch Viking Knit Tool. Explore a variety of techniques—including single knot, double knot, and color blending—and find out how to finish off and embellish your Viking Knit pieces, plus assorted wire claspmaking and bangle techniques. You’ll have a choice of wires and other materials to work with, and you’ll complete a different style of bracelet or necklace each week to keep for yourself or give as a gift. Bring to class any jewelry tools you already own. Materials fee $75 at class.

$49 | Susan Ryza
SMC Emeritus College, Room 407
Tue 7:30p – 9:30p Sep 10 – Sep 24

Metal Alchemy – Introduction to Precious Metal Clay (PMC)
In a fun, fast-paced, and very hands-on workshop, learn the basics for working with Precious Metal Clay (PMC), which contains particles of silver or other metals, but can be worked like potter’s clay. Find out what you need to know about forming, cutting, and texturing PMC, as well as simple stoneware setting and firing and finishing techniques. You’ll leave with a finished piece of jewelry and the tools and skills for future creative adventures! All necessary tools will be provided for your success. Bring to class an X-Acto knife or knife with a sharp, stiff blade, as well as a sack lunch and beverage. Reading glasses are recommended to magnify details as you work. Materials fee $65 at class.

$95 | Delia Marsellos-Traister
SMC Emeritus College, Room 407
Tue 6:30p – 9:30p Sep 10 – Sep 24

Intermediate–Advanced Precious Metal Clay (PMC) – Secret Spaces
NEW! Prerequisite: Metal Alchemy – Introduction to Precious Metal Clay (PMC). Vessels hold, contain, and protect treasures of all sorts. Discover how to use a unique armature to create a distinctive container with a liftable lid. Find out about other hollow-form methods, as well as box construction with a hinged lid. Bring to class one votive or other small candles of the same shape and size, reading glasses or other magnification tools, water, and a snack. All necessary tools will be provided in class. Materials fee $85 at class.

$95 | Delia Marsellos-Traister
SMC Emeritus College, Room 407
Tue 6:30p – 9:30p Oct 15 – Oct 29

Vintage Steampunk Jewelry
NEW! “Vintage Steampunk” is a popular jewelry style that’s an Old World adventure: a romance of vintage jewelry coupled with fantasy from the steam-powered age. Influenced by the visions of HG Wells, Mary Shelley, and others, this unique jewelry style features wings, machine cogs, locks, keys, and other charms, joined together by antiqued chain. Learn how to make your own Vintage Steampunk creations in a fun class for beginning and intermediate students. All tools provided for use in class. Materials fee $25 at class.

$49 | Laura Souder
SMC Bundy Campus, Room 339
Sat 9:00a – 12:00p Sept 21

Chain Maille Jewelry
Chain Maille jewelry is hot this season! Find out how to make beautiful and complex woven jewelry from jump rings. Learn the Byzantine weave, Japanese Flower Chain, and at least one other pattern, and take home a beautiful bracelet or pair of earrings each week. You’ll work with pre-made jump rings, learn how to make your own jump rings by hand from wire, and pick up tips for

$95 | Delia Marsellos-Traister
SMC Emeritus College, Room 407
Tue 6:30p – 9:30p Oct 15 – Oct 29

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incorporating non-metal rings—as well as beads—into your designs. You’ll also take home detailed, illustrated instructions for future projects. Bring any jewelry-making tools you already own. Do NOT buy any new tools until after class discussion. Tools will be available for purchase in class at discounted prices. Materials fee $45 at class.

$49 | Susan Ryza
SMC Emeritus College, Room 408
Tue 7:00p – 9:30p Oct 1 – Oct 15

Bead & Jewelry Basics
Earrings! Bracelets! Necklaces! Learn to make them all—and do easy repairs—in this hands-on basic jewelry workshop. We’ll cover stringing beads on various types of wire and cord, attaching clasps, wire-wrapping and looping, pearl knotting, bead weaving, and basic chain maille. You’ll complete two pieces of jewelry each week, and take home detailed instructions for future projects. Be prepared to purchase some jewelry tools in class at discounted prices ($6 each). Do NOT buy any new tools until after class discussion. Bring to class a small towel and any jewelry tools you already own. Materials fee $35 at class.

$49 | Susan Ryza
SMC Emeritus College, Room 408
Mon 7:00p – 9:30p Oct 21 – Nov 4

TEXTILE ARTS

Shibori – Japanese Tie Dyeing
Discover the ancient art of binding, stitching, and dyeing fabrics to give cloth a three-dimensional look. Come learn 4-6 simple techniques for binding and stitching, the basics you need to know about dyes and textiles, and how to set dyes into fabric. Learn how to create inexpensive but personal dyed shibori silk scarves to give to family and friends. This is a very hands-on class, so wear old clothes you won’t mind getting messy. Bring to class 6-8 regular sewing needles, colored thread, scissors, a 6” ruler, pencil, paper and a sack lunch. Materials fee $20 at class.

$89 | Charlotte Chen
SMC Main Campus, Art 126
Sat 9:00a – 1:30p Sep 7 – Sep 14

Beginning Knitting
In a hands-on workshop, learn all the basic knitting skills, including casting on and casting off, the knit stitch and purl stitch, and various finishing techniques. Find out how to work with plain and textured yarns, basic knitting patterns, and circular needles. You’ll develop your knitting skills by creating a hand-knit scarf and a hat or small stuffed animal. Bring #10 knitting needles and 1 1/2 skein of worsted weight yarn.

$119 | Sharon Omi
SMC Bundy Campus, Room 436
Mon 7:00p – 9:30p Oct 21 – Dec 9* *No class on Nov 11.

Family
The Lifelong Impact of Adoption
Gain valuable insight into the many emotional and psychological factors that affect everyone involved in an adoption, whether you are adopted, an adoptive parent, a birth parent who placed a child for adoption, or an individual considering an adoption. In a sensitive and supportive environment, find out about the myths surrounding adoption and how to counter them, the history of adoption practices, the changes in the adoption field, the future of adoption, and the dynamics of reunion relationships. Your questions and comments will be welcomed and addressed.

$35 | Marlow Russell
SMC Bundy Campus, Room 213
Sat 1:00p – 4:00p Oct 26

Food & Dining
Sensational Sushi – Level 1
Do you love sushi? Would you like to be able to impress your friends and family by preparing sushi that tastes like it was made in your favorite sushi bar? Then sign up for this sensational sushi course, and come learn how to make your own edible masterpieces. In just 3 hours, you’ll learn all the basics, from slicing the fish and vegetables, to preparing the sushi rice and rolling incredible edibles... in short, nothing will be left out! Best of all, we’ll eat as we go, so by the time the class is over, you’ll not only be capable of making sushi in your own kitchen, but also be very full. Make sure you come to class hungry! Bring a sharp knife and a cutting board to class. Materials fee $15 at class.

$59 | Nikki Gilbert
SMC Bundy Campus, Room 339
Sat 11:00a – 2:00p Oct 19

at commed.smc.edu

register for classes online

FALL 2013 | PERSONAL INTEREST

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Home & Garden

Basic Organic Gardening 101
Discover the basics of sensible organic gardening. Find out how to build good soil, what you need to know about amendments and fertilizers, and tricks and tips for beautiful gardens, even in containers and tiny spaces. Learn about water-saving irrigation, how to start seeds and nurse them into healthy seedlings, and how to pick the best transplants at the nursery. Also, find out how, when, and how much to prune, and how to choose and care for your garden tools to make them last. Materials fee $10 at class.

$79 | Christy Wilhelm
SMC Main Campus, Art 126
Sun 2:00p – 4:00p
Sep 15 – Oct 6

Clutterology: Eliminate Clutter and Get Organized!
Eliminate Clutter and Get Organized! Are you tired of searching for that lost something or stumbling over stuff throughout your house? Find out how you can change your environment, remove clutter from your life, and get organized using simple, easy, practical ideas. Topics include: getting off junk mail lists, the difference between organized and neat, the true cost of your “stuff," and how to decide whether to keep or toss. Materials fee $30 at class.

$39 | Nancy Miller
SMC Bundy Campus, Room 240
Mon 6:30p – 9:30p
Sep 30

Drought Tolerant Landscaping
Come find out how wonderful and easy-care drought-tolerant landscaping can be. In a highly informative seminar, explore various options for removing lawns and replacing them with stylish and decorative drought-tolerant plantings and ground covers, gravel, decomposed granite, bark, and other materials. Includes a field trip to a Playa Vista park focusing on drought-tolerant plants.

$49 | Charlotte Chen
SMC Bundy Campus, Room 236
Sat 9:00a – 1:00p
Oct 5

Extreme Couponing!
Seen the TV shows with people using coupons to save lots of money? Learn how to SPAVE! Find out how to make the most of coupons when you shop or dine out. Pick up tips and strategies for using your own coupons as you learn where to find the BEST coupon deals, where (and how) to buy or trade coupons for things you want, the rules to follow for shopping with coupons, how to shop for the best deals at your favorite stores, and what good, better, and bad couponing is. Bring to class your own ideas, resources, and coupons (extras, and even expired ones) to share. Materials fee $30 at class.

$39 | Nancy Miller
SMC Bundy Campus, Room 240
Thu 6:30p – 9:30p
Nov 7

Landscape Design & Construction
Find out from a featured landscaper on HGTV’s “Landscapers’ Challenge” how to analyze an existing house and yard to make the best landscaping decisions. Learn a step-by-step approach to begin a landscaping project that can be added to and enjoyed as it matures with age. Classes cover how, where, and when to start a project, and how to design for hillside, sunny, shady, small, and large lots. Bring to class your site photos and a site plan (a hand-drawn one is fine), a 5-gallon Rhaphiolepis plant, and pruning shears.

$59 | Charlotte Chen
SMC Bundy Campus, Room 236
Sat 9:00a – 2:00p
Nov 9 – Nov 16

Just for Fun

Practical Tarot I
Learn how to read Tarot cards like a pro! Start with a brief introduction to the Major Arcana (archetype cards) and the Minor Arcana (four suits of 14 cards each), then take a journey through the powerful symbols of the 22 cards in the Major Arcana. Without memorizing the meaning of each card, discover how variations in the cards’ artwork, combined with your own intuitive abilities, can enhance and enrich a Tarot reading. After taking this class, you’ll be able to perform a successful Tarot reading for yourself using just the Major Arcana—or even a single card! If you have a Tarot deck, bring it to class.

$95 | Davida Rappaport
SMC Bundy Campus, Room 236
Tue 6:45p – 9:45p
Sep 10 – Oct 15

Beginning Bridge
Learn a fast and easy way to play bridge in a class designed for those who have never played this card game, have limited experience playing it, or who played it years ago and need a refresher course. Materials fee $7 at class.

$85 | Candace Scott
SMC Bundy Campus, Room 436
Wed 7:00p – 9:00p
Sep 11 – Oct 16
Tue 7:00p – 9:00p
Oct 22 – Nov 26
Intermediate Bridge

In a fun and exciting class, continue developing and building on your skills and strategies for playing bridge. Materials fee $7 at class.

$85 | Candace Scott
SMC Bundy Campus, Room 436
Thu 7:00p – 9:00p Sep 12 – Oct 17
Thu 7:00p – 9:00p Oct 24 – Dec 5*
*No class on Nov 28.

Languages

Accent Reduction – American English

Do people often ask you to repeat what you’ve said? Is a thick accent preventing you from advancing professionally? In an interactive, information-packed course, learn the secrets to speaking clear, easily understood American English, and find out how to avoid—or fix—the most common errors made by foreign speakers of English, regardless of their native language. Required textbook (available online) : Mastering the American Accent with Audio CDs by Lisa Mojsin (ISBN-10: 0764195824). Please bring your textbook to our first class.

$79 | Nicola McGee
SMC Bundy Campus, Room 435
Tue 6:30p – 8:30p Aug 27 – Oct 1

More Accent Reduction – American English

Created in response to popular demand, this class is designed to complement the original Accent Reduction course and give you the chance to further improve your skills in speaking American English. No prerequisite; continuing and new students are welcome to join the class. Required textbook (available online) : Mastering the American Accent with Audio CDs by Lisa Mojsin (ISBN-10: 0764195824). Please bring your textbook to our first class.

$79 | Nicola McGee
SMC Bundy Campus, Room 435
Tue 6:30p – 8:30p Oct 15 – Nov 19

English for Absolute Beginners

NEW! Learn “survival” English! Develop basic English listening, speaking, reading, and writing skills in a friendly class, where you will practice using English in many different situations. Learn how to say the alphabet, use numbers, and tell time. Find out how to make introductions, ask questions, use the verb ‘to be’ in the present tense, add to your English vocabulary, and much more! Materials fee $10 at class.

$99 | Roland Lopez
SMC Bundy Campus, Room 235
Thu 6:00p – 9:00p Sep 5 – Oct 10

Practical Conversational English

NEW! Join this lively class and learn practical, useful English. Improve your ability to speak and understand everyday English and idioms as you explore current events and American culture. Here is a unique chance to practice your English while conversing with people from all over the world. No prerequisite; continuing and new students are welcome to join the class. You may enroll at any time, but there will be NO credit, refund, or proration of enrollment fees. Educational credit for au-pair students offered on a per-hour-attended basis. Required textbook (available online): The Cannoli: Stories from the New World, by Sarah Vowell (ISBN-10: 0743205405).

$159 | Nicola McGee
SMC Bundy Campus, Room 217
Fri 9:30a – 1:30p Sep 20 – Oct 25
Fri 9:30a – 1:30p Nov 1 – Dec 13*
*No class on Nov 29.

Beginning Conversational Chinese – Level 1

It’s said that Chinese is a difficult language to learn, but this friendly class with a focus on speaking and listening will take you on a pleasant journey into the rich culture and language of China. Learn basic Chinese vocabulary and develop conversation skills that you can use to communicate with neighbors, relatives, coworkers, and others, in both personal and business situations.

$99 | Lucy Liao
SMC Bundy Campus, Room 216
Tue 7:00p – 9:00p Sep 3 – Oct 15
Tue 7:00p – 9:00p Oct 29 – Dec 10

Spanish for Absolute Beginners

If you’re an absolute beginner when it comes to studying or speaking Spanish, here’s a chance to ‘meet’ the language and start getting acquainted with it. Learn how to say the alphabet, use numbers, tell time, and use the verb ‘to be.’ Pick up some basic vocabulary that will help you describe things and people, as well as express your wants and desires. Materials fee $10 at class.

$99 | Roland Lopez
SMC Bundy Campus, Room 235
Thu 6:00p – 8:45p Oct 24 – Dec 5*
*No class on Nov 28.

Beginning Spanish – Level 1

If you have very little knowledge of Spanish, here’s an opportunity to learn the basics for...
Beginning Spanish – Level 2
Expand your vocabulary and knowledge of Spanish grammar in this continuation of Beginning Spanish – Level 1. Optional materials fee $10 for language CDs. Materials fee $10 at class.

$99 | Cecilia Dighero
SMC Bundy Campus, Room 428
Tue 6:30p – 9:30p  Sep 3 – Oct 8
Tue 6:30p – 9:30p  Oct 22 – Nov 26

Beginning Italian – Level 1
Master the fundamentals of Italian as you learn correct pronunciation, practical vocabulary, useful phrases, and idioms. Combined with an introduction to Italian civilization, this class will help you carry on a simple conversation on everyday topics, current events, and cultural values. Materials fee $10 at class.

$99 | Romualdo Scherillo
SMC Bundy Campus, Room 228
Thu 6:30p – 9:30p  Sep 5 – Oct 10
Thu 6:30p – 9:30p  Oct 24 – Dec 5*
*No class on Nov 28.

Beginning Conversational French – Level 1
In a relaxed and supportive atmosphere, learn the basic French vocabulary you need—including useful phrases and idioms!—to carry on simple conversations in everyday situations. To help you develop a Parisian accent and a foundation for understanding fluent idiomatic speech, this course explores the characteristics of spoken French, and includes systematic practice in pronouncing French sounds. Find out about French customs and social etiquette, and get a glimpse of contemporary French life through French-language videos. Occasional singalongs with recordings of popular French songs add to the fun! Materials fee $15 at class.

$99 | Margaret Drach
SMC Bundy Campus, Room 328
Sat 1:00p – 4:00p  Sep 14 – Oct 19
Sat 1:00p – 4:00p  Oct 26 – Dec 7*
*No class on Nov 30.

Beginning Conversational French – Level 2
This course is a continuation of Beginning Conversational French – Level 1. To enroll in this course, you must have completed Level 1 or have some familiarity with basic French. Expand and strengthen your skills in conversational French as you pick up some of the basics of French grammar—including some of the most commonly used verbs—and practice carrying on simple conversations in small groups. We will also use excerpts from current French TV shows and movies to develop your ability to “hear” and understand idiomatic spoken French. Sign up for BOTH levels now and receive a discount! See Conversational French Combo listing for details. Materials fee $15 at class.

$159 | Margaret Drach
SMC Bundy Campus, Room 328
Sat 1:00p – 4:00p  Sep 14 – Dec 7*
*No class on Nov 30.

Beginning Conversational French Combo – Levels 1 & 2
In response to popular demand, we’ve added a second level of Beginning Conversational French plus a combination package. You may enroll in either level—note that Level 2 requires either Conversational French – Level 1 or some familiarity with basic French—but you’ll enjoy a substantial DISCOUNT if you sign up for BOTH levels at the same time (the courses run consecutively). Materials fee $15 per level at class.

$159 | Margaret Drach
SMC Bundy Campus, Room 328
Sat 1:00p – 4:00p  Sep 14 – Dec 7*
*No class on Nov 30.

Music

Beginning Piano – Playing for Fun
Have you always wanted to learn to play the piano? Here’s your chance! Using a quick and easy modern method, develop basic piano skills as you learn about notes, rhythm, chords, and pedaling, and how to apply these

Margaret Drach is a wonderful teacher. I signed up for Conversation 1 as a total beginner. After only a few weeks of class I immediately signed up for the Conversation 2. I had learned so much in just a few weeks I knew I would want to continue. Margaret’s approach to teaching the language was perfect for me. We started with the sounds and worked our way up to sentences. The other reason I wanted to continue with Margaret is how passionate she is about teaching this language and how charming she is. The classes are fun, educational and I would highly recommend them to anyone.

—Lee S
basics to popular and classical music. No prior piano knowledge or experience required. Materials fee $14 at class.

$99 | Sarah Olim
SMC Performing Arts Center, Room 200
Sat 2:30p – 5:30p Sep 7 – Oct 12
Sat 2:30p – 5:30p Oct 19 – Nov 23

Learn to Read Music
Do you know how to sing or play an instrument, but wish you could read the notes or understand the rhythm more quickly? Do you need to hire someone to write down your original music? Come discover how to read music faster—in both treble and bass clefs—as well as how to understand and produce the different rhythmic notations used in music. Materials fee $10 at class.

$95 | Sarah Olim
SMC Bundy Campus, Room 212
Mon 6:30p – 9:30p Sep 9 – Oct 14

Singers Boot Camp
NEW! Do you want to know more about your singing voice, how to develop it, and how to work with new and traditional techniques to discover its potential? Whether you’ve had no voice training whatsoever or have extensive experience as a singer, this very active workshop is a great way for you to gain an understanding of how the voice works, and find out how to properly warm up before singing, manage and control breathing, choose the right songs for your vocal range, microphone techniques, and how to prepare and feel confident for auditions. Workshop culminates with a short performance.

$325 | Veera Asher
SMC Performing Arts Center, Room 103
Wed 6:30p – 9:30p Sep 11 – Oct 16

Contemporary Singing Techniques
Whether you want to audition for “American Idol” or just want to learn to sing in tune, here’s a chance to learn all the techniques you need to step onstage and start singing. Breathing, range, intonation, vocal power, blending with registers, gaining confidence, and overcoming performance anxiety are just some of the topics we’ll cover. Beginners welcome! Materials fee $15 at class.

$89 | Heather Lyle
SMC Performing Arts Center, Room 103
Thu 6:45p – 8:45p Sep 12 – Oct 17

Learn to Play Guitar in a Day!
This unique one-day workshop, as seen on PBS, is for busy adults without the time for weekly music lessons. It’s a crash course that will get you strumming and picking in just one day! You’ll learn basic chords, simple strumming and picking patterns, tuning techniques, how to play familiar songs, guitar care, and much, much more! Bring to class your acoustic guitar. Materials fee includes book and electronic tuner. Materials fee $30 at class.

$79 | Marlene Hutchinson
SMC Performing Arts Center, Room 103
Sat 10:00a – 3:00p Oct 12

Piano for Continuing Students
Refine your piano skills and take it to the next level! Brush up on music theory, technique, and sight-reading. Develop an ear for chords, expand your repertoire in all inversions, and hone your improvisation and transposition skills. Learn how to harmonize your own melodies and reharmonize jazz standards, and impress your family and friends! Bring the music you would like to work on to class. Materials fee $14 at class.

$95 | Sarah Olim
SMC Bundy Campus, Room 212
Mon 6:30p – 9:30p Oct 21 – Dec 2*
*No class on Nov 11.

Healthy Harmonica
Breathing is our foundation when playing the harmonica. Take the simplest of pop, folk, and blues melodies and invigorate them with simple, but powerful, techniques to make any song deeply expressive. No previous ability to read or play music required—just a desire to have fun and feel more alive! You will need a C-major diatonic harmonica. If you don’t already have a harmonica, you can purchase one in class for about $12. Materials fee $15 at class.

$35 | Dave Broida
SMC Bundy Campus, Room 236
Thu 6:00p – 7:30p Oct 31

Beginning Blues Harmonica
Come have fun learning tricks and techniques to make the harmonica cry, laugh, wail, and scream! We’ll get you jamin’ the Blues immediately, and you don’t need any prior musical or harmonica experience. Just bring along a love of the Blues and a C-major diatonic harmonica. If you don’t already have a harmonica, you can purchase one in class for about $12. Materials fee $15 at class.
Stand-Up Comedy Workshop With Comedy Store Graduation Show

Hone your skills as a stand-up comic in an exciting workshop directed by Letterman regular Jonathan Solomon. The workshop includes performing at showcase clubs and culminates with the Comedy Store Graduation Show. You’ll focus on writing techniques for adding jokes to your act, finding your comic persona, and making the best choices for connecting with an audience. You’ll also gain an understanding of the business side of comedy, and how stand-up intersects with the world of sit-com development.

$95 | Jonathan Solomon
SMC Bundy Campus, Room 239
Wed 6:30p – 9:30p Sep 4 – Oct 9

Commercials, Improv, Acting and Filming

In a high-energy course that has it all, learn what you need to know about the TV commercial process. We’ll cover how to read copy and cue cards, how to get an agent, what kind of pictures you need, and how to build your resume. We’ll also develop your abilities at improv—a skill that’s become critically important in today’s auditions—and review the acting basics that can be used in all areas of the Industry. At our final class, we’ll FILM on camera, review footage, and critique.

$69 | Priscilla Barnstable
SMC Bundy Campus, Room 216
Sat 3:00p – 5:00p Sep 7 – Sep 28

The Art and Technology of Filmmaking

Film is a wedding of all the arts. In a hands-on course, gain a strong understanding of the four phases of filmmaking as you learn the basic principles for operating the motion picture camera, as well as lighting and sound equipment. Find out about production crew positions and roles, how a production typically flows, what you need to know about set protocols, and much more!

$495 | Drew Davis
SMC Bundy Campus, Room 121
Sat 9:00a – 1:00p Sep 21 – Nov 9

An Introduction to Voiceovers

Don’t miss this fun, empowering introductory workshop covering the different types of voiceovers and what tools are needed to succeed in the voiceover arena. You’ll be coached on voiceover techniques and receive a professional voiceover evaluation. By the end of the workshop, you’ll have the necessary knowledge to help you decide if this is something you’d like to pursue.

$45 | Voices for All Staff
SMC Bundy Campus, Room 236
Wed 6:00p – 8:00p Oct 9

Vocal Yoga

Explore the leading technique in voice work for actors today! Fitzmaurice Voicework uses modified yoga postures to unblock the breath and open the voice. Learn a series of exercises that promote vocal freedom, resonance, and power, and that can help you uncover deep layers of tension that might be hindering your voice and creative expression. These techniques can be used as a highly effective vocal/physical warm-up to incorporate into any training routine you use. Bring to class a yoga mat and small pillow.

$39 | Heather Lyle
SMC Performing Arts Center, Room 102
Sat 12:30p – 3:30p Nov 23

Photographing at a Museum: Fall at the Getty Villa

NEW! Join a commercial photographer for a glorious day at the beautiful Getty Villa in Pacific Palisades. Learn how to capture lovely and clear images at the art museum without using your flash or a tripod. As you experiment with various indoor and outdoor photographic techniques, you’ll experience the Villa’s unique essence and history, and enjoy a docent-led tour designed especially for this group. Ask a friend or loved one to sign up with you—it’s a great way to have fun and make special memories together! Getty Villa admission is free. You are responsible for the cost of parking (approx. $15), as well as lunch and snacks. Wear comfortable walking shoes and casual clothes (a sweater or light jacket is also recommended). Don’t forget your camera! Please turn off camera flash before entering museum.

$79 | Brian Leng
Meet at Getty Villa, 17985 Pacific Coast Hwy, Pacific Palisades
Sat 10:00a – 4:00p Sep 7
Holiday Shopping in Historic South Pasadena

NEW! Check out the quaint neighborhood and wonderful shops of South Pasadena!
Start the day with a look at the art in the Hollywood & Vine Metro Station, then ride
the Red Line downtown to Union Station, and board the Gold Line for the short ride to
South Pasadena. Stroll along Mission Street and explore its charming boutiques, antique
stores, and cafes. Enjoy lunch at one of the local eateries. Visit the South Pasadena
Historical Museum, located in what was once the Meridian Iron Works building. Stop
for a beverage or snack at Buster’s Coffee and Ice Cream Shop, established more than
20 years ago by the town’s former mayor.
Wear comfortable walking shoes and casual
clothes, and bring along a shopping bag for
your goodies. Parking, Metro fare, and lunch
costs are NOT included in tour fee. Materials
fee $5 at class.

$39 | Gayle Gale
Meet at the entrance of Hollywood
and Vine Metro
Sun 10:30a – 4:30p Sep 29

Downtown’s Hidden Art Treasures

Start the day with “MOCA’s First 30 Years”—
the current exhibition at the Museum of
Contemporary Art in California Plaza—then
take a walking tour of the exciting public
art in many of downtown’s architecturally
distinct buildings, including the IM Pei
and Oviot buildings. Tour both Wells Fargo
buildings, which are filled with hidden
treasures by Miro, Graham, Dubuffet, Stella,
Rauschenberg, and many others. Ride the
Metro to Union Station to tour the dynamic
art of the Gateway Transit Center and Metro
headquarters. If time permits, we will also
visit the Citicorp Poetry Art Walk. Wear
comfortable clothes and walking shoes,
and be ready to walk! Museum private tour
admission ($5), Metro fare, and lunch are
NOT included in the tour fee. Materials
fee $5 at class.

$39 | Gayle Gale
Meet at MOCA, 250 South Grand Avenue
Sun 10:30a – 4:30p Oct 27

Writing

Creative Writing Workshop

In a hands-on writer’s workshop, learn how to
revise and polish your stories to develop their
full potential. Bring to class your fiction or
creative nonfiction work-in-progress, and—in
a positive and supportive environment—you’ll
receive meaningful feedback and helpful
critiques from your instructor and fellow
writers.

$95 | Monona Wali
SMC Bundy Campus, Room 428
Wed 1:00p – 4:00p Sep 4 – Oct 9
Wed 1:00p – 4:00p Oct 23 – Nov 27

Writing from the Inner Self

In a supportive and encouraging class for
new and experienced writers of fiction,
creative nonfiction, essays, memoirs,
and poetry, participate in free-flow writing
exercises that help you awaken your
imagination and discover the joy and rewards
of self-expression and inner exploration.
The key to the vitality, emotional truth,
and creative brilliance of a writer’s work is the
writer’s unique and authentic voice—and
that voice comes from the inner self. Find
out about the tools you can use to discover
and enhance your creative voice, dissolve
creative barriers, and explore your inner self.
Study the works of established authors to
gain inspiration, learn about the elements
of fiction, and see how those elements also
apply to other forms of writing.
$95 | Rachelle Benveniste  
SMC Bundy Campus, Room 217  
Wed 2:00p – 5:00p  Sep 4 – Oct 9  
Sat 2:00p – 5:00p  Oct 19 – Nov 23  

**Memoir Writing Workshop**  
You know the situation: your life. Now how do you craft a meaningful story from it? Come find out how to create a focused narrative out of the many fascinating elements of your life. In a positive and supportive atmosphere, explore the different facets of memoir writing, including setting and place, point of view, voice, character arcs, and engaging details.  

$95 | Monona Wali  
SMC Bundy Campus, Room 212  
Thu 6:30p – 9:30p  Sep 5 – Oct 10  
Thu 6:30p – 9:30p  Oct 24 – Dec 5*  
*No class on Nov 28.  

**Finding One’s Voice: Healing through Writing**  
**NEW!** In a one-of-a-kind creative writing class, find out how to renew and transform yourself through the act of free-flow writing that aids in the awakening of a writer’s deepest yearnings. Come tackle some of the big questions in life and explore your inner and outer lives through the process of writing. In a supportive and encouraging environment, develop your creative process using techniques that help you find and empower your authentic writing voice. You’ll also explore colorful writing styles—such as magical realism and images from myths and fairy tales—to help inspire, deepen, and enrich your own writing and its style. Writers of all levels welcome!  

$95 | Monona Wali  
SMC Bundy Campus, Room 212  
Sat 11:00a – 1:00p  Sep 7 – Oct 12  

**Poetry Writing & Reading Workshop**  
Improve your writing by reading exciting poets! If you’re a beginning reader of poetry or an already practicing poet, come discover the secrets of poetic form, metaphor, imagery, rhythm, and much more by looking deeply into the works of a wide range of poets—from Shakespeare and the classics to the best international, American, and LA poets—such as Marilyn Nelson, Ted Roethke, Shi Zhi, Elizabeth bishop, and S.T. Coleridge. We’ll also discuss formal, free verse, and/or experimental poems, depending on the interests of class members. In a supportive setting, take part in reading and writing exercises that will deepen your appreciation of poetry and further your own work.  

Materials fee $5 at class.  

$79 | Betzi Richardson  
SMC Bundy Campus, Room 216  
Sat 11:00a – 1:00p  Sep 7 – Oct 12  

**Writing for Television II**  
**NEW!** Prerequisite: Writing for Television I or a fundamental knowledge of writing a TV script. In this hands-on, interactive continuation of Writing for Television, write and complete a TV spec script or a script for an original pilot. We will recreate a writers’ room where we help each other develop strong plots, great characters, clever dialogue, and resonating themes. Materials fee $10 at class.  

$95 | Lynn Grant Beck  
SMC Emeritus College, Room 408  
Thu 6:30p – 9:30p  Sep 12 – Oct 17  

**Introduction to Screenwriting**  
In an intensive course that introduces you to the fundamentals of dramatic screenwriting, find out about the tools that screenwriters have at their disposal to communicate their ideas. Gain hands-on experience through weekly writing exercises that develop specific screenwriting skills, then read your work aloud in class and take part in friendly discussions and critiques to understand your writing and what about it works, what doesn’t, and why.  

$95 | Aaron Henry  
SMC Bundy Campus, Room 217  
Sat 2:00p – 5:00p  Sep 7 – Oct 12  

**How to Write Funny**  
Humor writing is not just talent; it’s a skill you can learn, hone, and then rely on every time you sit down to write. If you write screenplays, essays, stories, or reports, this is the workshop for you! Through lectures, innovative writing exercises, and “group write” sessions, find out how to give scripts, prose, stand-up acts—and even business presentations!—a comedic flair that works!  

$115 | Jonathan Solomon  
SMC Bundy Campus, Room 239  
Wed 7:00p – 10:00p  Oct 30 – Dec 11*  
*No class on Nov 27.  

**Writers Bootcamp**  
Explore ways to unlock your creative juices that allow you to write and complete a project. Find out how in-class writing prompts, tapping into memory, visualization, and sensory perception can help get you started and keep you going. Creative writing techniques will include character development, point of view, and story development. You’ll also learn about the business side of writing, as well as time management and goalsetting techniques. Both new and seasoned writers are welcome. Materials fee $5 at class.  

$115 | Stacey Collins  
SMC Bundy Campus, Room 239  
Wed 7:00p – 10:00p  Oct 30 – Dec 11*  

**SMC Community Education** | commed.smc.edu | 310-434-3400 | 17
HEALTH & FITNESS

Dance

Ballroom Dance – Take a Chance!
Shall we Swing? Will we Waltz? Try a Tango? Chance a Cha Cha? Look forward with a Fox Trot? Move to that Mambo beat? Or get ready to Rumba? Two of these dances will be taught for each 6-week session. Come join us, because no matter what the dance of the moment is, you’ll have fun, and delight in the amazing joy of dancing. Open to singles and couples. Please wear soft shoes to protect the floor.

$85 | Kathy Levyn
SMC Emeritus College, Room 304
Thu 7:00p – 8:30p Sep 5 – Oct 10

Argentine Tango I & II
Explore the dance of passion, sensuality and let it move you from your soul out. Through an easy-to-follow method, learn how to lead and follow in this dance of fire! You’ll gain a cultural experience you’ll never forget, as well as a new lifestyle that will add joy and excitement to your life! This class is open to both Level I and Level II students.

$89 | Isabelle Pampillo
SMC Performing Arts Center, Room 102
Thu 7:00p – 8:30p Sep 5 – Oct 10

Nightclub Salsa Dancing – Level 1
Dance with your heart and soul to Salsa’s fiery African-Cuban beat. Learn the basic steps and turns of this upbeat, exotic, and sensual dance style, one of the most tantalizing since the birth of rhythm! Open to singles and couples. High heel dance shoes with wrap-around ankle straps and soft-soled shoes recommended.

$89 | Isabelle Pampillo
SMC Emeritus College, Room 304
Wed 7:45p – 9:15p Sep 11 – Oct 16

Adult Ballet I
Learn ballet technique in an active workshop that introduces you to the basics of ballet barre and center exercises and emphasizes the development of correct body alignment and basic core strength. Workshop covers fundamental movement concepts, ballet terminology, and body and foot positions. Optional materials fee of $20 for classical ballet flash cards.

$85 | Charlotte Richards
SMC Performing Arts Center, Room 102
Sat 12:00p – 1:15p Sep 21 – Oct 26

Hoop Fitness
NEW! Come laugh and play as you learn how to use a hoop to strengthen your core and tone your whole body. Find out how you can burn off 400-600 calories an hour, and develop your creativity and self-expression through easy hoop-dance movements. Sign up right away: This class is so much fun, you’ll forget it’s exercise! No prior experience is necessary. Bring to class your own adult-size hoop, or rent a hoop ($10 for ‘in class’ use only) from your instructor.

$79 | Joy Axelrod
SMC Main Campus, Gym 100A
Sat 2:30p – 3:30p Oct 5 – Nov 16*

No class on Nov 9.

Cardio Hip Hop
NEW! Work up a sweat while feeling like a Superstar! Get your heart rate up and start firming your body with the hottest hip-hop dance moves and some fast-paced original choreography. You won’t feel intimidated; you’ll just have fun, and get a great workout in the process. Come burn up the dance floor!

$79 | Ginger Broussard
SMC Emeritus College, Room 304
Mon 6:30p – 7:30p Oct 21 – Dec 2*

*No class on Nov 11.

Fitness & Relaxation

Low Back Strength & Stretch
Do you have issues with your back, or simply want to get a really great stretch? In a program that combines selected Pilates techniques and physical therapy exercises, learn how to use medicine balls and tubing to strengthen your lower back, as well as enhance core strength and increase flexibility. Wear comfortable clothing and shoes you can easily remove. Bring a towel and yoga mat to class. Materials fee $25 at class.

$89 | Jackline Daneshrad
SMC Emeritus College, Room 304
Tue 6:00p – 7:30p Sep 3 – Oct 8
Wed 6:30p – 8:00p Oct 23 – Nov 27

$79 | Jackline Daneshrad
SMC Main Campus, Gym 100A
Sat 12:00p – 1:30p Sep 7 – Oct 19*

*No class on Sep 14, Sep 28.

The Alexander Technique
Discover how to help yourself look and feel better and more relaxed, using a technique developed by FM Alexander to free your body of the tension, stress, and pain brought on by daily activities and habits. Find out how to recognize your own particular habits and how they affect you. Learn how to apply
Yoga for Better Health
Get ready to embark on the journey to a healthier you. Maximize the benefits yoga can bring to your body, mind, and soul in a supportive and safe environment. By combining a mix of Iyengar, Hatha, and Kundalini yoga, you will gain knowledge from the best of each style to help increase energy, strength, and focus. You will also receive individual attention from the instructor. With a practical approach to teaching body postures, this class is friendly to beginners and experienced students alike, as well as those who do not consider themselves flexible enough to attempt yoga. Wear comfortable clothing and bring a towel and a yoga mat to class.

$79 | Jane Zingale
SMC Emeritus College, Room 308
Mon 6:30p – 8:00p Sep 9 – Oct 14
Mon 6:30p – 8:00p Oct 21 – Dec 2*
*No class on Nov 11.

Body Moves for Brain Power
If you think playing computer games and doing crossword puzzles is enough to keep your brain working at its peak as you age... think again! Come join a class with research-based activities (mostly in the chair) that incorporate rhythmic patterns and sequences designed to stimulate brain-cell activity, boost focus, enhance blood flow to the brain, and improve mental responses. Research is showing that you can significantly reduce the risk of developing symptoms of Alzheimer's disease by addressing the reversible risk factors. That all sounds brilliant, but the truth is this class is more fun than you can possibly stand! Space is very limited, so sign up right away, and get ready to feel better and think better! Materials fee $5 at class.

$49 | Debbi Harper
SMC Bundy Campus, Room 436
Sat 9:00a – 10:00a Sep 14 – Oct 5

Zumba® Toning
Zumba Toning—combining targeted body-sculpting exercises and high-energy cardio work with Latin-infused Zumba moves—is a calorie-torching, strength-training dance/fitness party. Learn how to use lightweight, maraca-like toning sticks to enhance rhythm and tone all your target zones, including arms, abs, and thighs. It’s a perfect way to sculpt your body naturally, while having a blast! No dance experience required!

$59 | Valerie Lernihan
SMC Main Campus, Gym 4
Sat 11:00a – 12:00p Sep 21 – Oct 26
Reiki Healing Night
New to the Reiki massage technique or already a Reiki practitioner? Join us for Reiki Healing Night! It’s a great way for you to find out more about Reiki if you are a novice—and actually try out Reiki treatments—and an opportunity to practice your skills if you are a Reiki practitioner. If you would like to find out whether Reiki can help alleviate your pain or illness, here’s your chance!

$20 | Jessica Miller
SMC Bundy Campus, Room 123
Fri 6:30p – 10:00p  Sep 27

Geri-Fit® Workout for Older Adults
NEW! Attention, seniors! Here's a great workout that helps prevent osteoporosis, improves strength and balance, and helps ease arthritic conditions—and it’s all done in a chair! This workout is specially designed to address the typical loss of strength that accompanies the aging process, and includes one-on-one strength training using safe methods. No floorwork, aerobics, choreography, or dancing involved! Bring to class a pair of 2-pound dumbbells, a stretch band or tube or towel, and a bottle of water.

$99 | Geri-Fit Staff
SMC Bundy Campus, Room 123
Sat 9:00a – 9:45a  Oct 5 – Nov 23

Body Sculpting™ – Osteoporosis Prevention
NEW! Shape and tone your whole body—and help ward off osteoporosis—in an all-weights strength-training exercise class. You’ll work out at your own pace to build bone density and increase strength. No aerobics, dancing, or fancy footwork involved! Bring to class a pair of 3- or 5-pound dumbbells, a stretch band, an exercise mat, and a bottle of water.

$129 | Geri-Fit Staff
SMC Bundy Campus, Room 123
Sat 10:00a – 11:00a  Oct 5 – Nov 23

Yoga Therapy
If you face chronic pain, neurological disorders, or other health challenges that hinder you from attending a “standard” yoga class, this is the class for you! It incorporates mind-body-breath awareness through combining modified yoga postures with traditional breathing and meditation techniques, with the aim to reduce pain and stress, improve balance, and increase flexibility and strength. Space is limited, so sign up right away! Please bring a yoga mat or pillows/restoration blocks if you need them.

$79 | Michelle Cole
SMC Bundy Campus, Room 436
Wed 6:30p – 8:00p  Oct 23 – Nov 27

Qigong Intro: 4-Minute Fitness
Want the health benefits of yoga and Tai Chi, but don’t have the desire to learn all their complicated movements and complex terminology or the time to spend hours each week practicing their techniques? Discover a unique—and complete—body-mind fitness program that combines elements of Tai Chi, Qigong, and modern motivational techniques into one concentrated system. It’s a workout that’s easy to learn, easy to remember, easy to do, and best of all, takes only 4 minutes a day! $20 Optional materials fee.

$39 | Frank Blaney
SMC Bundy Campus, Room 123
Thu 6:30p – 9:00p  Nov 7

Health & Safety

PetSaver: First Aid, CPR & Care for Your Dog or Cat
In a program designed for pet owners and pet-care professionals, learn valuable first-aid skills and information to help keep your pets happy and healthy. Find out about proper restraining and muzzling; how to perform rescue breathing and CPR; how to deal with choking; how to care for senior petizens; what you need to know about your pet’s dental health; and much more! You will receive a certificate valid for 2 years upon successful completion of the program. Materials fee $20 at class.

$89 | Jillian Myers
SMC Bundy Campus, Room 339
Sat 9:00a – 1:00p  Sep 7 – Sep 14
Sat 9:00a – 1:00p  Nov 16 – Nov 23

Pediatric First Aid
Learn the skills to effectively assess and maintain life from the critical minutes immediately following an emergency until the arrival of emergency medical services personnel. This course meets OSHA requirements for an individual's employment, and also provides corporations with a complete health and safety training solution for First Aid. Materials fee $15 at class.

$59 | John Lynch
SMC Bundy Campus, Room 339
Sat 9:00a – 1:00p  Sep 28

Basic Life Support (BLS) for Healthcare Providers
In a 4-hour course required for most healthcare providers—and important if you are a new parent, babysitter, or simply want to be able to help someone during a medical emergency—learn or refresh your basic life support skills. Course covers infant and child CPR, one- and two-rescuer adult CPR,
treatment of choking patients, heart disease prevention, and using an AED (automatic external defibrillator). If you successfully complete the course, you can earn 4 hours of Instructor-led CEU credit for emergency medical technicians and paramedics, and American Heart Association BCLS Provider certification good for 2 years. **Textbook purchase required; details will be provided at registration.**

|$75 | UCLA Staff  
SMC Bundy Campus, Room 240  
Sat 9:00a – 1:00p  
Sep 28

**Basic Life Support (BLS) for Healthcare Providers – Recertification**

Currently certified BLS providers must complete this 2-hour refresher course every two years to maintain their BLS provider certification. A written and skills exam will be given as part of the course. If you successfully complete the course you can earn 2 hours of Instructor lead CEU credit for emergency medical technicians and paramedics, and an American Heart Association BLS provider card good for two years. Required textbook: BLS for Healthcare Providers (Student Manual); ISBN-10: 1616690399, $12.15.

|$59 | UCLA Staff  
SMC Bundy Campus, Room 240  
Sat 11:00a – 1:00p  
Sep 28

**AHA Heartsaver CPR with AED (Adult, Child, & Infant)**

Learn the basic techniques of cardiopulmonary Resuscitation (CPR) and how to use an automated external defibrillator (AED). Find out how to recognize and respond to major life-threatening injuries like heart attack, stroke, choking, and breathing problems. This course is designed for all lay rescuers, such as family members or caregivers of elderly or dependent adults, parents or guardians of children and infants, airline personnel, and/or security guards. Materials fee $15 at class.

|$49 | John Lynch  
SMC Bundy Campus, Room 240  
Thu 6:00p – 9:30p  
Oct 17  
Thu 6:00p – 9:30p  
Nov 14

**Sports & Self-Defense**

**Capoeira**

Introduce yourself to the movements, self-defense techniques, and acrobatics of the Afro-Brazilian martial art Capoeira. Train in movements such as the Ginga (swing), and practice fundamental Capoeira kicks, escapes, and attacks with partners in a safe, supervised environment. With a focus on proper alignment when striking, injury prevention, and strengthening core muscles, this Capoeira course is also a great cardiovascular and toning workout! Wear comfortable, loose-fitting clothes you can move in easily.

|$69 | Philip Hernandez  
SMC Main Campus, Gym 4  
Sat 2:30p – 4:00p  
Sep 7 – Oct 12

**Fundamentals of Horsemanship**

Learn the basics of horseback riding in a fun class that combines classroom instruction, groundwork, and riding instruction in the ring or on the trail. Get comfortable around horses, develop a secure seat, and find out how to communicate intelligently with the horse while you are in the saddle. Also, learn and practice safety rules around the stable, on the horse, and when riding with others. You must be at least age 18 and have a maximum weight of 175 pounds to participate in this class. Prior to the first class, please call Lynn Carr at (310) 454-0343 for security gate code and directions.

|$259 | James Wyllie  
James Wyllie’s Equestrian Education Center, Saddlerock Ranch  
SMC Pavilion | Call (310) 434-4315 for details.
KIDS & TEENS

Children MUST BE PICKED UP ON TIME after class. Art supplies are NOT included in the course fee, unless otherwise noted.

Personal Enrichment

Drawing with Pencils & Pastels
Do you love to draw? Develop your basic drawing skills using colored pencils and chalk pastels. Learn about color, shape, and composition as you work from a variety of subjects, including fun and interesting still lifes. It’s a great way to develop and express your unique and creative imagination and artistic vision.

AGES 5 – 8
$69 | Anne Newbery
SMC Bundy Campus, Room 329
Sat 1:00p – 2:00p Sep 7 – Oct 12

AGES 8 – 11
$69 | Anne Newbery
SMC Bundy Campus, Room 329
Sat 2:00p – 3:00p Sep 7 – Oct 12

Piano Magic (Ages 5 – 8)
Are you a future Bach, Beethoven, or Chopin? Come to a fun and creative class and explore playing the piano through singing, musical games, and projects. Get familiar with the piano keyboard, learn the basics of note and rhythm reading, and develop your music listening skills. (Attention, parents! This class will provide you with insight into whether your child would enjoy the systematic study of piano.) It is NOT NECESSARY to have a piano at home. Materials fee $10 at class.

$69 | Sarah Olim
SMC Performing Arts Center, Room 104
Sat 1:30p – 2:30p Oct 19 – Nov 23

INTERNATIONAL STUDENTS

TOEFL Preparation

Preparing for the TOEFL
Do you need a high TOEFL score to get accepted to your dream college? Do you lack confidence in your ability to earn that score? If so, this is the TOEFL preparation course for you! The course—designed to deliver the skills, strategies, and confidence you need to succeed on the TOEFL—will expand your English vocabulary, strengthen your grammar skills, improve your reading comprehension, and help you understand and apply test-taking strategies for success.

$115 | Lisa Saperston
SMC Bundy Campus, Room 228
Wed 6:30p – 9:30p Oct 30 – Dec 4

Register for classes ONLINE
at commed.smc.edu
Halloween Card-Making Workshop

Come create one-of-a-kind Halloween cards in this fun and very hands-on DIY workshop. Bring your ideas and images and find out how to transform them into unique works of art you can send or frame for display. Learn how to make your own printing stamps, how to mix inks for custom colors, and the techniques for printing clean and vibrant cards that will give the “unlucky” recipients the fright of their lives! Class is kids-friendly for ages 7 and up. Materials fee $10 at class.

$49 | Louise Marler
SMC Main Campus, Art 126
Sat 10:00a – 1:00p Oct 19

Learning Skills

Comprehensive SAT Prep

NEW! Don’t miss this one-stop shop for SAT prep! Designed specifically for SMC Community Education, this class familiarizes you with the SAT, reviews what you need to know in math and critical reading, and covers test-taking strategies and ways to reduce test-related anxiety. You’ll get to take a full-length practice SAT twice: first to acquaint you with the test and give your instructor an idea of where your skills need some work; then later, to see how far you’ve progressed. Working individually with your instructor, you’ll target the areas that need improvement, and receive feedback on your testing performance. Class size is very limited to allow individual attention, so sign up right away! Required textbook: The Official SAT Study Guide, 2nd Edition, by The College Board. ISBN-10: 0874478529, about $21.

$325 | Angela Boutoulas
SMC Bundy Campus, Room 239
Sat 10:00a – 1:00p Sep 7 – Nov 2

College Writing Prep & Writing for the SAT

NEW! In a class designed specifically for SMC Community Education, prepare for the writing portion of the SAT and develop the skills you need to write at the college level. Gain a thorough understanding of key grammar points through in-class discussions and written practice. Learn how to examine your own essays for improvement, and practice responding to essay prompts like the ones used in the SAT. You’ll be encouraged to develop your own judgment in writing, to go beyond rote responses, and to create writing strategies for higher-level education. Class size is very limited to allow individual attention, so register early!

$295 | Beverly Rousseau
SMC Bundy Campus, Room 235
Sat 9:30a – 12:30p Sep 7 – Oct 26

Test Taking Secrets for Jobs & School

Those who test well excel in school, get better jobs quicker and get promoted faster. Discover new ways to excel on ALL tests by focusing on key underlying principles that apply to all academic exams (from junior high to graduate school); all standardized tests (from the SAT, APs, and Exit Exam, to the BAR Exam); and any employment, entrance, and promotion exam. Learn how to prevent test anxiety, increase focus and concentration, and reason your way to the right answer. Discover the 3 biggest mistakes every test-taker makes—and how to correct them—Now! Materials fee $30 at class.

$49 | Curtis Adney
SMC Main Campus, Math Complex 1
Sun 9:00a – 12:00p Oct 6

Fun Effects With Film (Ages 12 and up)

Introduce yourself to some of the most important and fun effects you can integrate into the storytelling process of a film. Learn how to create “live” effects—make objects appear and disappear, place actors in new and unusual locations, create “weather” such as rain and snow, and more!—by manipulating key elements such as sound and light. In this is a very hands-on workshop with a focus on techniques, you will edit your effects together to make a short film. Bring to class a blank memory stick/flash drive.

$140 | FRESHi Staff
SMC Bundy Campus, Room 435
Fri 3:30p – 5:00p Sep 20 – Nov 8

INTERESTED IN TEACHING A CLASS FOR SMC COMMUNITY EDUCATION?

For more information, visit our website at commed.smc.edu or call 310.434.3400
Business and Finance

Basic Bookkeeping

NEW! Learn the fundamentals of bookkeeping in a course that will also prepare you to take Introduction to QuickBooks Pro. Familiarize yourself with the terminology used in bookkeeping and accounting, as you find out about the basic methodologies for logging details and keeping track of financial transactions. Materials fee $10 at class.

$99 | Elysee Calcagnini
SMC Bundy Campus, Room 239
Fri 9:00a – 4:00p Sep 6

Intro to QuickBooks Pro (PC Only)

NEW! Learn the basics of using QuickBooks Pro. Find out how to navigate through menus, and what you need to know about Vendor, Customer, and Employee Centers. Learn how to set up lists and create charts; how to set up invoices and sales receipts; how to track payables and receivables; and how to use the software to enter and pay bills; as well as write checks, print reports, and more! This is a hands-on class, with each student working at an individual computer. Materials fee $20 at class.

$199 | Elysee Calcagnini
SMC Bundy Campus, Room 127
Mon 6:30p – 9:30p Sep 9 – Sep 23

Make Extra Income: Auto Wholesale Business from Home

Supplement your income through buying and selling wholesale cars from home. In this DMV-approved course, find out what is required to become a licensed auto dealer and operate a profitable used car business from your computer. Discover how and where to buy cars at wholesale prices, and how to sell them at retail prices for good profits. Learn 6 techniques you can use to generate cashflow. You’ll receive a list of more than 300 dealer-only auctions across the USA selling cars below wholesale. A DMV certificate of completion—which qualifies you to take the California Vehicle Dealer/Autobroker exam—will be awarded upon successfully completing the course. Materials fee $20 at class.

$89 | Wayne Williams
SMC Bundy Campus, Room 421
Mon, Tue 6:00p – 9:00p Sep 30 – Oct 1

Build Your Own Website for $5 a Month

You can have your own website for as little as $5 a month. You don’t have to be a programmer to design your website—the latest software literally does it for you. In a program for website beginners, experts, managers, and web designers, learn what a website is and what you can put on it to improve your business; how to analyze your needs and select the best web-design criteria; how to make the site user-friendly; how to get a shopping cart that only costs if sales are made, and how to promote your website and link with search engines to make sure you can be found. No website-design experience necessary. Materials fee $30 at class.

$39 | Mike Rounds
SMC Bundy Campus, Room 228
Mon 6:30p – 9:30p Sep 30

Profitable Career in Importing/Exporting Series

You’re welcome to attend any or all sessions in the series. The discount rate applies only if you register to attend all four session.

Series Pricing: $119/all four classes; $35/class

Become a Successful Entrepreneur in the Import/Export Business

Introductory Seminar: If you dream of owning your own profitable and fascinating business venture, explore the wide range of opportunities available in the import/export business. In an information-packed introductory seminar, learn about:
international trade shows and fairs; how to find a profitable product and sources of products in the US and abroad; negotiating with foreign and domestic suppliers; US Customs rules and procedures; international banking procedures; shipping and insurance; and the most profitable ways to sell your products.

$35 | Sinclair Rimmon
SMC Main Campus, Math Complex 4
Sat 10:00a – 12:00p Oct 5

Importing/Exporting

An Intensive Seminar: If you’re seeking a profitable and fascinating new career, attending this hands-on, in-depth seminar is a must! Gain specific information on importing and exporting as a business or career field. This seminar will include the following topics: how to find a profitable product; sources of products in the US and abroad; international trade shows and fairs; negotiating with foreign and domestic suppliers; how to obtain free samples; US Customs and its procedures; international banking; foreign exchange; terms of payment; shipping and insurance; fundamentals of marketing in the US and internationally; and exciting tools to increase sales and profits.

$35 | Sinclair Rimmon
SMC Main Campus, Math Complex 4
Sat 1:00p – 3:00p Oct 5

Channels of Distribution in Importing/Exporting

Channels of Distribution in Importing/Exporting: If you’re looking for specific information to expand your knowledge of the importing and exporting business, you’ll find it at this seminar. Topics include the most profitable ways to sell your products; profile of a successful importer and exporter; sources of international marketing information; general international trade procedures; marketing research; channels of distribution; and more!

$35 | Sinclair Rimmon
SMC Main Campus, Math Complex 4
Sun 10:00a – 12:00p Oct 6

Assertive Communication to Reach Your Goals & Life Fulfillment

This is a practical seminar for communicating powerfully and effectively to achieve win-win results. Learn the delight of communicating assertively with grace and without anxiety. Find out how to express yourself clearly, explain your ideas convincingly, and motivate others to believe in you. You’ll learn how to deal effectively with day-to-day situations in your job, business, or profession; how to face difficult or ‘ornery’ people with confidence, ease, and success; how to realize your potential and develop a more rewarding life and fulfillment; and how to expand the quality of your interpersonal relationships and the magnitude of your achievements.

$35 | Sinclair Rimmon
SMC Main Campus, Math Complex 4
Sun 1:00p – 3:00p Oct 6

Tune Up Your Acting Skills by Becoming a Mystery Shopper

Become a spy for the day in your new role, and earn extra income. Would you like to get paid to go shopping, eat out, stay at nice hotels, play golf? Discover how to have fun, earn money, and help improve the quality of products and services consumers receive by becoming a mystery shopper. Mystery shoppers receive assignments from business-evaluation companies—and there are hundreds of them currently hiring—so come find out how to contact and work with them. Learn how mystery shopping works, how to get into the ‘shoppers network,’ how to complete the evaluations, and how to avoid the scams. We’ll also offer resources on how to earn money in focus groups, merchandising, online opinions, product recalls, and more. Materials fee $20 at class.

$59 | Elaine Moran
SMC Bundy Campus, Room 228
Mon 6:15p – 9:00p Oct 21

The Business of Bartending

Learn to bartend like a rock star! Sign up for an exceptional course that not only prepares you to work as a bartender in all types of establishments, but also teaches you the business side of the beverage industry. Professional bartending requires so much more than simply putting ice in a glass and adding ingredients. Find out the secrets to providing excellent customer service, and learn a common-sense approach to bartending that is crucial to being a successful bartender and a valued employee. Actual liquor cannot be used in class, but you’ll be taught in detail how to practice making cocktails on your own, including how to pour the perfect shot, what you need to know about wine and champagne service, and what glassware to use for what types of cocktails. You’ll also learn about high-volume sales techniques, laws that apply to the bar business, and dealing with job interviews and resumes. In addition to class lectures, test and activities, you will be given an online test and homework assignments. Upon completion of the course, you will receive a Professional Certificate for Bartending. Those who score 90% or above on the quizzes may also test for the Master’s Certificate of Excellence. This course also includes...
is issued by a certified Wilton Method instructor. A list of supplies you are required to bring to first class will be provided at registration. Materials fee $5 at class.

$79 | Thelma Elerewe
SMC Emeritus College, Room 205
Wed 6:30p – 9:30p  Oct 2 – Oct 23

Computer and Internet Courses

ADOBE PHOTOSHOP, ILLUSTRATOR, & WEBSITE DESIGN SERIES

Sign up for workshops that show you how to use Photoshop and Illustrator to create and enhance your photographs and design ideas, as well as design and publish your own websites. These are hands-on classes, with each student working at an individual computer. You’re welcome to attend one or more of these workshops. The discount rate applies only if you pre-register to attend two or three workshops.

Series Pricing: $569/three classes; $399/two classes; $229/class

Adobe Photoshop (Level I)

Learn to harness your imagination and create your own dreamworlds with Adobe Photoshop. Discover how to turn ordinary photographs into works of art. Gain an understanding of the basic principles of photo management for professional use. This intensive six-week workshop on the world’s most popular computer graphic application covers all general categories of digital imaging for use in both print and on the Web.

$229 | Gregory Van Zuyen
SMC Bundy Campus, Room 127
Tue 6:30p – 9:30p  Sep 10 – Oct 15

Adobe Illustrator (Level I)

Master the artist inside you. Adobe Illustrator puts all the tools in your hand to render professional graphics and exciting designs for greeting cards, posters, T-shirts, and more! Learn how to use Illustrator to create company logos and colorful artwork for a variety of uses, including printing and fashion design.

$229 | Gregory Van Zuyen
SMC Bundy Campus, Room 127
Wed 6:30p – 9:30p  Sep 11 – Oct 16

Design & Publish Your Own Websites

Prerequisite: Familiarity with Adobe Photoshop. Take the mystery out of website design. Find out what you need to know about the
like an ocean of information you just can’t conquer? This introductory computer workshop is ideal if you need everyday computer basics to cope in the rapidly evolving world of the Internet. Come find out about computer hardware, software, using MS Windows, various browsers for the Internet, email, and file management. Gain an overview of networks, and learn how to bookmark webpages and save files so you can find them later. You will leave the class feeling confident about performing Internet searches for jobs, information, and material items. This is a hands-on class, with each student working at an individual computer. Bring to class a USB flash drive, along with a notebook and pen.

$69 | Richard Utas
SMC Bundy Campus, Room 127
Sat 9:00a – 1:00p Oct 12

MSWord and MSExcel for the Job Market
Gain confidence to enter or return to the job market by developing your computer skills. Learn the basics for creating MS Word documents and MS Excel spreadsheets. As you create simple Word documents and a sample resume, you will find out how to use bullets and numbering, set margins, make font changes, and set styles. Working in Excel, you will learn the basics of math functions, copy and paste functions, margins, and linking as you create a sample budget sheet. This is a hands-on class, with each student working at an individual computer. Bring to class a USB flash drive, along with a notebook and pen.

$69 | Richard Utas
SMC Bundy Campus, Room 127
Sat 2:00p – 6:00p Oct 12

SOCIAL MEDIA

Facebook & Social Media Marketing
Market your business using Facebook and other social media sites. Find out about proven social-media marketing techniques and tools you can use to get leads, find prospective clients, and attract people to your Facebook page and other websites. Learn how to build a Facebook page for your business, how to create content and use promotions such as coupons and contests to attract fans and followers, how to connect your website to Facebook, and much more! Materials fee $30 at class.

$45 | Bob Cohen
SMC Bundy Campus, Room 236
Thu 6:30p – 9:30p Sep 19

Fundamentals of Microsoft Excel for the PC – Creating Spreadsheets
Prerequisite: Familiarity with Windows and the mouse. In a one-day professional course on Microsoft Excel 2010, learn how to create a professional worksheet, build formulas on a worksheet, use automatic functions on a worksheet, create professional charts, and sort and filter databases lists. Class combines hands-on experience with lectures and in-class practice exercises. You will have your own individual computer to use during class. Bring a USB flash drive (or memory stick; no CDs), a notebook, and a pen to class. Course guide and files of practice exercises included in registration fee. Bring a sack lunch.

$115 | Odemaris Valdivia
SMC Bundy Campus, Room 127
Fri 9:00a – 4:00p Oct 4

Computer, Internet, and Email Basics for the Everyday
Attaching photos and documents to your email seems daunting? The Internet seems operations and file requirements for creating and publishing your own webpages. Learn the process and the procedures to follow to successfully post web content.

$229 | Gregory Van Zuyen
SMC Bundy Campus, Room 127
Thu 6:30p – 9:30p Sep 12 – Oct 17

I am writing to share what a great experience I had taking Gregory Zuyen’s Photoshop class series at SMC. Gregory is an excellent teacher with an amazing ability to put a fun spin on a very comprehensive 6-week course. His approach to teaching was always from a hands-on perspective and his insights were based on real life working knowledge yet always ready to jump out of the box to embrace new creative approaches. Plus he was always ready to share a treasure trove of industry resources from his years of experience. His patience and ability to spread individual attention to people on varying levels made everyone feel involved and uplifted in the process.

I very much appreciate SMC’s selection of distinguished teachers like Gregory! He is a true gem and a great reason to keep on learning!

—Rhonda JHC
Blogging for Fun & Profit
Find out what a blog is and where blogs are found, then learn how to create your own blog. Explore how to use blogs to share information, ideas, pictures, and videos with family, friends, organizations, and customers. Discover how to use your blog to make money through affiliate programs and other methods, and how to use your blog effectively on social media sites. Materials fee $30 at class.

$45 | Bob Cohen
SMC Bundy Campus, Room 236
Thu 6:30p – 9:30p Oct 17

iPhones, iPads, & I’m Lost!
Today's iPhone and iPad can do so much more than make calls and transmit text. Come explore what you really have at your fingertips! Find out how to make the most of your iPhone or iPad as you learn how to set up and use it for email, texting, Bluetooth, and WiFi networks. Pick up tips and techniques for installing apps, taking and sending terrific photos, and making your iPhone or iPad even smarter. iPhone or iPad not required for this class. Class does not cover use of Droids. Materials fee $30 at class.

$45 | Bob Cohen
SMC Bundy Campus, Room 236
Thu 6:30p – 9:30p Nov 14

Counseling, Social Work, & Behavioral Therapy
The Creativity Workshop - Healing & Transformation Through Creative Arts (CE Credit)
Find out how to integrate visual art with writing and movement for personal growth and professional advancement. Reduce stress and increase work and personal satisfaction by exploring the arts in a supportive setting. Rejuvenate yourself and witness the profound creativity within each person participating in this workshop, including you! The expressive arts provide an active, in-depth, and vivid avenue for well-being and personal expression. The processes covered in this workshop are valuable in therapeutic settings. Learn how you - as a healing professional - can incorporate these creative tools into a therapeutic and healing practice. This workshop is designed for all levels of creative experience, and will be held at a local private studio (address will be provided at registration). THIS WORKSHOP IS OPEN TO THE GENERAL PUBLIC. This workshop meets the qualifications for 24 hours of continuing education credit for MFTs and/or LCSWs as required by the California Board of Behavioral Sciences - BBS Provider 3048. Additional cost for processing CE credits is $25, paid directly to instructor. Materials fee $10 at class.

$139 | Patrisha Thomson
Thomson Art Studio, Art Studio
Wed 6:30p – 9:30p Sep 18 – Nov 6

Reiki 1 & 2
Magnify the natural healing energy in your hands. In an intensive workshop, find out how to perform Reiki sessions on yourself and others. Learn basic and advanced techniques for relieving migraines, reducing joint pain, lessening stress, improving concentration, and increasing vitality. Practice sending distance healing, empowering goals, and more. No supplements, special beliefs, equipment, or meditation ability required. A certificate of completion from the International Center for Reiki Training is awarded upon successful completion of the course. Course fee includes manual. THIS WORKSHOP IS OPEN TO THE GENERAL PUBLIC. This workshop meets the qualifications for 17.4 hours of continuing education credit for Nurses (Cal. Board of Nursing Provider CEP13393) and Massage Therapists (NCBTMB Provider 051711-00 Category A).

$349 | Jessica Miller
SMC Bundy Campus, Room 123
Sat, Sun 9:00a – 7:00p Sep 28 – Sep 29

Entrepreneurship
For information and to register for the following seminars and workshops, please visit smcsbdc.org or call the SMC Small Business Development Center at (310) 434-3566. Classes subject to change without notice.

Mastering QuickBooks I: The Basics
Gain basic hands-on training in using QuickBooks for managing financial information. Learn invoicing, receiving payments, making deposits, cash memos, cash sales, and estimates. Please bring your own USB flash drive to save all your work. You do not need to own the software to take this workshop.

Mastering QuickBooks II: Beyond the Basics
Learn how to handle purchase orders, inventory, entering and paying bills, writing checks, sales tax, reports, memorizing
transactions, and bank account reconciliations. Please bring your own USB flash drive to save all your work. You do not need to own the software to take this workshop.

Legal: INC, LLC, DBA...Which is Best?
Explore the basic benefits and risks of becoming a sole proprietor, corporation, LLC, or partnership in a course that examines equity, debt, and other strategies.

Keys to the SBA Loan Process
Find out about the hidden factors of getting an SBA-backed loan. Understand the 10 major benefits of getting an SBA-backed loan. Learn the five keys to getting your loan funded, what it takes for the lender to work on your first loan, and how to make your loan package stand out from others.

Social Media, and Marketing & Sales
Learn how to use new technology platforms and social media to reach customers, as well as create marketing and sales strategies to increase business.

How to Write a Business Plan
Find out about the theory behind planning for success in writing a business plan in a workshop that examines a plan’s major elements and outlines completion strategies, including resources. NOTE: A business plan is required for SBA loans.

Increase Profits: Exports to Global Markets
Learn what you need to know about identifying potential global markets, global market entry, financing you export transactions, compliance and regulatory matters, getting your products delivered overseas, and creating your export roadmap for success.

Legal: Contracts – The Devil in the Details
Gain a detailed understanding of the agreements you use every day to buy, sell, and barter. Find out what a contract is, how it is created, the pluses and minuses of oral vs. written contracts, contract enforcement, and dealing with broken promises. Plus, bring your own leases to class to review the clauses and issues.

Start-up Basics: Staying on Track
Learn how to define your mission and vision statements. Create strategies to focus your business on its core mission. Develop a roadmap for your business success!

Start-up Basics: Strategic Planning
This workshop is a continuation of Start-up Basics: Staying on Track. Expand on what you learned in the Staying on Track workshop and begin the work of defining strategies to achieve your mission and vision for your business, and placing them into an action plan. Be sure to bring along the worksheets for Mission, Vision, and Position statements that you developed in Start-up Basics: Staying on Track.

Business Boot Camp
Learn the basics of starting a business the right way. Find out about permits and licensing, corporate formation basics, business planning, loan basics, social networking tips, and more!

Micro Lending Workshop
Discover a new way to find stimulus funds and business loans through micro lending. Micro loans—which are relatively easy to qualify for—typically range from $1,000 to $35,000, with 3-to-7-year terms. Come meet with micro lenders and find out what it takes to get a micro loan.

Networking Event & Resource Fair
EXCLUSIVELY FOR SMC SBDC CLIENTS! Join us for a networking event and resource fair that offers the opportunity to meet other SBDC business clients, and to reserve a table space to show off your products or marketing materials.

Financing through Crowdfunding
“Crowdfunding” is a new approach to funding projects and businesses made possible by the Internet. Learn how businesses can solicit contributions from a stakeholder where there is no expected return on investment, a lending agreement, or an investment exchanged for equity, profit, or revenue sharing.

Legal: Patents, Trademarks, and Copyrights
Learn how to protect your business and personal logos, pictures, stories, inventions, and other intellectual property.
Landscape Professional

Sustainable Landscape Architecture: Developing an Irrigation Plan
NEW! Prerequisite: Familiarity with AutoCAD and Sketchup. In a FREE course designed for professional landscape architects, find out all about drip irrigation systems, including valves, subsurface irrigation, slopes, and how to troubleshoot a system. Learn about local irrigation requirements and how to meet them using rotary sprayheads, tree bubblers, and other methods. Get tips on how to install backflow-prevention devices properly. Also, find out about the latest technology in irrigation controllers, and which ones meet local requirements.
FREE | Russell Ackerman
SMC Bundy Campus, Room 123
Tue 4:00p – 7:00p Aug 27

Sustainable Landscape Construction: Drip Irrigation Installation
This class covers installing PVC laterals, electric valves, wiring, controllers as well as irrigation devices such as rotary nozzles, and drip emitter tubing.
FREE | Russell Ackerman
SMC Bundy Campus, Room 123
Tue 4:00p – 7:00p Sep 24

Sustainable Landscape Architecture: Developing Irrigation Details & Specifications
NEW! Prerequisite: Familiarity with AutoCAD and Sketchup. In a FREE course designed for professional landscape architects, learn all about drip irrigation systems, from how to properly install backflow devices, to how to troubleshoot a system. Gain advanced training in landscape design using hydrozones based on plant type, microclimate, and irrigation requirements. Learn the principles behind establishing an accurate watering schedule, and find out how to create water budgets that satisfy state and local requirements for the particular types of landscapes you design.
FREE | Russell Ackerman
SMC Bundy Campus, Room 123
Tue 4:00p – 7:00p Oct 8

Sustainable Landscape Construction: Weather based Irrigation Controller Programming
Find out how to program the latest weather based irrigation controllers. Develop an irrigation schedule based on the evapotranspiration rates of plants, soil texture and irrigation system.
FREE | Russell Ackerman
SMC Bundy Campus, Room 123
Tue 4:00p – 7:00p Nov 12

Money Management

Passport to Retirement
Many adults feel that the most critical financial concern they face is whether they will be able to afford to retire some day. They fear they may outlive their money and they don’t understand the basics of retirement planning and investment management. Learn about the most common roadblocks to retirement-planning success and how to avoid them. Explore how to use stocks, bonds, mutual funds, and other investments to pursue your retirement goals. Find out about proven strategies that will arm you with the information you need to make good retirement decisions. You may bring your spouse or a guest to class at no extra cost.
$79 | Paul Heising
SMC Bundy Campus, Room 228
Tue 6:30p – 9:00p Sep 10 – Oct 1
Sat 9:30a – 12:00p Sep 14 – Oct 5

Investment Bootcamp
Retirement Plans – Mutual Fund – Annuities: Whether you’re a beginning or an experienced investor, here’s a practical way to evaluate and judge investment choices. Find out about the mechanics and potential return on mutual funds, annuities, stocks, bonds, and real estates. Discover tax strategies that allow you to keep more of what you earn. Learn the secrets of the money-management principles used by successful investors such as Warren Buffet, Benjamin Graham, and Peter Drucker. If you have any sort of retirement account—a 401(k), 403(b), or IRA, for example—this class is a must!
$49 | Searchlight Financial Staff
SMC Bundy Campus, Room 213
Sat 9:00a – 12:00p Sep 14

Smart Money Fundamentals
Learn how to invest intelligently and profitably to secure your financial future. Find out how to select a financial advisor, and what you need to know about annuities, bonds, gold, mutual funds, stocks, real estate, and Social Security. Pick up tax-savings ideas, and find out how to manage credit and debt, and increase FICO scores. Discover time-tested strategies to help you make informed investment decisions, including how to figure out how much you need to put away to retire.
As a bonus, an Economic Forecast 2014 will be included. You are invited to bring your spouse or a guest at no extra cost.

$55 | Searchlight Financial Staff
SMC Bundy Campus, Room 228
Wed 6:30p – 8:30p Oct 9 – Oct 16

**Living Trusts**
Find out what a living trust is and why almost every homeowner needs one. Learn about the advantages of having a living trust, how such a trust works, what decisions you need to make before creating a living trust, why Powers of Attorney are important, what assets to put into the trust and how to get them there, how to amend a living trust, and what the difference is between a will and a living trust.

$99 | Carrie Christensen
SMC Bundy Campus, Room 213
Sat 8:00a – 6:00p Sep 28
Sat 8:00a – 6:00p Nov 2

**Renew as a Notary in One Day!**
Do you need to renew your status as a Notary? Do it the easy way! Sign up for this 3-hour, State-approved refresher course, and review all the laws, regulations, and other factors that apply to you as a Notary. If your commission has lapsed you must take a 6-hour approved course before taking the exam. Materials fee $30 at class. PLEASE NOTE: You will be required to pass the State exam and submit ‘Live Scan’ fingerprints (details will be provided at the seminar). If you wish, you can register and take the State exam immediately after completing the seminar. To take the exam, you must be at least 18 years old, have NO felonies on your record, and present: (1) a check made payable to the Secretary of State in the amount of $40; (2) a current driver’s license with photo, state-issued ID card, or other appropriate photo ID; (3) 2x2 passport color photo; and (4) two sharpened #2 pencils. Exam registration takes place from 4:15pm to 5pm. The exam will be from 5pm to 6pm. Exam seating limited—seats will be assigned to those registered first. Materials fee $30 at class.

$50 | Carrie Christensen
SMC Bundy Campus, Room 228
Wed 6:30p – 8:30p Oct 9 – Oct 16

**As a bonus, an Economic Forecast 2014 will be included. You are invited to bring your spouse or a guest at no extra cost.**

**Notary/Loan Signing**

**Become a Notary in One Day**
Start your own business, become a more valuable employee, provide customer service for your business or organization, earn additional income, or get recommissioned as a Notary Public! Sign up for this intensive one-day seminar designed to equip you with everything you need to know to become an effective Notary. Find out about the laws that all California Notaries are required to know, as well as what you need to know to pass the State exam (required to be taken every 4 years), identify document signers, keep a journal, fill out certificates, and avoid lawsuits. Seminar includes a practice Notary Public Exam. No admittance to seminar after 8:30 a.m. and you must be on time when returning to the classroom from a break, due to State regulations. If you wish, you can register and take the State exam immediately after completing the seminar. To take the exam, you must be at least 18 years old, have NO felonies on your record, and present: (1) a check made payable to the Secretary of State in the amount of $40; (2) a current driver’s license with photo, state-issued ID card, or other appropriate photo ID; (3) 2x2 passport color photo; and (4) two sharpened #2 pencils. PLEASE NOTE: Upon passing the exam, you are required to submit Live Scan fingerprints (details will be provided at the seminar). Exam registration takes place from 4:15pm to 5pm. The exam will be from 5pm to 6pm. Exam seating limited—seats will be assigned to those registered first. Materials fee $30 at class.

$50 | Carrie Christensen
SMC Bundy Campus, Room 213
Sat 12:30p – 4:00p Sep 28
Sat 12:30p – 4:00p Nov 2

**Gift Certificates**
We can issue a gift certificate for a specific class or provide certificates in specific dollar amounts.

CALL (310) 434-3400 FOR MORE INFORMATION

SMC Community Education | commed.smc.edu | 310-434-3400
Real Estate

These courses meet the California Department of Real Estate (DRE) requirements for applicants for California Real Estate License examinations. To apply for and take the DRE examination, you are required to satisfactorily complete Real Estate Principles, Real Estate Practice, and one more class of your choice.

Each course consists of 45 hours of classroom instruction plus a final exam. You must complete the course AND take and pass the final exam to receive credit for the course. The final exam is given at the final class meeting, and there will be NO MAKE-UP EXAM. To receive the DRE-sanctioned certificate of completion for the course, you must have at least 85% attendance—which means you may not miss more than 3 classes—and you must pass the final exam with a score of 70% or better.

For all exams (including practice exams), you must bring to class two No. 2 pencils with eraser, a 100-question Scantron Form No. 882-E (available for purchase at the SMC Bookstore), and a basic 4-function calculator.

The cost of any books required for a course is included in the course registration fee unless otherwise noted.

Real Estate Principles (1403-93)
This 45-hour course prepares candidates to pass the California Department of Real Estate Licensing Exam to work as a real estate salesperson in California; students are mandated by the California Department of Real Estate to have an attendance of 85% and pass the final exam with a score of 70% or better. Course registration fee includes cost of textbook that will be distributed at first class meeting. For subsequent classes, you are expected to read each required chapter(s) PRIOR to the class meeting, to assist you in understanding the materials presented in class.

$229 | John Anderson
SMC Bundy Campus, Room 216
Mon 6:30p – 9:30p Aug 26 – Dec 9*  
*No class on Sep 2, Nov 11.

Real Estate Practice (1404-93)
This 45-hour course is a practical study of California real estate law to assist licensees, property owners or managers, and others interested in the practice of real estate. The course fulfills a basic real estate course requirement for a California Real Estate License; students are mandated by the California Department of Real Estate to have an attendance of 85% and pass the final exam with a score of 70% or better. Course registration fee includes cost of textbook that will be distributed at first class meeting. For subsequent classes, you are expected to read each required chapter(s) PRIOR to the class meeting, to assist you in understanding the materials presented in class.

$229 | Ronald Vitale
SMC Bundy Campus, Room 440
Thu 6:30p – 9:30p Aug 29 – Dec 12*  
*No class on Nov 28.

Legal Aspects of Real Estate (1406-93)
Real estate is the most valuable asset most people will ever own, yet many real estate agents receive inadequate training in how to avoid potential legal problems related to its sale and/or purchase. Doing an honest job for clients and staying out of litigation is important! This 45-hour course is designed to provide a basic introduction to contract law and what makes a real estate contract valid. Class also provides an overview of disclosure laws and what real estate agents should and should not reveal; how to handle ethical problems and laws regarding racial discrimination and “steering”; potential problems to be on the watch for; and how to use negotiation as a means to avoid conflict. The course fulfills a basic real estate course requirement for a California Real Estate License, but is also suitable for anyone seeking insight before making a real estate purchase. Course registration fee includes cost of textbook that will be distributed at first class meeting. For subsequent classes, you are expected to read each required chapter(s) PRIOR to the class meeting, to assist you in understanding the materials presented in class.

$229 | Ronald Vitale
SMC Bundy Campus, Room 440
Wed 6:30p – 9:30p Aug 28 – Dec 4

Real Estate Finance (1405-93)
This 45-hour course for brokers, salespeople, and college students majoring in real estate is a study of lending policies and the problems and risks involved in real estate financing. The course fulfills a basic real estate course requirement for a California Real Estate License. Course registration fee includes cost of textbook that will be distributed at first class meeting. For subsequent classes, you are expected to read each required chapter(s) PRIOR to the class meeting, to assist you in understanding the materials presented in class.

$229 | Ronald Vitale
SMC Bundy Campus, Room 440
Thu 6:30p – 9:30p Aug 29 – Dec 12*  
*No class on Nov 28.
SMC Community Education offers a wide variety of courses online. These classes are especially convenient for those with work, school, or childcare commitments, physical disabilities, limited access to transportation, or other circumstances that make it difficult to participate in a traditional classroom setting. Our online business and professional courses are designed to increase your success in the business world.

**ed2go**

**ABOUT THE COURSES:** Online courses offered through ed2go use an attractive, image-laden Web interface. Courses run for 6 weeks (with a 2-week grace period at the end), and can be completed entirely from your home or office at any hour. Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more.

Unless otherwise noted, all courses are open to both Windows PC and Mac users. Class fee is $95 unless otherwise noted. Fee may be higher if class provides professional certification.

**REQUIREMENTS:** You must have Internet access, e-mail, and Netscape Navigator, Firefox, or Microsoft Internet Explorer to participate in these classes. Some courses may have additional requirements. Lessons, lecture notes, assignments, additional course information, and instructor’s comments are picked up—and student work is submitted—at the Online Instruction Center. If the class you choose requires a certain program you must have the required program on your computer, it is not provided with the course.

**START DATES & REGISTRATION:** Every online course we offer—including the specialty ones listed only online—has a new section starting on:

- Wednesday, September 18
- Wednesday, October 16
- Wednesday, November 13
- Wedensday, December 11

How to begin your class:

1. Log into your SMC Community Education account at [http://commed.smc.edu](http://commed.smc.edu)
2. Click on “current registrations”
3. Locate the class and click its corresponding ‘Go to Class’ link.

**ONLINE BUSINESS CLASSES**

**Effective Business Writing** $95
**The Craft of Magazine Writing** $95
**Travel Writing** $95
**Writing for Children** $95
**Writerrific: Creativity Training for Writers** $95
**Write Your Life Story** $95
**Your Screenwriting Career** $95
**Demystifying Forensic Science: A Writer’s Guide** $95
**Fundamentals of Technical Writing** $95
**The Keys to Effective Editing** $95
**A-to-Z Grant Writing** $95
**Get Grants!** $95

**ONLINE PERSONAL ENRICHMENT CLASSES**

**Grammar Refresher** $95
**Correcting Oral & Written Errors** $95
**Beginning Writer’s Workshop** $95

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SMC Community Education | commed.smc.edu | 310-434-3400
### COMPUTER COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Fee</th>
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<tbody>
<tr>
<td>Digital Photography Output</td>
<td>$95</td>
</tr>
<tr>
<td>PC Troubleshooting</td>
<td>$95</td>
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<tr>
<td>Introduction to Oracle</td>
<td>$95</td>
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<tr>
<td>(Windows Only)</td>
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<tr>
<td>Photoshop 7 for the Absolute Beginner</td>
<td>$95</td>
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<tr>
<td>Introduction to Photoshop 7</td>
<td>$95</td>
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<tr>
<td>Introduction to Photoshop CS4</td>
<td>$95</td>
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<tr>
<td>Making Movies with Windows XP</td>
<td>$95</td>
</tr>
<tr>
<td>Introduction to Visual Basic .NET</td>
<td>$95</td>
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<tr>
<td>(Windows Only)</td>
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<tr>
<td>Introduction to Visual Basic 6.0</td>
<td>$95</td>
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<tr>
<td>(Windows Only)</td>
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<tr>
<td>A+ Certification Prep (Windows Only)</td>
<td>$105</td>
</tr>
<tr>
<td>C++ for the Absolute Beginner</td>
<td>$95</td>
</tr>
<tr>
<td>Network+ Certification Prep (Windows Only)</td>
<td>$105</td>
</tr>
<tr>
<td>Introduction to SQL (Windows Only)</td>
<td>$95</td>
</tr>
<tr>
<td>Introduction to Perl Programming</td>
<td>$95</td>
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<tr>
<td>(Windows Only)</td>
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<tr>
<td>Wireless Networking</td>
<td>$95</td>
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<tr>
<td>Introduction to Networking (Windows Only)</td>
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### INTERNET COURSES

<table>
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<tr>
<th>Course</th>
<th>Fee</th>
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<tbody>
<tr>
<td>Introduction to the Internet</td>
<td>$95</td>
</tr>
<tr>
<td>Creating Web Pages</td>
<td>$95</td>
</tr>
<tr>
<td>Designing Effective Websites</td>
<td>$95</td>
</tr>
<tr>
<td>Introduction to Macromedia Director MX 2004</td>
<td>$95</td>
</tr>
<tr>
<td>Introduction to Dreamweaver MX</td>
<td>$95</td>
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<tr>
<td>Introduction to Flash MX</td>
<td>$95</td>
</tr>
<tr>
<td>Introduction to Java Programming</td>
<td>$95</td>
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<tr>
<td>Achieving Top Search Engine Positions</td>
<td>$95</td>
</tr>
</tbody>
</table>

### ONLINE TEST PREPARATION CLASSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Fee</th>
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<tbody>
<tr>
<td>GED Preparation</td>
<td>$95</td>
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<tr>
<td>GED Preparation – Language Arts, Writing Test</td>
<td>$95</td>
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<tr>
<td>GRE Preparation – Part 1 (Verbal and Analytical)</td>
<td>$95</td>
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<tr>
<td>GRE Preparation – Part 2 (Quantitative)</td>
<td>$95</td>
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<tr>
<td>SAT/ACT Preparation – Part 1 (Verbal and Science Reasoning)</td>
<td>$95</td>
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<tr>
<td>SAT/ACT Preparation – Part 2 (Quantitative)</td>
<td>$95</td>
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<tr>
<td>GMAT Preparation</td>
<td>$95</td>
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<tr>
<td>LSAT Preparation – Part 1</td>
<td>$95</td>
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<tr>
<td>LSAT Preparation – Part 2</td>
<td>$95</td>
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</tbody>
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### Gatlin Career Certificate Programs

**ABOUT THE PROGRAMS:** Career training certificate programs offered online through Gatlin Education Services are designed to prepare students for developing expertise in their desired career field and/or for career certification exams. Programs are structured to meet specific learning requirements related to industry standards. Lessons, assignments, and other course elements are provided through the Gatlin website (www.gatlineducation.com). Each online course has a specific instructor assigned to help students with questions and problems. A certificate of completion is awarded upon successful completion of a course.

Unless otherwise noted, programs are open to both Windows PC and Mac users.

Brief program descriptions are presented here. Visit [www.gatlineducation.com](http://www.gatlineducation.com) for detailed program descriptions and demos.

**REQUIREMENTS:** To participate in these programs, you must have Internet access, e-mail, Netscape Navigator or Microsoft Internet Explorer, and word processing software such as Microsoft Word. Some courses may have additional requirements.

**START DATES & REGISTRATION:** You may start any of the Gatlin courses listed here whenever it’s convenient for you to do so. Signing up for a course is easy! Just go to [www.gatlineducation.com](http://www.gatlineducation.com) and follow the instructions. You may also call (310) 434-3400. (Send e-mail to support@gatlineducation.com if you have technical questions prior to enrolling.)

### BUSINESS PROGRAMS

#### Certified Bookkeeper
Program for experienced bookkeeper’s leads to national certification by the American Institute of Professional Bookkeepers (AIPB). Textbook included in course fee.

80 Hours  
Fee: $1,795

#### Certified Mediator
Mediation and dispute resolution are rapidly growing fields of study and sought after skills in the workplace. This comprehensive course provides the core skill sets necessary for the practice of mediation. Textbook included in course fee.

60 Hours  
Fee: $1,595
**Pharmacy Technician**
Nationally recognized training program teaches the knowledge and skills to gain employment as a pharmacy technician in a hospital or retail pharmacy setting. All materials included in course fee.

240 Hours  Fee: $1,795

**Veterinary Assistant**
Training program teaches the essential skills of a veterinary assistant to prepare students for an exciting new career in a veterinary office or hospital. Textbook included in course fee.

240 Hours  Fee: $1,795

**CONSTRUCTION TECHNOLOGY PROGRAMS**

**Home Inspection Certificate**
Program covers the principal components of home inspection procedures and processes.

200 Hours  Fee: $2,095

**HVAC Technician Certificate**
Detailed preparation for entry-level positions in the HVACR industry, continuing education for upgrading skills, or becoming certified or licensed (NATE, etc.).

320 Hours  Fee: $3,095

**Freight Broker/Agent Training**
Become a part of the exciting trucking, freight logistics, and transportation industries!

150 Hours  Fee: $1,695

**HEALTHCARE PROGRAMS**

**Certified National Pharmaceutical Representative**
Learn the skills necessary to become a certified Pharmaceutical Sales Representative including knowledge in pharmacology, medical terminology, physiology, and regulations for selling pharmaceuticals.

120 Hours  Fee: $1,595

**Emergency Management Training for First Responders**
Emergency Management is one of the fastest growing professions. Learn the skills you need to break into this fast-growing profession.

300 Hours  Fee: $1,995
Last Spring, I signed up for a painting class that turned out to be one of the hidden gems in this city. Beverly Bledsoe’s “Contemporary Figure Painting” class turned out to be one of the best painting classes I have taken. Ms. Bledsoe is a wonderful teacher whose aim is clearly to help everyone in her class improve. My class was made up of a variety of people at different levels, all of whom received her attention and help at every class. I was concerned about my drawing and perspective abilities, and I also wanted to try a lot of ideas I had, and within her class structure, she was interested in what I wanted to do. I have taken a number of art classes at Santa Monica College, with some very good teachers, yet I was surprised at how much I learned in this class. By the end of the term, my paintings were among the best I have done, and I noticed that other students’ works were also looking very good. I loved this class and hope I can have the opportunity to take it again.

—Ellen Sinatra

Arlene Weinstock provides a generous and supportive environment for students, be they aspiring or accomplished artists. She provides a thorough background in materials and the processes of employing colored pencils in art making and then calibrates her teaching of technique to meet the needs of each student. I count myself as a “veteran,” having taken this course a number of times now, and find each time around, an increasingly rich experience of learning and risk taking that Arlene facilitates with her wide-ranging knowledge and excellent teaching.

—Barbara Ponse

To date, I have attended two of Neal’s comics courses (Comics and Graphic Novels part I & II) and have found them enjoyable and informative. Neal really takes his time to consider and critique the work of his students as well as offering them different ways to think about and approach the medium of comics. I only wish the second course was longer as I feel more time is required to develop the work that we’ve started in the course. These courses are great primers for those looking to create comics or who need insight and feedback on work they’re starting or developing. I’m thankful these courses exist and are affordable. Neal’s guidance is invaluable and I look forward to other course offerings.

—Don Nguyen

TO REGISTER

All major credit cards accepted. We will e-mail or send you confirmation within two days after receiving your request. If the course is full, we tell you immediately. If you don’t hear from us, please call for confirmation.

ONLINE: Go to commed.smc.edu
All major credit cards accepted.

BY PHONE: (310) 434-3400
Telephone Registration Hours are 8:30 am to 4 pm Monday through Friday. All major credit cards accepted.

BY EMAIL: commed@smc.edu

BY FAX: (310) 434-3409
All major credit cards accepted.

IN PERSON: The SMC Community Education office is located at the SMC Bundy Campus, 3171 S. Bundy Dr. (at Airport Ave.), Room 112, Los Angeles, CA 90066.

OFFICE HOURS: 8:30 am to 5 pm Monday through Friday.

HOLIDAYS: Classes do not meet on August 31, September 1, 2, November 10, 11, 28, 29, 30, and December 1.

ACADEMIC CREDIT: SMC Community Education classes are not equivalent to credit classes, and cannot be used to meet prerequisites in the SMC credit program.

CLASS LOCATIONS/PARKING:
SMC Main Campus – 1900 PICO BLVD.
PERMIT/PAID PARKING – Parking on SMC’s main campus requires a decal or temporary parking pass at any hour Monday through Thursday, and until noon on Friday. Public parking on SMC’s main campus during those times is ONLY available in Lot 6 and costs $10 for the entire day/evening (no in-and-out privileges). Head-in parking ONLY.
FREE PARKING – On Fridays AFTER noon (12 pm) and on the weekends, parking on SMC’s main campus is FREE and no decal is required. Head-in parking ONLY.

SMC Airport Arts Campus – 2800 AIRPORT AVE.
Parking is free, but requires a decal, available from the SMC Campus Police truck onsite. Head-in parking ONLY.
SMC Bundy Campus – 3171 S. BUNDY DR. Parking is free, but requires a decal, available from the SMC Campus Police truck onsite. Decal is for Student Parking only – DO NOT PARK IN STAFF PARKING – YOU WILL BE TICKETED. Head-in parking ONLY.

SMC Performing Arts Center – 1310 ELEVENTH ST. Parking is free, but requires a decal, available from the parking attendant onsite. Decal is for Student Parking only – DO NOT PARK IN STAFF PARKING – YOU WILL BE TICKETED. Head-in parking ONLY.

SMC Emeritus College – 1227 SECOND ST. Parking is available in the City parking structure #2, located at the corner of Second St. and Wilshire Blvd. Parking is free for the first 90 minutes, $1 for the next hour, and $1.50 for each additional 30 minutes, up to a maximum of $14. Evening rates after 6pm may vary. Head-in parking ONLY.

West Los Angeles College – 9000 OVERLAND AVE., CULVER CITY Parking is enforced 7 days a week. Students may purchase a daily parking permit for $2 from permit dispensing machines (use one dollar bills or quarters only) located in each parking lot. For your convenience, you may buy a semester-long WLAC parking permit for $20 (strictly cash only, in person) from the Westside Extension Office.

CANCELLATION POLICY: Requests for withdrawal from a class must be submitted in writing at least five business days before the start date of the class. You will receive a credit voucher applicable to future classes. A minimum service charge of $10 will be withheld. Full refunds are granted only if a class is cancelled, discontinued, or rescheduled. Please allow 4 to 5 weeks for processing.

TRANSPORTATION, FIELD TRIPS, & EXCURSIONS: SMC Community Education does not provide transportation for any voluntary field trips or excursions to any off-campus locations. Although staff may assist in coordinating this transportation or may recommend travel routes, etc., Santa Monica College is in no way responsible and assumes no liability for any losses or injuries resulting from any non-District-sponsored transportation. If you ride with another SMC student, that student is not an agent of, or driving on behalf of, Santa Monica College. According to California Code of Regulations §55450, if you participate in a voluntary field trip or excursion, you are deemed to have held harmless the District and its officers, agents, and employees from all liability or claims which may arise out of or in connection with your participation in this activity.

SMC ADMINISTRATION AND STAFF
Dr. Chui L. Tsang, Superintendent/President
Dr. Patricia Ramos, Dean, Workforce & Economic Development
Michelle King, Director, Career & Contract Education

COMMUNITY EDUCATION STAFF
Barbara Bickerton; Luis Jauregui; Alice Meyering

Schedule prepared by
SMC Office of Marketing

SMC BOARD OF TRUSTEES
Dr. Nancy Greenstein, Chair; Dr. Susan Aminoff, Vice Chair; Judge David Finkel (Ret.); Dr. Louise Jaffe; Dr. Margaret R. Quiñones-Perez; Rob Rader; Dr. Andrew Walzer; Jesse Ramirez, Student Trustee; Dr. Chui L. Tsang, Superintendent/President
Name ____________________________
Address _______________________________________
City & Zip _______________________________________
Day Phone _______________________________________
E-mail _________________________________________

Your age range:  □ 11-31 □ 32-46 □ 47-67 □ 68+ □ 0-11

If paying by credit card, fill out this box. (Most credit cards accepted.)

Credit Card No.   Exp. Date
Name of Card Holder   Signature

SIGN ME UP FOR THESE CLASSES:

Class ______________________________ Fee $ ______
Class ______________________________ Fee $ ______
Class ______________________________ Fee $ ______

Total amount to be charged Fee $ ______

□ I have a disability requiring accommodation.

VISIT OUR WEBSITE AT: commed.smc.edu

PLEASE REGISTER EARLY.
Many classes fill quickly. We cancel classes with low enrollment, so your early registration may assure that the class you choose will remain available. Payment may be cash, check, or credit card. REGISTER online at commed.smc.edu or in person at our office at the SMC Bundy Campus, 3171 S. Bundy Dr., Rm 112. Telephone hours are 8:30am to 4pm, Mon.–Fri. CALL (310) 434-3400 or FAX to (310) 434-3409.
MAIL registration form and payment to: SMC Community Education, 1900 Pico Boulevard, Santa Monica, CA 90405.

SMC COMMUNITY EDUCATION | FALL 2013
REGISTRATION FORM

Name ____________________________
Address _______________________________________
City & Zip _______________________________________
Day Phone _______________________________________
E-mail _________________________________________

Your age range:  □ 11-31 □ 32-46 □ 47-67 □ 68+ □ 0-11

If paying by credit card, fill out this box. (Most credit cards accepted.)

Credit Card No.   Exp. Date
Name of Card Holder   Signature

SIGN ME UP FOR THESE CLASSES:

Class ______________________________ Fee $ ______
Class ______________________________ Fee $ ______
Class ______________________________ Fee $ ______

Total amount to be charged Fee $ ______

□ I have a disability requiring accommodation.

VISIT OUR WEBSITE AT: commed.smc.edu

Please register early.
Many classes fill quickly. We cancel classes with low enrollment, so your early registration may assure that the class you choose will remain available. Payment may be cash, check, or credit card. Register online at commed.smc.edu or in person at our office at the SMC Bundy Campus, 3171 S. Bundy Dr., Rm 112. Telephone hours are 8:30am to 4pm, Mon.–Fri. Call (310) 434-3400 or fax to (310) 434-3409. Mail registration form and payment to: SMC Community Education, 1900 Pico Boulevard, Santa Monica, CA 90405.

Go to commed.smc.edu and sign up today!
Looking for something to do this fall?

Photographing at a Museum: Fall at the Getty Villa
Looking for fun things to do around town? Spend a glorious Fall day at the Getty Villa, and learn how to photograph like a pro inside an art museum. A special docent-led tour just for the group is included! See page 7 for details.

We've got holiday-themed tours and workshops!

Get back to handmade and create exquisite, one-of-a-kind cards with our Halloween Card-Making Workshop and Holiday Cards Workshop (page 8). These workshops are great for the whole family, so sign everyone up! Kids age 7 and up are welcome.

Go Holiday Shopping in Historic South Pasadena (page 16) and explore the shops and eateries of Mission Street. Celebrate this holiday season by inviting a friend or loved one to join you and enjoy the good times together!

New glass fusing classes (page 4) show you how to create ornaments and other small objects, perfect for your holiday décor or to give as gifts!

We’ve added new jewelry-making workshops (page 9), great for creating handmade gifts that are thoughtful, fashionable, economical, and very personal!

SANCTA MONICA COLLEGE
COMMUNITY EDUCATION

Go to commed.smc.edu and sign up TODAY!
Pave your way to success with brand new SAT and College Prep courses on page 23

- Our Comprehensive SAT Prep course is designed to improve your testing strategies and increase your overall SAT score.
- Our College Writing Prep & Writing for the SAT course will prepare you for the writing portion of the SAT and improve your overall writing skills, so you’re ready to write at the college level.

Don’t wait to sign up! Space is limited to ensure plenty of one-on-one instruction, so these workshops fill quickly!

Choose from hundreds of courses that can enrich and change your life.

Go to commed.smc.edu and sign up TODAY!